



# CITY OF CLEAR LAKE SHORES

1006 South Shore Drive  
Clear Lake Shores, Texas 77565  
Office: 281-334-2799 Fax: 281-334-2866

**NOTICE OF MEETING BY TELEPHONE/VIDEO CONFERENCE:  
CITY COUNCIL REGULAR MEETING  
September 15, 2020 AT 6:30 p.m.**

In accordance with order of the Office of the Governor issued March 16, 2020, the City meetings may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The City strongly encourages members of the public to attend by video conference as described below rather than in person. **Please note that in order to comply with the social distancing guidelines recommended by the Center for Disease Control, there will be no meeting in person at this time.**

This meeting agenda(s) is posted online at:

[www.clearlakeshores-tx.gov](http://www.clearlakeshores-tx.gov)

The public will be able to observe and participate in the meeting as follows:

Join Zoom Video Meeting

<https://us04web.zoom.us/j/7614284662?pwd=b2pnZ3A4RnYyRU5qMnk3aE56SXc5Zz09>

**Meeting ID: 761 428 4662**

**Password: 1006**

**One tap mobile calling**

**+13462487799,,7614284662# US (Houston)**

**+17207072699,,7614284662# US (Denver)**

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting.

A recording of the telephonic meeting will be made and available to the public in accordance with the Open Meetings Act upon written request and posted on-line on the City’s website.

Kurt Otten, Mayor  
Amanda Fenwick  
Mark Thompson

**AGENDA**  
**CITY OF CLEAR LAKE SHORES**  
**CITY COUNCIL**  
**REGULAR MEETING**  
September 15, 2020 at 6:30 pm

Angie Terrell  
Christy Lyons  
Jan Bailey

NOTICE is hereby given of a Regular Meeting of the City Council for the City of Clear Lake Shores, County of Galveston, State of Texas, to be held on the above mentioned date and time via videoconference for the purpose of considering the following numbered items. The City Council of the City of Clear Lake Shores, Texas, reserves the right to meet in a closed council session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

1. **CALL TO ORDER & DETERMINATION OF QUORUM**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG**
3. **REPORTS FROM COUNCIL:**

Councilman Mark Thompson  
Councilwoman Christy Lyons  
Councilwoman Angie Terrell  
Councilwoman Jan Bailey  
Councilwoman Amanda Fenwick  
Mayor Kurt Otten

4. **STAFF REPORTS:**

Police Department Chief Keele - "T.K."  
Building Official Kevin Harrell  
Kemah Volunteer Fire Dept. – Chief Rob Steckler  
Galv. County Health Distr. - Amy Weber  
City Administrator Brent Spier

5. **COMMITTEE REPORTS: Parks and Pool, Roads and Drainage, Zoning Board of Adjustments, Planning and Zoning and Waterfront Compliance.**

*At this time any member from one of the above listed committees/commissions may give an update on the interactions of their appointed committee/commission.*

6. **CIVIC CLUB**

7. **ECONOMIC DEVELOPMENT CORPORATION**

8. **PUBLIC COMMENTS:** At this time, any person with city-related business may speak to the City Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. Comments from the public should be limited to a maximum of three (3) minutes per individual.

9. **NEW BUSINESS:**

**CONSENT AGENDA:**

- a. **Check Register: 08/27/20 thru 09/09/20**
- b. **Waterfront Transfer B-033**

10. **COUNCIL BUSINESS - Discussion and possible action may be taken on the following items:**
- a. **ORDINANCE 2020-18: AN ORDINANCE OF THE CITY OF CLEAR LAKE SHORES, TEXAS AMENDING CHAPTER 2 – ADMINISTRATION, ARTICLE II. – CITY COUNCIL, SECTION 2-27(d)(2). – STANDING AND SPECIAL COMMITTEE GUIDELINES OF THE CODE OF ORDINANCES OF THE CITY OF CLEAR LAKE SHORES, TEXAS BY ADOPTING THE MODIFICATION OF SECTION 2-27.**  
*(City Administrator Brent Spier)*
  - b. **Appointment of Jeff Terrell to Roads and Drainage Committee for two-year term.** *(City Administrator Brent Spier)*
  - c. **Revision to Personnel Policy Manual pertaining to Pay Period Schedule.** *(City Administrator Brent Spier)*
  - d. **Rescheduling October 6, 2020 City Council Meeting to October 7, 2020.**  
*(City Administrator Brent Spier)*

11. **Adjournment**

**CERTIFICATION**

I, Brent Spier, City Administrator, certify that this Notice of Meeting was posted on the outside bulletin board at 931 Cedar Drive on or before Friday, September 11, 2020.

  
\_\_\_\_\_  
Brent Spier  
City Administrator

In compliance with the American with Disabilities Act, the City of Clear Lake Shores will provide reasonable accommodations for disabled persons attending City Council meetings. Requests for interpretive services must be made 48 hours prior to this meeting by calling 281-334-2799 or by faxing to 281-334-2866.

City Council encourages positive public comment and discussion during its meetings and reserves time during most Council meetings to hear such comments from members of the audience. HB 2840 was placed into effect September 1, 2019 by the Texas State Legislature which states "A governmental body shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item". Each member in the audience will be limited to 3 minutes for commenting on the specific subject matter of the agenda item.

Texas Open Meetings Act places certain constraints on topics raised by such visitors where such discussions are not related to an item that has been placed on the Council's posted Agenda (Attorney General Opinion JC-0169). The most effective way for an individual to have their voice heard and receive feedback at a City Council meeting is to contact the City Secretary no later than Noon on the Wednesday prior to an upcoming Council meeting and request that their name be placed on a future agenda as a Scheduled Visitor. When you make this request, please state specifically the subject you wish to discuss. The City Secretary will place your name on the Agenda along with a specific description of the subject to be discussed. If you fail to provide a specific description of the subject of your requested discussion, then Council will have no choice but to refer the matter to City staff for response or defer any feedback or discussion on the matter until a future Council meeting when the subject can be placed on the Agenda. Comments by a scheduled visitor should be limited to five (5) minutes and directed to the entire Council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of speaking privileges and expulsion from Council Chambers.

CLEAR LAKE SHORES ECONOMIC DEVELOPMENT CORPORATION

Tuesday, September 15, 2020 – 6:30 p.m.

Clubhouse @ 931 Cedar Road, Clear Lake Shores, Texas 77565

Notice of Potential Quorum:

A quorum of the Clear Lake Shores Economic Development Corporation may or may not be in attendance.

This is not a regularly scheduled meeting of the Clear Lake Shores Economic Development Corporation, but this notice is being posted in compliance with the Texas Open Meetings Act in the event any city business is discussed. No action can be taken by the Clear Lake Shores Economic Development Corporation during this meeting.

CERTIFICATION

This is to certify that the above NOTICE OF POTENTIAL QUORUM for September 15, 2020, was posted on the bulletin board at 931 Cedar Road, Clear Lake Shores, Texas, on this 11th day of September 2020 prior to 6:30 p.m.

---

Angie Galvan, TRMC  
Assistant City Secretary