



Meeting Minutes City Council

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Tuesday, January 21, 2020

6:30 p.m.

Clubhouse - 931 Cedar

Present: Mayor Kurt Otten, Councilwoman Amanda Fenwick, Councilwoman Jan Bailey, Councilwoman Christy Lyons, Councilwoman Angie Terrell, Councilman Mark Thompson, Building Official Kevin Harrell, Police Chief Tracy Keele, City Secretary Christy Stroup

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

**7 a. Item moved up from Council business:

A proclamation declaring January 2020 as School Board Appreciation Month.

Mayor Otten read proclamation aloud and presented to Dr. Laura DuPont, a member of the Board of Trustees for the Clear Creek Independent School District.

3. REPORTS FROM COUNCIL:

Councilman Thompson: No report

Councilwoman Lyons: No report

Councilwoman Terrell: Thank the PD for their continued presence and interaction with the community and thanked Ofc. Kayla Sawyer for participating in the Library Read Aloud; geese have now been relocated; TPWD has information for coyotes and Chief Keele and Brent Spier could possibly reach out to them and help educate the residents on what can and cannot be done with the coyotes..

Councilwoman Bailey: Honored to support Clear Creek I.S.D.: attended the E.S.B. meeting and was informed that 3 applications have been submitted for the Volunteer F.D.

Councilwoman Fenwick: Coastal Spine update on February 12th at the Galveston Island Conv. Ctr. And also on February 13th at the Bay Area Community Ctr.; Thanked CLSPD for their support of CCISD and them attending Snow Day at Stewart Elementary.

Mayor Otten: Commented on Martin Luther King; Challenge to the City for "It's Time" Community Challenge and to log in your exercise to help us create awareness and to help us gain more points.

4. STAFF REPORTS:

Chief Keele: Spoke to a member of the TPWD and was educated on what we or they can do and not do to control the coyotes. Is planning on having a presentation for the residents on the coyote issue with the participation of TPWD.

Building Official Kevin Harrell: Stats since last meeting; McDonalds is still in the study phase on the site location.

Kemah Volunteer Fire Dept.: absent

Galveston County Health District Amy Weber: absent

City Administrator Brent Spier: (Report attached)

cont'd 01/21/20 minutes

5. PUBLIC COMMENTS:

None

6. NEW BUSINESS:

CONSENT AGENDA:

- a. Check Register: 01/02/20 thru 01/15/20
- b. Council Meeting Minutes 01/07/20

Councilwoman Fenwick made motion to approve Consent Agenda
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

7. COUNCIL BUSINESS - Discussion and possible action may be taken on the following items:

- a. **A proclamation declaring January 2020 as School Board Appreciation Month**

Presented at the top of the agenda

- b. **Approve appointment of Elaine Sokoloff to the Zoning Board of Adjustments as an alternate.**

Councilwoman Fenwick made motion to appoint Elaine Sokoloff to ZBOA as alternate
Councilwoman Lyons second the motion

MOTION PASSED UNANIMOUS

- c. **Approve change order No. 2 – Clear Lake Rd. Parking Lot.**

Brief discussion on the change presented by Brent Spier and Brad Matlock of Cobb Fendley, city engineering firm.

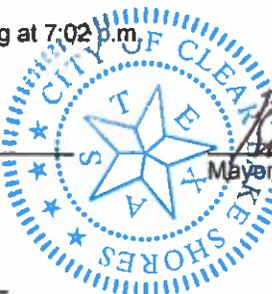
Councilwoman Fenwick made motion to approve change order No. 2
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

8. ADJOURNMENT:

Mayor Otten adjourned the meeting at 7:02 p.m.

Date Approved: 2/4/20



Kurt Otten
Mayor Kurt Otten

Attest:

Christy Stroup
Christy Stroup
City Secretary

City Administrator Report

January 8 - 21, 2020

There may some overlap in this report with other reports.

PERSONNEL: The Police Chief Search is in full swing. 26 applicants, 6 met all criteria, 6 met most, 5 met some and 9 met minimal requirements of the posting. Review of the 6 is currently taking place and interview questions are being developed. Reminder if persons are interested in serving as a council member you may apply for addition to ballot until February 14, 2020. We will have an election even if no one runs due to voting on ¼% sales tax to fund Roads and Drainage.

ROADS/DRAINAGE: Cobb-Fendley is completing the engineering plans for prioritized road and drainage work. We are seeing a 7% increase due to additional anticipated inspection on-site. Budgeted for crack sealing and minor road repairs in addition to anticipated road and drainage work. Also will have a vendor identified for striping and stop blocks.

POOLS/PARKS: Working on new signage for pool and rewording the rules in the process. This will need to be changed by amending the ordinance Section 66-140 (b). Researching and will price out additional signs for Shell Bottom Park and Deep Hole Park, in same material as is at Jarboe Park.

One of the fans at Jarboe sustained damage during a wind event. ***UPDATE: Fan company is arranging to install tethers and make repairs by installation company at no cost. Parts have been received.***

I've been approached regarding naming the community garden spot at 672 Clear Lake Rd. as a named city park. This was a prior firehouse location, long ago. Upon review that parcel is listed under Kemah VFD. Without doing extensive research I'm guessing that location was conveyed to them upon taking over service as dual titled department. Not uncommon.

DROR AVE: The contract with Cobb-Fendley has been signed and they are working on the meets and bounds of the r-o-w for this project. Of the two proposed r-o-w I chose to go with the design that required less land. Both function the same and are designed the same.

ECONOMIC DEVELOPMENT CORP (EDC): Continued discussion on CLR parking lot and approved change order #2 in amount of \$67,376.00, with not exceed \$70,000 total including any additional geo work. Sent to CC. Stage rented with Aztec Event & Tent, \$1260.70 for Cajun Cook Off, February 22, 2020.

Received two quotes for landscaping at the parking lot 2094/CLR. I will provide then to EDC for review after the current issues with the project are resolved.

PLANNING/ZONING: No Report

PLAZA TEN 06: Nothing of note, required meeting tonight. I will investigate suspension of water service at the former farmer's market lot, as we have the sink and plumbing inaccessible, due to the amount of trash we seem to get placed there and the possibility of water being wasted/left on.

CITY HALL: Christmas has nearly been put back in bins and stored. Garland was being accumulated and stored. Banners have changed back to 'island' theme. Trying to confirm a MD Anderson blood drive for Friday, June 5th, 2020 in the Clear Lake Shores Parking lot. Last drive was huge success due to resident

participation. February 15, 2020 is 21st Annual Yachty Gras Parade themed "Valentine of the Sea", mark your calendars.

Fire Marshal (FM) Hahn has informed me that he is no longer interested doing the FM service for CLS. He will assist in a limited capacity until a replacement is found as needed. He will have a possible candidate contact me who is highly recommended and is currently a Houston Firefighter. I will also reach out to prior CLS police officer who is a FM in Friendswood to see if he would be interested. If we have a property/life loss fire we can request the state FM. Will reach out again to Hahn for more information and will contact prior employee who may be able to perform these duties.

PUBLIC WORKS: A drain on North Shore (partial clog), was in fact a tree root ball that accessed the pipe by laying two different types (not size) of pipe and not making a correct connection/union. The pipe was removed and the correct connection was installed. Flowing fine. Clean-up around the island and will be assisting in Christmas tear down with volunteers.

Other Items:

I will attend O&O Government Training next week (30th) in Stafford, TX. This is the same day as CCEF luncheon in League City, of which we are a member and A. Fenwick will attend.

I have reached out to Mayes Middleton, State Representative (District 23) for clarification on SB65. I don't believe this would apply to us but I requested some more information.

Making some changes to Memorandum of Understanding Regarding City-Owned Parking Lots and Use by Public to Access local Businesses and Activities. This will be reviewed by EDC and then be presented to CC for approval.

AGENDA ITEMS:

CLR Parking Lot project. A 27 page report was received from Terracon (Geo Report) and the appropriate treatment was recommended. The change order is \$67,376.00. I would request some additional funds for inspection on site with geo tech if needed, in order to address any issues and a changes in approach. The change was due to a proposed stabilization mix of 3% lime and 7% fly ash to a mix of 8% lime only. Lime costs more, weighs more.

To be handled at a later date:

Review and Discussion of Police Department General Orders and Policy Manual. These will be updated to reflect the new chief, when selected, and presented to council for review.