



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, February 4, 2020

6:30 p.m.

Clubhouse - 931 Cedar

Present: Mayor Kurt Otten, Councilwoman Amanda Fenwick, Councilwoman Jan Bailey, Councilwoman Christy Lyons, Councilwoman Angie Terrell, Councilman Mark Thompson, City Administrator Brent Spier, Building Official Kevin Harrell, Asst. Police Chief D. Donaldson, City Secretary Christy Stroup

Absent: Interim Police Chief T.K. Keele

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. REPORTS FROM COUNCIL:

Councilman Thompson: February 22 is 2nd Annual Cajun Cook-Off and 5K run including golf cart parade and end gathering at Okie's Yardhouse.

Councilwoman Lyons: No report

Councilwoman Terrell: Clear Lake Shores and Kemah are sponsoring the Leader in Me Program at Stewart Elementary and she attended a presentation from them and was very impressed with the students and educators. She said the program is wonderful and felt very fortunate and thankful that Clear Lake Shores took part in this.

Councilwoman Bailey: No report

Councilwoman Fenwick: Bayou Watershed meetings are being held for the public in League City, Seabrook and Friendswood.

Mayor Otten: March 7th, 2020 at 10:00 am is the next "Coffee with the Mayor" and the EDC will also be in attendance.

5. STAFF REPORTS:

Asst. Chief D. Donaldson: reviewed stats for the month of January.

Building Official Kevin Harrell: Stats since last meeting; Target renovations are still on-going; Planning and Zoning approved a 12 lot subdivision.

Kemah Volunteer Fire Dept.: Rob Steckler, Fire Chief, went over call volume for the months of December and January; Fire alarm calls will not be disregarded; Travis Hudson is a new member to the board; Volunteer applications submitted in January were 9.

Galveston County Health District Amy Weber: absent

City Administrator Brent Spier: report attached

6. PUBLIC COMMENTS:

Lynda Michaelski – 126 East Shore Drive: made a statement concerning living space under base flood elevation

Mark Johnson – New Life Church: stated that the Strawberry Fields building was not going to work out as their new facility and thanked City Council and Mayor for their generosity and support while making the decision.

7. NEW BUSINESS:

CONSENT AGENDA:

- a. Check Register: 01/16/20 thru 01/29/20
- b. Council Meeting Minutes 01/21/20

Councilwoman Lyons made motion to approve Consent Agenda
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

8. COUNCIL BUSINESS - Discussion and possible action may be taken on the following items:

- a. **RESOLUTION 2020-01: A resolution of the City Council of the City of Clear Lake Shores, Texas authorizing Galveston County Mosquito Control District Aerial Spraying for the abatement of mosquitoes.**

Councilwoman Terrell made motion to accept Resolution 2020-01
Councilwoman Bailey second the motion

MOTION PASSED UNANIMOUS

- b. **ORDINANCE 2020-01: An Ordinance of the City of Clear Lake Shores, Texas amending chapter 66 – Streets, Sidewalks and Public Place: Article V – City Parks: Section 66-140 – Shell Bottom Park, Jarboe Bayou Park; additional regulations of the code of ordinances of the City of Clear Lake Shores, Texas by adopting the modification of Chapter 66.**

Councilwoman Fenwick made motion to discuss
Councilwoman Terrell second the motion

Brief discussion on explanation of some of the changes and wording.

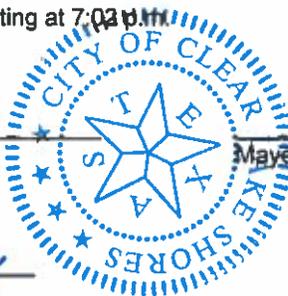
Councilwoman Fenwick amended her motion to approve Ordinance 2020-01 with changes
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

8. ADJOURNMENT:

Mayor Otten adjourned the meeting at 7:02 p.m.

Date Approved: 2/18/20



Kurt Otten
 Mayor Kurt Otten

Attest:

Christy Stroup
 Christy Stroup
 City Secretary

City Administrator Report

January 22 – February 4, 2020

There may be some overlap in this report with other reports.

PERSONNEL: The Police Chief Search is in full swing. Three interviews are expected next week, two candidates have confirmed. Anticipate having a recommended candidate within two weeks. Reminder if persons are interested in serving as a council member you may apply for addition to ballot until February 14, 2020. We will have an election even if no one runs due to voting on ¼% sales tax to fund Roads and Drainage.

ROADS/DRAINAGE: Yesterday, Cobb-Fendley, myself and R&D Chair met at Tindel St. to discuss the work being done by contractor to correct some issues. Contractor unable to attend. C-F will be contacting Contractor to discuss our concerns and get more information.

POOLS/PARKS: Adjustments to pool rules required a change in ordinance. This will also result in changes to the pool agreement and signage at pool. Had county inspection at the pool today and they will detail their findings to us. Based on staff that were present, we need additional markings on pool deck and direction of flow indicators on some pump equipment. Pool repairs should start next week, avoiding the rain. Researching and will price out additional signs for Shell Bottom Park and Deep Hole Park, in same material as is at Jarboe Park. Currently working on design for Shell Bottom with Adri.

One of the fans at Jarboe sustained damage during a wind event. ***UPDATE: Fan company is arranging to install tethers and make repairs by installation company at no cost. Parts have been received.***

DROR AVE: The contract with Cobb-Fendley has been signed and they are working on the meets and bounds of the r-o-w for this project. Of the two proposed r-o-w I chose to go with the design that required less land. Both function the same and are designed the same. I have received the right of way documents and will review and forward to HR Green for confirmation. Then it may be presented to landowner(s) for dedication.

ECONOMIC DEVELOPMENT CORP (EDC): Change Order #2 on-site meeting yesterday with C-F, Contractor, Asphalt (supply) company, goe tech services and I. The contractor needs 2-3 days to finish work and do the sub-surface prep work. I am awaiting a precise timeline but I intend to notify the local businesses and public of the closure when they confirm work days. I will leave a letter with the businesses and we will roll out the rest on FB/IG/Twitter. It is the intent to complete this prior to Valentine's Day and following Cajun Cookoff, both large draws for the Town Center area.

Received two quotes for landscaping at the parking lot 2094/CLR. I will provide them to EDC for review after the current issues with the project are resolved.

PLANNING/ZONING: Meeting last night and approved the subdivision located near Portofino on Grove.

PLAZA TEN 06: Will work toward fencing in dumpsters located at city parking lot between Okies and Skippers..

CITY HALL: We will have a MD Anderson blood drive for Friday, June 5th, 2020 in the Clear Lake Shores Parking lot. February 15, 2020 is 21st Annual Yachty Gras Parade themed "Valentine of the Sea", mark

your calendars. February 22, Cajun Cookoff (7a start – 4:15p Awards), 5k run (8a) and 11a Cart parade at Jarboe. City Offices will be closed February 17 for President’s Day.

Fire Marshal (FM) search is taking place. I have met with a qualified candidate and am awaiting some additional documents.

PUBLIC WORKS: We continue to replace power supplies for CLR lighting in Town Center area. These power supplies are becoming harder to find, in a year we have used 5 or 6.

Other Items:

I attended O&O Local Government Day in Stafford and was brought up to speed on issues concerning local government and policy.

We are currently in the middle of our FY19 Audit with outside auditors on site, likely for another week.

Making some changes to Memorandum of Understanding Regarding City-Owned Parking Lots and Use by Public to Access local Businesses and Activities. This will be reviewed by EDC and then be presented to CC for approval.

AGENDA ITEMS:

ORDINANCE 2020-01: An Ordinance of the City of Clear Lake Shores, Texas amending Chapter 66 – Streets, Sidewalks and Public Place: Article V – City Parks: Section 66-140 – Shell Bottom Park, Jarboe Bayou Park; additional regulations of the code of ordinances of the City of Clear Lake Shores, Texas by adopting the modification of

Chapter 66. Recommend adoption of changes, to reflect changes in policy and clarify. This was done with input from Park and Pool Committee. These changes still adhere to state guidelines.

To be handled at a later date:

Review and Discussion of Police Department General Orders and Policy Manual. These will be updated to reflect the new chief, when selected, and presented to council for review.