



## Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

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**Tuesday, April 16, 2019**                      **7:00 p.m.**                      **Clubhouse - 931 Cedar**

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**Present:** Mayor Michael McNamara, Mayor Pro-Tem Amanda Fenwick, Councilwoman Christy Lyons, Councilwoman Jan Bailey, Councilman Kurt Otten, Councilwoman Angie Terrell, Chief Kenneth Cook, City Secretary Christy Stroup, Bldg. Official Kevin Harrell

**Absent:** City Administrator Brent Spier – Emergency Management Conference; Fire Chief Brent Hahn

### 1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor McNamara called meeting to order at 7:00 p.m.

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor McNamara lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

### 3. PRESENTATION: WCID#12 BOND ELECTION FOR MAY 4, 2019 ELECTION (attached)

### 4. REPORTS FROM COUNCIL:

**Councilman Otten** – attended the waterboard meeting and reported that the high chlorine smell in the water is the water being treated for bio-film and they are using regular chlorine to clean the pipes.

**Councilwoman Lyons** – CLEMC has an ambulance at Seabrook and will have one at Kemah Fire Department during peak hours

**Councilwoman Terrell** – No report

**Councilwoman Bailey** – No report

**Mayor Pro-Tem Fenwick** – Senate Bill 2 – Property Tax Rollback will not affect us; thank you to Angie Terrell for the library re-opening; Fire department website will be up and going and rolling out soon.

**Mayor McNamara** – Handout in packet concerning Senate Bill 2; Kemah Crawfish Festival this weekend; Sales Tax Report in packet; attended meeting with TxDOT and Kemah concerning boat ramp; TxDOT will look again at the golf cart path; meeting concerning hotel project – possibly redoing and extending Grove Rd.; Fire department will be hiring some personnel; Blessing of the fleet April 28<sup>th</sup> and the EDC is sponsoring a shrimp boat.

### 5. STAFF REPORTS:

**City Administrator Brent Spier:** Absent - Report attached

**Chief Cook:** No report

**Building Official Kevin Harrell:** Stats since last meeting

**Fire Chief Brent Hahn:** Absent

**6. COMMITTEE REPORTS:**

**Roads and Drainage:** Richard Sowrey reported last check of \$32,000 will be issued next week; the committee is looking at the next set of roads which is tentatively Blue Point, South Shore to Narcissus and Narcissus to Juniper

**Waterfront Compliance:** No report

**Parks and Pool:** Chris Richardson – Mulch has been laid at the pool; Ice Cream social is May 2<sup>nd</sup>.

**Planning and Zoning:** No report

**Landscape and Beautification:** No report

**7. ECONOMIC DEVELOPMENT CORPORATION:**

No report but Mayor Pro-Tem Fenwick did ask if they could have a ground breaking for the Hanson Road expansion.

**8. CIVIC CLUB:**

Teresa Otten - Civic Club will hold "Meet the Candidates" on April 17, 2019; Civic Club has no President and is in need of volunteers.

**9. PUBLIC COMMENTS:**

**Matt Wiggins:** Spoke concerning the WCID Bond

**CLEMC:** Chief Hunter stated that they will have extra trucks for the crawfish festival; CLEMC is non-profit organization and thank you to the city.

**10. OLD BUSINESS:**

- a. **Action from OLD BUSINESS item "a" council meeting 03/19/19 - Approve extension requested for 311 Narcissus – Property owner Douglas Whitehead for substandard building; in violation of Clear Lake Shores Municipal Code Section 14-138 – Declaration of Nuisance Sec. 14-141 – Standards.**

*Councilwoman Terrell* made motion to discuss  
*Mayor Pro Tem Fenwick* second the motion

*Building Official Kevin Harrell* stated the property has degraded further and he has not heard from the mortgage company in approximately one and a half months. His recommendation is to demolish the structure.

*Councilman Otten* made motion to secure the dwelling, obtain bids for demolition and have home demolished.

*Councilwoman Lyons* second the motion

**MOTION PASSED UNANIMOUS**

- b. **Approve extension requested for 311 Narcissus – Property owner Douglas S. Whitehead for substandard building; In violation of Clear Lake Shores Municipal Code Section 14-138 – Declaration of Nuisance Sec. 14-141 – Standards.**

Discussion between City Council and Kevin Harrell was made over the condition of the property. Kevin Harrell stated that the homeowner has until April 15, 2019 to bring home into compliance then the city can take action.

Item to be placed on the agenda for the April 16, 2019 City Council meeting for Council to take action.

**NO ACTION TAKEN**

cont'd 04/16/19 minutes

**11. NEW BUSINESS:**

**CONSENT AGENDA:**

- a. Check Register: 03/27/19 thru 04/10/19
- b. Minutes from Council Meeting held 03/19/19
- c. Minutes from Executive Session Meeting held 03/19/19
- d. Minutes from Council Meeting 04/02/19

*Councilman Otten* stated a correction to minutes to 04/02/19 to change BAYHAP to BAYHEP

*Mayor Pro Tem Fenwick* made motion to accept consent agenda with change to minutes  
*Councilwoman Bailey* second the motion

**MOTION PASSED UNANIMOUS**

**12. COUNCIL BUSINESS:** Discussion and possible action may be taken on the following items:


- a. RESOLUTION NO. 2019-10: RESOLUTION OF THE CITY OF CLEAR LAKE SHORES, TEXAS SUSPENDING THE MAY 10, 2019 EFFECTIVE DATE OF CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING CONTINUED COOPERATION WITH THE GULF COAST COALITION OF CITIES; HIRING LLOYD GOSSELINK ATTORNEYS AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING REIMBURSEMENT OF CITIES' RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.


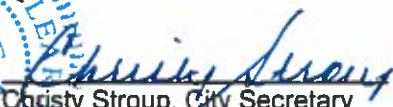
*Mayor Pro Tem Fenwick* made motion to approve Resolution No. 2019-10  
*Councilman Otten* second the motion

**MOTION PASSED UNANIMOUS**

**13. ADJOURNMENT:**

Mayor McNamara adjourned the meeting at 7:49 p.m.

5/7/19  
Date Approved  
  
\_\_\_\_\_  
Mayor Michael McNamara

Attest:  
  
  
\_\_\_\_\_  
Christy Stroup, City Secretary

City Administrator Report

April 30 - May 7, 2019.

*PomSpier*

Councilmember Terrell is unexpectedly caught out of town with an aircraft maintenance issue in Louisville, KY. She notified all affected parties as soon as possible.

There may some overlap in this report with committee reports received when I was in San Antonio for the Texas Emergency Management Conference, April 16 - 18.

**ROADS/DRAINAGE:** R&D Committee and they are already working on the next project by evaluating all roads in CLS. I will be focusing on preservation of pavement and having crack sealing done on affected roads.

**POOLS/PARKS:** Membership drive was held May 2, 2019 at the pool. Weather was cooperative. Approximately 90 memberships have been sold with about 150 members. Pool memberships can be procured at City Hall at the service counter. Grove Park backboard-less post was removed and the mounting studs made safer. The paved court is small and having two basketball goals, especially one that is often damaged and unsightly, was not good. The area is more appropriate for use now. This has been an issue with residents for some time. I have received some complaints about at the lighting at Jarboe Bayou Pavilion being too bright for concerts. I am not in favor of making adjusting lighting to accommodate that request as it is expensive, and I feel the advantages of good lighting lends itself to safety of patrons in many ways, illuminating hazards and dark corners, etc. I think a temporary solution for use during the concerts can be made and Mike Pons is working on that. I mention as you may receive some feedback from residents.

**ECONOMIC DEVELOPMENT CORP (EDC):** Clear Lake Shores lamps are being refurbished with financial support of the EDC. We are on the second round of lamp posts. Pre-bid meeting was held May 2, 2019 for the CLR Parking lot at 2094. Bid opening will be May 9, 2019. Awaiting some simple lease documents regarding improvement and use of privately owned property that is included in project (very minor).

**PLANNING/ZONING:** None.

**WATERFRONT COMPLIANCE:** None.

**PLAZA TEN 06:** None.

**WATERFRONT REVIEW:** None.

**CITY HALL:** Records labelled for destruction were picked up today and transported to an appropriate facility, this concludes the document retainage program that was budgeted for. There were 88 boxes removed for destruction.

In your packet

**PUBLIC WORKS:** Surplus Equipment bids were received, and the winning bidder was C. Galvan or LaMarque, TX. The former police golf cart and Cheetah mower were sold for \$10 each. They have been removed from premises and equipment listings.

The damaged bolster at Tindel and CLR has been replaced. Thank you to Jorge and Odi for a job well done.

Dumpsters ordered for City-wide cleanup on May 11. Dumpsters will be placed at Jarboe Park and Shell Bottom. If they need swapped out, we can call and have that done with 72 hour notice (AmeriWaste, Jackie 281-331-8400). City-wide garage sale will be May 18, so empty dumpsters may be needed.

Other Items:

Debris Removal RFP received no proposals. I have reached out to some other contacts for assistance.

Pool Management RFP has been published.

I've attached a Budget Report through March 31, 2019. Additionally, based on council questions I've included deposit detail that shows the various sources, sales tax, permits, Municipal Court and mixed beverage taxes (sales/liquor).

The City Election has concluded, and votes tallied. The unofficial results:

City of Clear Lake Shores

Mayor

Kurt Otten	163	100.00%
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Councilmembers (Choose 2)

Christy Lyons	129	40.31%
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Ralph P Kliza	49	15.31%
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Jan Bailey	142	44.38%
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These will need to be canvassed on May 15<sup>th</sup>, 2019. It is a special meeting and will require at least 2 (two) council members to be present, posting requirements apply, and we hope to conduct during the regular business day.

SH146 project lanes have been adjusted and traffic is impacted. Be careful when travelling SH146 with the new traffic pattern.

I've met with Chief Cook and he is in the process of modifying Police Policy Manual and making sure it is updated and reflects current policy. Previously this was approved by council, however there is no documentation to support it. This will be submitted for council review/approval.

In your packet you will find a letter from DPS closing out Dolly 2008 (Brownsville, TX), Ike 2008 (Galveston) and Alex 2004 (Outer Banks, NC) and other unnamed events. I include this as it illustrates how long it can take to close out such events.

AGENDA ITEMS: Ron Cox Consulting to provide consulting services to the City to Clear Lake Shores to develop a five-year Strategic Plan involving the City Council and members of the EDC. As we are tax supported and the EDC is a partner in the growth of the City tax base, I felt it reasonable to include them as well in the visioning, planning and application of a strategic plan.

City of Clear Lake Shores  
Budget Report  
October 2018 through March 2019

	Oct '18 - Mar '19	Budget	% of Budget
Ordinary Income/Expense			
Income			
4. REVENUES			
400. FRANCHISE TAXES			
100414. Solid Waste Franchise Tax	5,000.00	5,000.00	100.0%
100415. Electric Franchise Tax	50,417.95	121,000.00	41.7%
100416. Gas Franchise Tax	1,060.88	4,500.00	23.6%
100417. Cable TV Franchise Tax	6,839.44	27,000.00	25.3%
100418. Telephone Franchise Tax	1,078.73	4,300.00	25.1%
100419. Cable-PEG-Franchise Tax-Restrict	1,367.97	5,450.00	25.1%
<b>Total 400. FRANCHISE TAXES</b>	<b>65,764.97</b>	<b>167,250.00</b>	<b>39.3%</b>
401. PROPERTY TAXES			
100402. Property Taxes-Delinquent	2.80		
100404. Property Taxes - P & I	3.98		
<b>Total 401. PROPERTY TAXES</b>	<b>6.78</b>		
402. SALES TAX			
100405. Sales Tax	551,607.88	1,600,000.00	34.5%
100407. Sales Tax-Mixed Beverage	4,554.19	17,500.00	26.0%
100408. Mixed Beverage Taxes	3,696.62	14,500.00	25.5%
<b>Total 402. SALES TAX</b>	<b>559,862.69</b>	<b>1,632,000.00</b>	<b>34.3%</b>
403. LICENSES & PERMITS			
100425. Business Licenses & Permits	355.00	650.00	54.6%
100426. Alcoholic Beverage Permits	560.00	2,000.00	28.0%
100427. Building Permits	45,779.50	17,500.00	261.6%
100428. Remodeling Permits	2,273.00	11,000.00	20.7%
100429. Electrical Permits	3,600.00	3,000.00	120.0%
100430. Plumbing/Gas Permits	5,649.00	5,000.00	113.0%
100431. Mechanical Permits	1,575.00	3,000.00	52.5%
100432. Culvert & Fill Permits	225.00	1,500.00	15.0%
100433. Bulkhead & Pier Permits	75.00	2,000.00	3.8%
100434. Fence Permits	750.00	1,000.00	75.0%
100435. Roof Permits	1,424.25	2,100.00	67.8%
100436. Sign Permits	110.00	1,000.00	11.0%
100437. Demolition Permits	150.00	500.00	30.0%
100438. Stopwork/Premature Work	0.00	100.00	0.0%
100439. Plat & Replat Applications	200.00	2,500.00	8.0%
100440. Other Licenses & Permits	1,545.00	1,800.00	85.8%
<b>Total 403. LICENSES &amp; PERMITS</b>	<b>64,270.75</b>	<b>54,650.00</b>	<b>117.6%</b>
404. WATERFRONT LEASES			
100450. Waterfront Yrly Lease Payments	0.00	42,000.00	0.0%
100452. Waterfront Transfer Fees	1,200.00	5,000.00	24.0%
100453. Waterfront Rights Proceeds	0.00	5,000.00	0.0%
<b>Total 404. WATERFRONT LEASES</b>	<b>1,200.00</b>	<b>52,000.00</b>	<b>2.3%</b>

City of Clear Lake Shores  
Budget Report  
October 2018 through March 2019

	Oct '18 - Mar 19	Budget	% of Budget
<b>405 - PUBLIC SAFETY FINES &amp; FEES</b>			
100466 - Police Fines	358,782.64	400,000.00	89.7%
100467 - Warrant/Del. Disp. Fees	15,466.80	33,000.00	46.9%
100468 - Time Payment Fees	5,143.47	8,000.00	64.3%
100483 - State Court Cost Fees-City	11,883.20	18,000.00	66.0%
100484 - Court Security Fees-Restricted	6,490.12	3,000.00	216.3%
100486 - Child Safety Fees-Restricted	8,895.75	10,000.00	89.0%
100487 - Court Technology Fee-Restricted	8,655.56	10,000.00	86.6%
<b>Total 405 - PUBLIC SAFETY FINES &amp; FEES</b>	<b>415,317.54</b>	<b>482,000.00</b>	<b>86.2%</b>
<b>406 - OTHER MISCELLANEOUS REVENUE</b>			
100460 - Pool Memberships	350.00	25,000.00	1.4%
100461 - Pool Guest Passes	0.00	150.00	0.0%
100463 - Clubhouse/Pavilion Rentals	2,400.00	5,000.00	48.0%
100473 - PD Seizure-Restricted	2,100.00		
100474 - PD Donations-Restricted	1,550.00	2,500.00	62.0%
100475 - Copies	222.90	300.00	74.3%
100476 - Miscellaneous Revenue	435.33	2,500.00	17.4%
100480 - Interest Income	17,802.34	15,000.00	118.7%
100481 - Interest Income-Restricted	1,698.51	3,500.00	48.5%
100488 - Employee Contributions-FSA	3,307.57	8,100.00	41.9%
<b>Total 406 - OTHER MISCELLANEOUS REVENUE</b>	<b>29,956.65</b>	<b>62,050.00</b>	<b>48.3%</b>
<b>407 - INTERGOVERNMENTAL REVENUE</b>			
100478a - FEMA Disaster Relief Grant	6,098.21	1,175.00	106.6%
100479b - LEOSE Grant	1,253.12	389,670.00	0.0%
100479 - Interlocal Agreement-KVFD	0.00		
<b>Total 407 - INTERGOVERNMENTAL REVENUE</b>	<b>7,351.33</b>	<b>390,845.00</b>	<b>1.9%</b>
<b>Total 4 - REVENUES</b>	<b>1,143,730.71</b>	<b>2,840,795.00</b>	<b>40.3%</b>
<b>Total Income</b>	<b>1,143,730.71</b>	<b>2,840,795.00</b>	<b>40.3%</b>
<b>Gross Profit</b>	<b>1,143,730.71</b>	<b>2,840,795.00</b>	<b>40.3%</b>
<b>Expense</b>			
<b>5 - EXPENDITURES</b>			
<b>10 - CITY COUNCIL</b>			
110522 - Dues, Memberships & Subscriptio	591.00	900.00	65.7%
110525 - Public Relations	5,724.78	6,000.00	95.4%
110526 - Employee Relations	2,724.63	6,000.00	45.4%
110527 - Election Expense	0.00	6,000.00	0.0%
110530 - Legal Expense	7,270.00	25,000.00	29.1%
110532 - Travel & Training	200.43	4,000.00	5.0%
110546 - Other Contractual Services	0.00	10,000.00	0.0%
110555 - Other Misc. Supplies	250.00	1,000.00	25.0%
<b>Total 10 - CITY COUNCIL</b>	<b>16,760.84</b>	<b>58,900.00</b>	<b>28.5%</b>
<b>11 - ADMINISTRATION</b>			
111501 - Wages & Salaries	44,861.52	97,200.00	46.2%
111503 - Medicare Tax	620.09	1,410.00	44.0%
111504 - Retirement	5,031.24	10,900.00	46.2%
111505 - Life, Medical, Dental Insurance	7,408.40	19,000.00	39.0%

City of Clear Lake Shores  
Budget Report  
October 2018 through March 2019

	Oct '18 - Mar '19	Budget	% of Budget
111520 · Software & Computer Services	0.00	1,300.00	0.0%
111522 · Dues, Memberships & Subscriptio	576.00	1,200.00	48.0%
111532 · Travel & Training	1,951.40	5,000.00	39.0%
111546 · Other Contractual Services	13,750.00	53,000.00	25.9%
111555 · Other Misc. Supplies	416.74	1,000.00	41.7%
111593 · Office Furniture & Equipment	327.45	2,000.00	16.4%
<b>Total 11 · ADMINISTRATION</b>	<b>74,942.84</b>	<b>192,010.00</b>	<b>39.0%</b>
12 · CITY SECRETARY/MUNICIPAL CT.			
112501 · Wages & Salaries	59,317.44	160,660.00	36.9%
112503 · Medicare Tax	845.80	2,320.00	36.5%
112504 · Retirement	5,643.11	15,910.00	35.5%
112505 · Life, Medical, Dental Insurance	945.19		
112505a · Flexible Savings Account	9,929.23		
112505 · Life, Medical, Dental Insurance - Other		28,800.00	34.5%
<b>Total 112505 · Life, Medical, Dental Insurance</b>	<b>10,874.42</b>	<b>28,800.00</b>	<b>37.8%</b>
112520 · Software & Computer Services	0.00	4,500.00	0.0%
112522 · Dues, Memberships & Subscriptio	0.00	500.00	0.0%
112532 · Travel & Training	0.00	6,000.00	0.0%
112546 · Other Contractual Services	8,943.20	18,000.00	49.7%
112555 · Other Misc. Supplies	3,737.09	5,000.00	74.7%
112593 · Office Furniture & Equipment	1,835.00	750.00	244.7%
112650 · Child Safety Expense-Restricted	633.65	3,000.00	21.1%
112651 · Court Tech Expense-Restricted	4,695.42	10,000.00	47.0%
112653 · Court Security Exp-Restricted	2,366.40	10,000.00	23.7%
<b>Total 12 · CITY SECRETARY/MUNICIPAL CT.</b>	<b>98,891.53</b>	<b>255,440.00</b>	<b>37.3%</b>
13 · PARKS			
113535b · Parks Maintenance	288.40	5,750.00	5.0%
113558 · Landscaping & Beautification	822.31	5,750.00	14.3%
<b>Total 13 · PARKS</b>	<b>1,110.71</b>	<b>11,500.00</b>	<b>9.7%</b>
14 · POLICE			
114501 · Wages & Salaries	297,822.87	677,970.00	43.9%
114502 · Overtime	775.20	1,500.00	51.7%
114503 · Medicare Tax	4,398.91	9,835.00	44.7%
114504 · Retirement	34,181.70	71,815.00	47.6%
114505 · Life, Medical, Dental Insurance			
114505a · Flexible Savings Account	5,409.99		
114505 · Life, Medical, Dental Insurance - Other	60,698.94	122,766.00	49.4%
<b>Total 114505 · Life, Medical, Dental Insurance</b>	<b>66,108.93</b>	<b>122,766.00</b>	<b>53.8%</b>



City of Clear Lake Shores  
Budget Report  
October 2018 through March 2019

	Oct '18 - Mar '19	Budget	% of Budget
114506 . Police Holiday Pay	11,348.57	21,500.00	52.8%
114508 . Certification Pay	6,657.66	14,000.00	47.6%
114520 . Software & Computer Services	6,854.93	18,000.00	38.1%
114522 . Dues, Memberships & Subscriptio	1,320.00	8,000.00	16.5%
114532 . Travel & Training	190.00	12,500.00	1.5%
114533 . Radio Maint/User Fee	2,520.00	2,800.00	90.0%
114534 . Vehicle & Equipment Maintenance	15,308.51	25,000.00	61.2%
114539 . Jail & Dispatch Service	6,840.00	19,000.00	36.0%
114542 . Fuel & Lube	10,916.94	25,000.00	43.7%
114545 . Uniforms	400.07	5,200.00	7.7%
114552 . Safety Equip & Supplies (Vests)	0.00	3,500.00	0.0%
114555 . Other Misc. Supplies	5,250.80	16,000.00	32.8%
114592 . Radios	0.00	6,500.00	0.0%
114654 . Supplies/Seizure Exp-Restricted	8,040.48	2,500.00	321.6%
<b>Total 14 . POLICE</b>	<b>478,935.57</b>	<b>1,063,386.00</b>	<b>45.0%</b>
15 . CODE ENFORCEMENT/BLDG INSPECT.			
115501 . Wages & Salaries	56,292.48	121,460.00	46.3%
115503 . Medicare Tax	808.36	1,765.00	45.8%
115504 . Retirement	6,313.20	13,540.00	46.6%
115505 . Life, Medical, Dental Insurance	1,342.99		
115505a . Flexible Savings Account	5,595.67		
115505 . Life, Medical, Dental Insurance - Other		13,160.00	42.5%
<b>Total 115505 . Life, Medical, Dental Insurance</b>	<b>6,938.66</b>	<b>13,160.00</b>	<b>52.7%</b>
115520 . Software & Computer Services	0.00	2,600.00	0.0%
115522 . Dues, Memberships & Subscriptio	255.00	5,000.00	5.1%
115532 . Travel & Training	1,234.87	5,000.00	24.7%
115546 . Other Contractual Services	131.00	1,500.00	8.7%
115555 . Other Misc. Supplies	485.56	1,500.00	32.4%
<b>Total 15 . CODE ENFORCEMENT/BLDG INSPECT.</b>	<b>72,459.13</b>	<b>161,025.00</b>	<b>45.0%</b>
16 . PUBLIC WORKS			
116501 . Wages & Salaries	38,021.76	83,990.00	45.3%
116502 . Overtime	0.00	250.00	0.0%
116503 . Medicare Tax	483.09	1,220.00	39.6%
116504 . Retirement	4,323.78	9,365.00	46.2%
116505 . Life, Medical, Dental Insurance	898.82		
116505a . Flexible Savings Account	15,209.69		
116505 . Life, Medical, Dental Insurance - Other		34,768.00	43.7%
<b>Total 116505 . Life, Medical, Dental Insurance</b>	<b>16,108.51</b>	<b>34,768.00</b>	<b>46.3%</b>

**City of Clear Lake Shores  
Budget Report  
October 2018 through March 2019**

	Oct 18 - Mar 19	Budget	% of Budget
<b>116534 . Vehicle &amp; Equipment Maintenance</b>	775.07	5,000.00	15.5%
<b>116535 . Building &amp; Property Maintenance</b>	918.22	10,000.00	9.2%
<b>116542 . Fuel &amp; Lube</b>	1,763.33	1,500.00	117.6%
<b>116545 . Uniforms</b>	868.48	2,000.00	43.4%
<b>116546 . Other Contractual Services</b>	634.30	2,000.00	31.7%
<b>116547 . Communications</b>	224.64	1,500.00	15.0%
<b>116550 . Street Repairs Materials</b>	19.20	1,000.00	1.9%
<b>116551 . Signs</b>	706.13	1,000.00	70.6%
<b>116555 . Other Misc. Supplies</b>	551.86	5,000.00	11.0%
<b>116556 . Mosquito Spray</b>	4.27	500.00	0.9%
<b>116557 . Small Tools &amp; Equipment</b>	0.00	500.00	0.0%
<b>Total 16 . PUBLIC WORKS</b>	<b>65,402.64</b>	<b>159,593.00</b>	<b>41.0%</b>
<b>17 . SWIMMING POOL</b>			
<b>117535a . Pool Maintenance</b>	640.17	9,000.00	7.1%
<b>117540 . Pool Operations</b>	4,076.25	32,000.00	12.7%
<b>117546 . Other Contractual Services</b>	0.00	3,000.00	0.0%
<b>117596 . Other Improvements</b>	0.00	5,000.00	0.0%
<b>Total 17 . SWIMMING POOL</b>	<b>4,716.42</b>	<b>49,000.00</b>	<b>9.6%</b>
<b>18 . PUBLIC SAFETY</b>			
<b>118501 . Wages &amp; Salaries</b>	0.00	315,000.00	0.0%
<b>118502 . Overtime</b>	0.00	10,000.00	0.0%
<b>118503 . Medicare Tax</b>	0.00	4,570.00	0.0%
<b>118504 . Retirement</b>	0.00	35,100.00	0.0%
<b>118505 . Life, Medical, Dental Insurance</b>	0.00	25,000.00	0.0%
<b>118536 . Emergency Management</b>	707.69	7,500.00	9.4%
<b>118537 . Ambulance Services</b>	14,987.50	29,975.00	50.0%
<b>118538 . Animal Control Services</b>	3,899.00	9,000.00	43.3%
<b>Total 18 . PUBLIC SAFETY</b>	<b>19,594.19</b>	<b>436,145.00</b>	<b>4.5%</b>
<b>19 . GENERAL GOVERNMENT</b>			
<b>119507 . Other Employment Expenses</b>	496.66	3,400.00	14.6%
<b>119510 . Debt Service</b>	0.00	72,776.00	0.0%
<b>119511 . Interest Expense</b>	0.00	22,180.00	0.0%
<b>119520 . Software &amp; Computer Services</b>	32,571.32	55,000.00	59.2%
<b>119521 . Utilities</b>	20,469.67	51,000.00	40.1%
<b>119522 . Dues, Memberships &amp; Subscriptio</b>	3,613.60	5,000.00	72.3%
<b>119523 . Postage &amp; Shipping</b>	1,963.77	3,000.00	65.5%
<b>119524 . Code Supplements</b>	1,063.74	2,500.00	42.5%
<b>119528 . Insurance &amp; Bonds</b>	61,939.57	62,000.00	99.9%
<b>119531 . Audit Expense</b>	0.00	17,500.00	0.0%
<b>119535 . Building &amp; Property Maintenance</b>	1,806.80	10,000.00	18.1%
<b>119543 . Children's Library</b>	0.00	1,000.00	0.0%
<b>119546 . Other Contractual Services</b>	11,102.13	32,000.00	34.7%
<b>119548 . Hurricane Harvey Expenses</b>	16,825.34	10,000.00	168.3%
<b>119553 . Janitorial Expense</b>	3,936.66	7,600.00	51.8%
<b>119554 . Printed Materials (Notices, Etc</b>	3,687.43	3,000.00	122.9%
<b>119555 . Other Misc. Supplies</b>	2,077.78	9,000.00	23.1%
<b>119593 . Office Furniture &amp; Equipment</b>	0.00	2,000.00	0.0%
<b>119594 . Buildings &amp; Structures</b>	0.00	10,000.00	0.0%
<b>119595 . Landscaping Services</b>	39,741.65	95,000.00	41.8%
<b>119596 . Other Improvements</b>	10,480.34	30,000.00	34.9%

**City of Clear Lake Shores  
Budget Report  
October 2018 through March 2019**

	Oct '18 - Mar 19	Budget	% of Budget
119601 - Transfer to Roads & Drainage	100,000.00	100,000.00	100.0%
119602 - Transfer to Capital Equipment	0.00	80,000.00	0.0%
<b>Total 19 - GENERAL GOVERNMENT</b>	<b>311,776.46</b>	<b>683,956.00</b>	<b>45.6%</b>
<b>Total 5 - EXPENDITURES</b>	<b>1,144,590.33</b>	<b>3,080,955.00</b>	<b>37.2%</b>
<b>Total Expense</b>	<b>1,144,590.33</b>	<b>3,080,955.00</b>	<b>37.2%</b>
<b>Net Ordinary Income</b>	<b>(859.62)</b>	<b>(240,160.00)</b>	<b>0.4%</b>
<b>Net Income</b>	<b>(859.62)</b>	<b>(240,160.00)</b>	<b>0.4%</b>

**City of Clear Lake Shores  
Deposit Detail  
April 11 through May 1, 2019**

Type	Date	Name	Account	Amount
Deposit	04/11/2019		100101 · Checking - Wells Fargo	159,177.45
		Texas Comptroller of Public Accounts	100406 · Sales Tax	(119,383.09)
		Texas Comptroller of Public Accounts	100207 · Due to Roads & Drainage F...	(19,897.18)
		Texas Comptroller of Public Accounts	100211 · Due to EDC Fund	(19,897.18)
TOTAL			<i>DEPOSIT</i>	(159,177.45)
Deposit	04/18/2019		100101 · Checking - Wells Fargo	122,185.32
		Mr. Rooting Plumbing	100430 · Plumbing/Gas Permits	(200.00)
		Candy Jard	100476 · Miscellaneous Revenue	(6.00)
		Bridgeport Construction Services	100440 · Other Licenses & Permits	(25.00)
		Bridgeport Construction Services	100434 · Fence Permits	(75.00)
		Thompson, James	100428 · Remodeling Permits	(185.00)
		Captains Cooling	100431 · Mechanical Permits	(300.00)
		Redfield Custom Building	100428 · Remodeling Permits	(163.00)
		Clear Lake Shores Municipal Court	100116 · Municipal Court Acct	(121,231.32)
TOTAL			<i>DEPOSIT</i>	(122,185.32)
Deposit	04/19/2019		100101 · Checking - Wells Fargo	9,692.01
		Texas Comptroller of Public Accounts	100407 · Sales Tax-Mixed Beverage	(5,355.66)
		Texas Comptroller of Public Accounts	100408 · Mixed Beverage Taxes	(4,336.35)
TOTAL			<i>DEPOSIT</i>	(9,692.01)
Deposit	04/25/2019		100117 · Flexible Benefit Account	520.00
			100488 · Employee Contributions-FSA	(520.00)
TOTAL				(520.00)
Deposit	04/26/2019		100101 · Checking - Wells Fargo	375.00
		Tipton Windstorm Const.	100425 · Business Licenses & Permits	(25.00)
		Tipton Windstorm Const.	100428 · Remodeling Permits	(75.00)
		LMS Tree Service	100425 · Business Licenses & Permits	(25.00)
		Melinda Minter	100463 · Clubhouse/Pavilion Rentals	(250.00)
TOTAL				(375.00)
Deposit	05/01/2019		100101 · Checking - Wells Fargo	10,083.59
		Centerpoint Energy-Franchise Payments	100415 · Electric Franchise Tax	(10,083.59)
TOTAL				(10,083.59)

# CLEAR LAKE SHORES POLICE DEPARTMENT

1006 South Shore Dr.  
Clear Lake Shores, TX 77565

Kenneth G. Cook  
Chief of Police

May 07, 2019

**Subject: Report for Council Meeting**

**STATS:** For the month of April 2019, the Police Department:

Traffic Contacts: 466

Driving While Intoxicated: 6

Possession of Controlled Substance: 3

Possession of Drug Paraphernalia: 12

Theft: 4

Attempted Suicide: 1

Violation of City Ordinance: 7

Residential Checks while on Vacation Watch: 153

Business Checks: 2,830

## CLSPD Officer of the Year Award:

The Fifty Club of Galveston County 47th Awards Luncheon – Monday, May 8, 2019, 11:45am

Officer's Name: Officer Kayla Sawyer

Department: Clear Lake Shores

Length of Service: 2 Years of Service

The Clear Lake Shores Police Department and Chief Kenneth Cook are proud to recognize Officer Kayla Sawyer, as their recipient of the Fifty Club Officer of the Year Award for outstanding law enforcement efforts while serving during 2018.

Officer Sawyer has served The Community of Clear Lake Shores since March 10, 2017. She has been recognized for her outstanding Job performance, Dedication and Loyalty and smiling face to the Department and Citizens of Clear Lake Shores. Officer Sawyer's proactive style has led to numerous arrests, criminal charges and the seizure of illegal drugs.

Officer Sawyer has a completed 2 years at San Jacinto College where she received a full ride scholarship for softball. Officer Sawyer attended the Police Academy at the College of The College of the Mainland where upon completion she graduated in the top 10% in her class.

Officer Sawyer is a single, independent woman, who in addition to her devotion to her duties, takes tremendous pride and joy in raising her 3-year old daughter, Hayden. Not only does Officer Sawyer have the support of her family, she also have the support of the Clear Lake Shores Police Department.

*Congratulations Officer Sawyer..!!*

### **Great police work:**

On Thursday, 04/11/2019, Clear Lake Shores Police Sergeant P. Behler, along with additional CLSPD Officers, responded to The Home Depot, located at 507 FM 2094, Clear Lake Shores, Galveston County, Texas. Upon arrival, responding officers learned a theft had occurred resulting in the loss of over \$3,000.00 worth of merchandise.

Sgt. Behler immediately began actively investigating this case with Assistant Chief Donaldson. Sergeant Behler utilized various investigative techniques and after a thorough investigation, Behler identified and located the suspect, Damion Hawkins, in Southwest Houston. Behler drafted an arrest warrant in reference to this case and began surveillance on the suspect at his residence in Southwest Houston. Behler, along with the assistance of Task Force Officers, took the suspect into custody without incident. During the investigation, Behler worked closely with The Home Depot-Organized Retail Crime Division and learned Hawkins is responsible for an estimated \$50,000-60,000 loss to The Home Depot as a result of thefts committed by him. Hawkins was interviewed post arrest and it was learned that he was working with an organized retail theft cell. As a result of this investigation, Hawkins has been identified as a suspect in thefts from The Home Depot at various stores across the Houston area.

Hawkins remains incarcerated in the Galveston County Jail where he is being held on \$120,000 bond.

*Great job Assistant Chief Donaldson and Sgt. Behler..!!*

### **Formally Introduce Lieutenant Tracy "TK" Keele:**

On Tuesday, 04/30/19, Tracy Keele (AKA: "TK") was hired as full-time police officer for the Clear Lake Shores Police Department, filling the open position recently left by former Officer Bryan Holmes. "TK" has more than 30 years law enforcement experience after honorably retiring from the Galveston County Sheriff's Office as their Captain over the patrol division, SWAT team, and training instructor. He has also been our CLSPD firearms instructor since 2012.

TK will hold the supervisory rank as Lieutenant at CLSPD.

Lieutenant Keele is highly respected throughout Galveston County, and will be an Outstanding asset for our CLS community and to the great Team we have here at CLSPD.

*Welcome aboard Lt. Keele..!!*

### **Misc. Info:**

I am presently updating the Clear Lake Shores Police Department Policy Manual.

I obtained our police policy manual from Texas City PD back in the mid-2000's, adapted it into a CLSPD policy manual, and was then Approved by City Council in 2005 through former police chief Shelley.

I will present the updated CLSPD Policy Manual to City Administrator Brent Spier when completed.

*That's all I have for tonight.*

**Chief K.G. Cook**