



Meeting Minutes City Council

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Tuesday, April 20, 2021

6:30 p.m.

931 Cedar, CLS, TX 77565

Present: Mayor Kurt Otten, Councilwoman Jan Bailey, Councilman Rick Fisher, Councilwoman Christy Lyons, Councilman Alex Scanlon, Councilman Randy Chronister, City Administrator Brent Spier, Police Chief Tracy Keele, Building Official Kevin Harrell, City Secretary Christy Stroup.

Absent: Kemah/CLS VFD Chief Suniga
GCHD Amy Weber

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. PROCLAMATION FOR BRANDON DUNEGAN AND TROOP 603 AND VOLUNTEERS FOR THE RECONSTRUCTION OF THE CLEAR LAKE SHORES KAYAK LAUNCH LOCATED AT JARBOE BAYOU PARK.

Mayor Otten presented Brandon Dunegan a proclamation along with certificates to all of the Troop 603 members and volunteers that worked on the Jarboe Bayou Kayak Launch.

4. PUBLIC HEARING: The City of Clear Lake Shores will hold a Public Hearing to discuss the possible revocation of Waterfront Leases for noncompliance:

B-052B: Cheryl Coward – Bulkhead repair
C-061B: Dottie Cottingham – Bulkhead repair
C-075: Carla Fiegenger – Pier repair
C-082: Jessica Sylvester – Bulkhead repair

Building Official Kevin Harrell reported that all were in compliance except for C-082. Ms. Sylvester was present and stated that they had no plans for repair and that they were giving it back to the City.

No other public comments made

5. REPORTS FROM COUNCIL:

Councilwoman Bailey: Thanked Brandon Dunegan and Troop 603

Councilman Fisher: Thanked Brandon Dunegan and Troop 603

Councilwoman Lyons: No report

Councilman Scanlon: No report

Councilman Chronister: No report

Mayor Otten: CCISD Election early voting is going on now and election day is May 1st; Shrimp Boil is May 1st from 2:00 – 5:00 pm; tax appraisal is open for those that wish to contest their tax appraisals this year; Blessing of the Fleet is Sunday in Kemah.

6. STAFF REPORTS:

C. Mtg. Min. 04/20/2021

Chief Tracy Keele: New cameras for cars and body cams have been installed and uploaded; jet skis have been traded for a golf cart; sponsor charity for the month is the Wounded Warrior Project.

Building Official Kevin Harrell: See report attached (attachment a)

Kemah Volunteer Fire Dept. Chief Suniga: absent

Galveston County Health District Amy Weber: absent

City Administrator Brent Spier: See report attached (attachment (b))

7. COMMITTEE REPORTS:

Parks and Pool, Roads and Drainage, Zoning Board of Adjustments, Planning and Zoning and Waterfront Compliance.

Parks and Pool: Chis Richardson reported the pool is being repaired; plants around the pool will be looked at to see what needs to be replaced; pool furniture will be replaced; Ice Cream Social May 6th.

Roads and Drainage: Alex Scanlon reported that the committee met and went over some ordinance changes and final review before submitting to City Council.

Zoning Board of Adjustments: Patrick Michaelski was present – no report

Planning and Zoning: Patrick Michaelski reported they met April 12th and approved 5 replats

Waterfront Compliance Committee: Brad Saltaformagio was present – no report

8. CIVIC CLUB ACTIVITIES/REPORT: No report

9. ECONOMIC DEVELOPMENT CORP.: Jonny Boultinghouse, President, was present and reported that Thomas Haaland is working with Centerpoint about moving the lines up front; accepting applications for open directors position on EDC.

10. PUBLIC COMMENTS:

No comments

11. NEW BUSINESS:

CONSENT AGENDA:

- a. Check Register: 04/01/2021 thru 04/14/2021
- b. CC Meeting Minutes 04/06/2021 (regular)
- c. Budget Report for Oct. 1, 2020 thru March 31, 2021
- d. Approve WF Transfer B-029: Thomas & Deborah Scroggins to Jackson & Charlyn Ray
- e. Approve WF Transfer B-050: William & Katherine Chalfant to Thomas & Deborah Scroggins

CONSENT AGENDA PASSED

COUNCIL BUSINESS - Discussion and possible action may be taken on the following items:

- a. **Appointment of one member to the Roads and Drainage Committee due to the resignation of Jeff Terrell – term will expire 09/30/2021.**

One application was submitted by Tanya Rogers.

Councilman Scanlon made motion to appoint Tanya Rogers to the R & D Committee
Councilman Chronister second the motion

MOTION PASSED UNANIMOUSLY

- b. **Action from Public Hearing – Possible revocation of waterfront leases for noncompliance:**

B-052B: Cheryl Coward Bulkhead repair
C-061B: Dottie Cottingham Bulkhead repair
C-075: Carla Fiegener Pier repair
C-082: Jessica Sylvester Bulkhead repair

Councilwoman Lyons made motion to revoke Waterfront Lease C-082
Councilman Fisher second the motion

MOTION PASSED UNANIMOUS

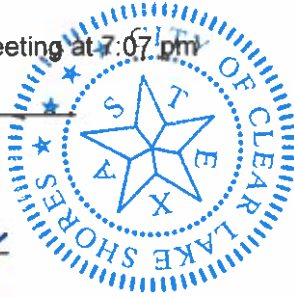
12. ADJOURNMENT:

Mayor Otten adjourned the meeting at 7:07 pm

Date Approved: 5/4/21

Attest:

Christy Stroup
Christy Stroup
City Secretary



Kurt A. Otten

Mayor Kurt Otten



CITY OF CLEAR LAKE SHORES

1006 South Shore Drive
Clear Lake Shores, Texas 77565
Office: 281-334-2799 Fax: 281-334-2866

Building Official Report April 7th, 2021 - April 20th, 2021

Building Department:

Eleven new permits were issued since our last meeting. All of the permits are minor construction.

Current Residential Construction: I currently have six new homes being constructed in various states of construction. 819 Cedar, 622 Pine, 727 Pine, 518 Pine, 1220 Ivy, 923 Dogwood St.

Unsafe Structure at 419 Oak Rd.: The demolition has been slow going. The homeowner has been slow to provide me progress reports. The permit that was issued was for the removal of the 2nd floor, 3rd floor, and the debris to be hauled off. The report says that they are working 6 days a week, but my pictures and site visits show very little work going on. The 3rd floor of the main house is down. The most of 2nd floor of the main house is down. The outbuilding remains untouched. I have witnessed some debris removed, but the bulk of the debris remains. A rollout was delivered and has been filled once and replaced. 30 days has passed. No plan with a timeline has been submitted and No structural engineer has been hired or inspected the structure to date.

New Commercial Construction:

Okie's Yardhouse: Currently the inside of Okie's is being remodeled. The bar and service are complete. The contractor has been working on the prep area with new electric and plumbing.

Galveston Bay Brewing Company building: No word from the architect on when my office will see plans. The building remains empty after the interior demolition.

Code Enforcement & Waterfront Leases:

I am currently tracking waterfront bulkhead issues. I have four code enforcement cases. I have had most lease holders comply. I am sending out notifications to the remaining lease holders to come into compliance.

City Administrator Report

April 7 - 20, 2021

Fifty-six weeks into the Coronavirus (COVID-19) pandemic, numbers have stabilized locally and are dropping.

124 confirmed cases attributed to Clear Lake Shores, 122 recovered, 2 active, no deaths.

The Texas Department of State Health Services (DSHS) is currently reporting a total of 2,444,933 (up 40,000 in two weeks) cases of COVID-19 in the State of Texas. Statewide 2,712,190 have recovered, there are 62,500 possible cases (down 190,000) and 48,677 (+900) have died. Galveston County is #22 (down 6) in the county standings based on total confirmed cases (32,031) – up 970 in three weeks. This will be the last update, unless case loads increase significantly requiring tracking.

COURT PROCESS: Municipal Court will continue virtual proceedings in April and May. May return to in person if judge makes that determination.

PARKS: TPWD engineered design plans are expected to move forward this week. This is a 100% reimbursable expense.

Sunset/Lowell Brown Fishing Pier – RFP has been advertised and questions have been answered.

Pool Plastering continues. Approximately 50% of coping is completed, waiting on material, water line tile installed in swim lane and along coping. Pool furniture has been purchased (budgeted). Expect both projects to complete prior to Ice Cream Social on May 6.

Kayak Dock is complete. We anticipate Brandon Dunnegan, Troop 603 volunteers and other partners as the city officially thanks them for their efforts. We will acquire a metal sign of the same donated design for longevity sake.

DANIEL DROR AVE: Centerpoint pole relocation approval has been communicated to Centerpoint electric distribution. Additional utilizes will need to be placed by dedicated right of way by developers.

BIRCH ROAD BRIDGE: Significant completion walk through this morning with Galveston Co., Lazy Bend HOA rep. and construction company. Material delays with steel guardrail, minor grading around telephone in-ground junction box, new stop sign and speed limit sign to be installed on east side of bridge and striping to be completed later this week. Expected open to traffic week of May 1.

ECONOMIC DEVELOPMENT CORP (EDC): East lot was surveyed in preparation for licensing agreement with GBBC. This will require an amendment to the current purchase agreement. Pedestrian bridge along CLR over Jarboe is being looked at for feasibility, evaluation of future replacement and maintenance will be looked into as a recurring future cost.

EDC voted to approve East parking Lot lighting not to exceed \$30,000. Expected monthly cost of \$80 for electric. Conduit being installed. I concrete structure was located during trenching and it required the movement of poles 8 feet east. This will retain the photometric design in the darkest part of the lot. We believe the structure to be either a old slab to a building as it was 12" +/- below grade or the previously discussed underground storage tank. No damage sustained. We have captured the dimensions of the structure for inclusion on plans for the future.

PLAZA TEN 06: Have an agenda item for PZ10-06 regarding additional parking lot lighting in the West Lot. Using the same photometric study, design and materials I have a quote of \$6,309.79 for the work. Will include some additional curbing surrounding the single pedestal in the parking lot. Recurring monthly costs for energy estimated at \$30/month, LED fixtures and bronze square poles to match the East Lot.

CITY HALL: When weather is cooperative, will power wash and paint city hall roof. Surface preparation and painting temperature seem to be critical for longevity. It is direct to metal (DTM) paint in white.

PUBLIC WORKS: Currently working on flooring replacement in kitchen of clubhouse. Extensive rot and prior termite damage found. Joists replaced, flooring removed and we anticipate completion later this week. The old icemaker has been removed in preparation for new one as the costs to keep running was prohibitive.

OTHER ITEMS:

Medjools at FM2094/CLR are sending up seed pods and that is a good sign. Additional growth is visible on other palms. I have a coupe in row that need trimmed, as well as the medjools and a dangerous tree cut down. Will get with landscaper to get quoted. Three palms were removed by PW after they were determined to be dead following the freeze.

Pre-application with the GLO regarding funds for Coastal Management Plan 306A for public water access has been completed. This project would allow for a pedestrian bridge along CLR linking the sidewalk at the corner of CLR/Birch to the corner of CLR and Aspen Rd with a single span uncoated steel bridge span. If successful a full plan will be requested to be submitted at a later date. Construction will be in 2024. 60% grant/40% city project.

New golf cart has been received and working splendidly. Police will decal with police and city seals (both subdued designs in gray on a black cart) and will add minimal red/blue lights for use in parades.

A meeting was held last Friday morning with businesses in the Town Center area related to increased activity the police department is seeing. Working with the businesses to share information, as well as plan for the future and how to address issues that affect everyone. This was well received and may result in a business group specific to Clear Lake Shores.

AGENDA ITEMS: N/A