



Meeting Minutes City Council

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Tuesday, May 5, 2020

6:30 p.m.

Televideo Conference via ZOOM

Present: Mayor Kurt Otten, Councilwoman Amanda Fenwick, Councilwoman Christy Lyons, Councilwoman Angie Terrell, Councilwoman Jan Bailey, Councilman Mark Thompson, City Administrator Brent Spier, Building Official Kevin Harrell, Police Chief Tracy Keele, City Secretary Christy Stroup

Absent: K.V.F.D. and G.C.H.D. Amy Weber

VISITORS PRESENT ON TELECONFERENCE: Leslie Lundquist, Rachel Ward, Ray Freeman, and John Suayan.

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:32 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. REPORTS FROM COUNCIL:

Councilman Thompson: No report

Councilwoman Lyons: No report

Councilwoman Terrell: Reported that numbers for COVID-19 are down

Councilwoman Bailey: Requested information for Blue Angels and Lone Star Flight Museum flyover

Councilwoman Fenwick: Hurricane Preparedness week is this week and suggested everyone take inventory of their hurricane supplies; reminder that Ameriwave is stating that all trash must be bagged in clear bags or they will not pick up trash.

Mayor Otten: Brent and himself are preparing a letter to be presented to Galveston County Appraisal Review Board to request that the 2019 rates be considered due to additional hardships that families may have faced due to COVID-19; would like to do something to recognize the high school seniors at the June 2, 2020 council meeting.

Councilwoman Fenwick requested that all City Council members be included in the letter to GCAD.

Mayor Otten stated that we would hold an emergency meeting to make the change.

4. STAFF REPORTS:

Chief Tracy Keele: Stats for the month of April; Police Department has been busy preparing all units, personnel and offices for Hurricane Season; continuing COVID-19 process; Budgetarily P.D. is still on pace; commended his staff for maintaining their positive spirit and have come to work without fail or complaints.

Building Official Kevin Harrell: Stats since last meeting; Food truck beside Skipper's which is sponsored by Schaefer's; Target is finishing up – he performed last inspection this week and they are waiting on Fire Marshall and Health Department to finish their inspections then will be complete.

Kemah Volunteer Fire Dept.: Absent

Galveston County Health District Amy Weber: Absent

City Administrator Brent Spier: report attached

5. PUBLIC COMMENTS: None

6. NEW BUSINESS:

CONSENT AGENDA:

- a. Check Register: 04/16/20 thru 04/29/20
- b. Council Meeting Min. 04/21/20
- c. WF Transfer F-135B: Jay Joslin to Dean M. Cole

Councilwoman Fenwick made motion to accept consent agenda items a and c
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

Councilwoman Lyons made motion not to accept item b – stated wrong minutes were placed in packet
Councilwoman Bailey second the motion

MOTION PASSED UNANIMOUS

7. COUNCIL BUSINESS - Discussion and possible action may be taken on the following items:

- a. Approve Quarterly Investment Report for Quarter ending Dec. 31, 2019.

Councilwoman Fenwick made motion to approve item a
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

- b. Approve Quarterly Investment Report for Quarter ending Mar. 31, 2020.

Councilwoman Terrell made motion to approve item b
Councilwoman Fenwick second the motion

MOTION PASSED UNANIMOUS

Mayor Otten went over the flight times for the flyover of the Blue Angels and the Lone Star Flight Museum aircrafts.

8. ADJOURNMENT:

Mayor Otten adjourned the meeting at 7:08 p.m.

Date Approved: 5/19/20



Kurt Otten
Mayor Kurt Otten

Attest:

Christy Stroup
Christy Stroup
City Secretary

TOTAL SUMMARY OF STATS

April 2020

Traffic Contacts	13
Driving While Intoxicated	1
Possession of a Controlled Sub	1
Possession of Drug Paraphernalia	1
Theft	2
Arrests	4
Unattended Death	1
Suicide	1
Assisit other Agency	1
Residential Checks	19
Business Checks	1,108

Geotech \$131K, Blue Point \$96K, \$348K S. Shore to Forest, \$319K Forest to Ivy. Repairs have been identified and sent to possible vendors for quotes. I have inquired about stop block painting and crack-sealing as additional add-ons. Not quotes have been received as of this afternoon 5/5/20, messages left.

POOLS/PARKS: Pool plaster company returned and replaced popped tile. The issue is that some of the tiles have water behind them and the bond is not holding, the one that popped was not repaired recently, that is troublesome. Estimate coming for a complete re-tile and plaster before it requires a rebuild. This is for planning purposes.

The pool is open 8a-8p for exercise only, no furniture is available to linger. This is inconvenient but necessary to curb any grouping and improve turnover of the facility. Second, no more than five (5) persons inside the fenced area at a time. Social distancing should apply while in the pool and outside the pool with anyone outside your immediate household. This revision allows for persons to exercise in the pool, not to sunbathe or loiter. Monitoring will take place remotely and if there are violations of this revised policy the pool will again be closed to the public. Please wait your turn (distancing) and be aware of others wanting to enjoy the same amenities. Pool memberships are being purchased and we will reset the codes this week and contact those who have 2020 memberships with their specific code.

DROR AVE: Cobb-Fendley has completed the metes and bounds and after review by HR Green and Galveston County adjustments were made. I'm awaiting their final review and approval and then we can move forward with Mr. Dror and an additional unnamed landowner. A tele-meeting was held last week at the 60% design level regarding project, awaiting additional confirmation of the ROW being sufficient for traffic signal. Traffic study is delayed. We are moving forward to prepare intersection for traffic control, may be a flasher initially but working toward a traffic signal that is linked to the other lights in the series. We don't anticipate issues with traffic count, but would like to conduct when school is in, again impacted by COVID-19 with the cancellation of the school year until fall. ****No update other than I have a call in to Galveston Co. Engineering to confirm we are ready to present to Mr. Dror****

ECONOMIC DEVELOPMENT CORP (EDC): I have engaged an electrical engineer to design the parking lot power supply and subsequent drops. Cobb-Fendley is reviewing mechanicals to confirm windstorm compliance. This was done as a not to exceed \$5,000 by EDC.

Additional cities across the state are providing assistance to impacted businesses utilizing their EDC funds as type B. \$250,000 seems to be a consistent program total.

PLANNING/ZONING: ZBOA has no report per Patrick Michaelski.

PLAZA TEN 06: Natural Gas installation at Okie's has been arranged and paid as of today should be installed within 6 weeks based on construction schedule. Cost was under \$2,000. *****{No Update 05/05/20}***** Okie's Building had a roof leak has been fixed and other potential problem areas addressed. (\$1250)

CITY HALL: There is a MD Anderson blood drive for Kari Kelley for Friday, June 5th, 2020 in the Clear Lake Shores Parking lot from 3p to 8p. Organizers are staying in contact with MD Anderson in case of a push out. You can sign up on line at:

<https://www.mdandersonbloodbank.org/index.cfm?group=op&expand=8146&zc=77565>

City Administrator Report

April 22 – May 5, 2020 HaPpY CINcO dE MaYo!



There may be some overlap in this report with other reports.

Eight weeks with the Coronavirus (COVID-19) pandemic. The City has resumed operations on a daily level and city hall is now open. Signage has been placed, markings to encourage social distancing, additional sanitation/disinfection is being done and sanitizer is available for our visitors who make the trip. Employees have been briefed on the continuing plan and PPE is available for those who wish to use it. We've found that handwashing and use of sanitizer are our best bets. Social distancing among all employees is continuing.

COVID-19 summary of Galveston County is as follows: 18,650 tested, 648 confirmed cases, 354 recovered, 28 dead. There are 266 active cases, 19 hospitalized, 247 are self-quarantined. CLS has had two confirmed cases. Statewide 427,210 tested, 33,369 confirmed and 906 deaths. This information was of this morning (05/05/2020). Dr. Kaiser on today's call advised of 11 new confirmed cases today 5/6. He estimated that between 600 and 700 tests are being conducted daily across all platforms in the county.

During conference calls with state health professionals, they are working to model the outcome of the virus. Typically, a virus has a peak, one model indicates we have seen the peak, however when adding other variants to the model, it shows additional anticipated peaks of varying intensity. Simply, they don't know exactly how to model it. Currently they monitor daily peak counts, hospitalization rate and death rate to identify trends.

They remind all to practice SPICE. Surveillance, Protection, Isolation, Communication, Evaluation.

Our Local Emergency Disaster Declaration is in effect until May 12. If necessary, it could be extended. Will keep this under advisement as we experience our first week, Phase One of Open Texas. Adjustments may need to be made. We will continue to follow state and applicable county orders as well as CDC guidance.

We are positioned to make difficult decisions if needed or if further guidance is developed as a result of additional information. The state is restricting large gatherings through at least June 1, 2020, these are theaters, stadiums, concerts, etc.

Hurricane Preparedness and Response Plan has been completed and is being reviewed internally and the Continuity of Services Plan is in the same process. We have included pandemic with weather - related events to focus on should they reappear in the future.

PERSONNEL: Police shifts continue same pattern to limit contact with co-workers and office staff. Adjustments to the normal way of doing things is taking place as we adjust to the temporary 'new normal.'

ROADS/DRAINAGE: Excel Paving has completed the punch list items and consensus among committee members is that although functional it is not very pleasing to the eye. Upcoming 2020 R&D projects are to occur on Blue Point, and Narcissus from S. Shore to Ivy in two divisions. Each section is estimated separately with engineer input and total construction cost is estimated to be Engineering/Inspection,

Fire Marshal has been active and site visits and annuals will be resumed following restrictions on occupancy.

PUBLIC WORKS: Keeping up on sanitation of facilities and grounds, keeping a positive message on the marquee and making sure we keep things as normal as possible for as many as possible.

Other Items:

Numerous ordinances that were reviewed have been assembled and will be brought forth for review and approval at a later date.

Memorandum of Agreement regarding City Owned Parking Lots has been reviewed and I will visit businesses at a more appropriate time to put in motion.

AGENDA ITEMS:

To be handled at a later date:

Review and Discussion of Police Department General Orders and Policy Manual. These will be updated to reflect the appointment of Chief Keele. He is working on this currently and it will be presented to council for review/oversight. Specific questions can be answered by Chief.