



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, May 19, 2020

6:30 p.m.

Clubhouse - 931 Cedar

Present: Mayor Kurt Otten, Councilwoman Amanda Fenwick, Councilwoman Christy Lyons, Councilwoman Angie Terrell, Councilwoman Jan Bailey, Councilman Mark Thompson, City Administrator Brent Spier, Building Official Kevin Harrell, Police Chief Tracy Keele, City Secretary Christy Stroup

Absent: Councilwoman Amanda Fenwick – excused and G.C.H. D. Amy Weber

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. REPORTS FROM COUNCIL:

Councilman Thompson: No report

Councilwoman Lyons: No report

Councilwoman Terrell: Thanked Chief Keele and Asst. Chief Donaldson for their leadership of the police department and the professional of the officers. Explained an incident she viewed with an officer and a patron on the island at the boat ramp and stated that she was very impressed with their conduct towards the patron as well as his conduct at a group gathering further down the road.

Councilwoman Bailey: No report

Councilwoman Fenwick - absent

Mayor Otten: Thanked all the residents for adhering to the COVID-19 guidelines; presented a rundown of opening the state phase 2 by Gov. Abbott; June 2nd council meeting the city will recognize the graduating seniors of Clear Lake Shores; stated that Councilwoman Fenwick is a member of the CCISD program that is getting the kids back to school after the pandemic has cleared.

Councilwoman Terrell also thanked Mayor Otten for everything that he has done as the Mayor to get the city through COVID-19. Mayor Otten stated that he didn't do it alone and thanked City Administrator Brent Spier and the city staff and council.

4. STAFF REPORTS:

Chief Tracy Keele: Has been made aware of Jammin on Jarboe and will have an officer drive by and make sure that the office is adhering to the "social distancing" guidelines; accolades to the citizens for cooperating with the Police Department on any issues that have occurred; hurricane preparations are completed; Dickinson jail is still not functioning for taking prisoners; a court system with camera has been implemented at the jail for the Judge to magistrate without coming into contact with the prisoners; Budget review is in the works and he has found areas that could be improved and has started moving certain accounts back to Clear Lake Shores instead of outlying cities; if any of the residents or council has any questions or concerns about anything please feel free to reach out and he will answer any questions you may have.

Building Official Kevin Harrell: See report attached (attachment a)

Kemah Volunteer Fire Dept.: Chief Robert Steckler stated that they implemented new protocol for exposure to COVID-19; prepping for hurricane season; website is up and running correctly; they now have new S.B.A. (Self Breathing Apparatus) that are state of the art. (attachment b)

Galveston County Health District Amy Weber: absent (forwarded reports to Mayor Otten – attachment c)

City Administrator Brent Spier: report attached (attachment d)

5. COMMITTEE REPORTS: Parks and Pool, Roads and Drainage, Zoning Board of Adjustments; Planning and Zoning and Waterfront Compliance

Parks and Pool Committee: *Chris Richardson* spoke on a couple of issues at the pool; would like clarification of the 12 years and policy for the pool; one vacant seat on the parks and pool committee to be filled.

Roads and Drainage: *Richard Sowrey* appeared and went over report (attachment e)

ZBOA: *Patrick Michaelski* stated that they have 3 variance requests that are to be address at their meeting on June 29, 2020

P & Z: *Patrick Michaelski* stated they have no report

WCC: absent

6. CIVIC CLUB: *Teresa Otten* stated that Senior Send-Off will be May 29th at 6:00 pm starting at Jarboe Park with decorated golf carts; Scholarship will be awarded at the Council meeting on June 2nd; will not have a Fourth of July party but will have a parade.

7. ECONOMIC DEVELOPMENT CORPORATION: absent

8. PUBLIC COMMENTS: None

9. NEW BUSINESS:

CONSENT AGENDA:

- a. **Check Register: 04/30/2020 thru 05/13/2020**
- b. **Council Meeting Minutes 04/21/2020 (regular meeting)**
- c. **Council Meeting Minutes 05/05/2020 (regular meeting)**
- d. **Council Meeting Minutes 05/06/2020 (emergency meeting)**
- e. **WF Transfer D-100E: Jim & Susan Bragg to Nathan Snowden**

Councilwoman Terrell made motion to accept agenda
Councilwoman Lyons second the motion

MOTION PASSED UNANIMOUS

10. COUNCIL BUSINESS - Discussion and possible action may be taken on the following items:

- a. **Review and appointment of Tony Peterson to the Roads and Drainage Committee to fill last open position.**

Councilwoman Bailey made motion to appoint Tony Peterson to Roads and Drainage Committee
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

- b. **Approve Revision No. 6 of the Declaration of Disaster which extends the end date to 12:00 am (midnight) on June 16, 2020.**

Councilwoman Bailey made motion to accept item b
Councilwoman Terrell second the motion

Councilman Thompson abstained

MOTION PASSED

- c. **Approve ORDINANCE 2020-03: AN ORDINANCE OF THE CITY OF CLEAR LAKES SHORES, TEXAS, REVISING THE SPECIAL ELECTION DATE TO BE HELD ON NOVEMBER 3, 2020 TO BE HELD ON AUGUST 8, 2020 AS AUTHORIZED BY GOVERNOR ABBOTT; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PROPER NOTICE AND MEETINGS.**

Councilwoman Terrell made the motion to approve Ord. 2020-03 with and open date to be added once proclamation is returned from Governor Abbott.
Councilwoman Lyons second the motion

MOTION PASSED UNANIMOUS

- d. **Approve ORDINANCE 2020-04: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLEAR LAKE SHORES, TEXAS TO ADOPT GENERAL CHANGES TO THE CODE OF ORDINANCES BY AMENDING CHAPTER 1. GENERAL PROVISIONS – SECTION 1-21. GENERAL PENALTY, CULPABLE MENTAL STATE.**

Councilwoman Terrell made motion to accept Ordinance 2020-04
Councilwoman Lyons second the motion

Councilwoman Bailey had questions on the changes and it was explained that the changes came from Municode to bring our city codes up to date and compliant with current laws and statutes. Councilwoman Bailey thought that the City Attorney would be at meeting to explain the changes. The City Administrator made comment that the City Attorney had not been requested to be present.

MOTION PASSED: 3 for – Councilwoman Terrell, Councilwoman Lyons and Councilman Thompson
1 opposed – Councilwoman Bailey

- e. **Approve ORDINANCE 2020-05: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLEAR LAKE SHORES, TEXAS TO ADOPT GENERAL CHANGES TO THE CODE OF ORDINANCES BY AMENDING CHAPTER 2. - ARTICLE IV. – SECTION 2-80; AND ARTICLE VI – SECTION 274.**

MOTION PASSED: 3 for – Councilwoman Terrell, Councilwoman Lyons and Councilman Thompson
1 opposed – Councilwoman Bailey

- f. **Approve ORDINANCE 2020-06: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLEAR LAKE SHORES, TEXAS TO ADOPT GENERAL CHANGES TO THE CODE OF ORDINANCES BY AMENDING CHAPTER 74. TAXATION - ARTICLE III. INDUSTRIAL DEVELOPMENT CORPORATION SALES AND USE TAX. – SECTION 74-45. SALES AND USE TAX LEVIED; PURPOSES.**

Councilwoman Terrell made motion to approve Ordinance 2020-06
Councilwoman Lyons second the motion

MOTION PASSED UNANIMOUS

- g. **EXECUTIVE SESSION: Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.**

**Recessed to Executive Session: 7:35 pm
Reconvened from Executive Session: 8:02 pm**

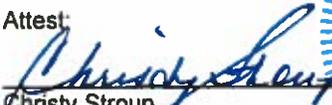
h. Action from EXECUTIVE SESSION: Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

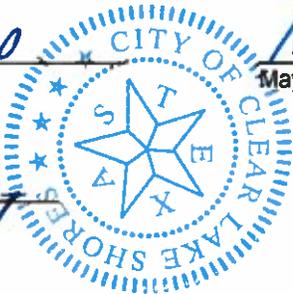
NO ACTION TAKEN

8. ADJOURNMENT:

Mayor Otten adjourned the meeting at 8:02 p.m.

Date Approved: 6-2-20 
Mayor Kurt Otten

Attest:

Christy Stroup
City Secretary





CITY OF CLEAR LAKE SHORES

1006 South Shore Drive
Clear Lake Shores, Texas 77565
Office: 281-334-2799 Fax: 281-334-2866

Building Official Report

May 5th- May 19, 2020

New Permit issued:

10 new permits were issued since our last meeting. All 10 of the permits were minor construction.

Aspens' Bar and Grill will be adding a new palapa over the new deck that was installed.

A new palapa has been installed at 817 Clear Lake Rd.

Target is complete. The parking lot was restriped and ready for your business.

In the next few months, **506 E. Shore** has received a grant to lift the house out of the flood zone. Congrats to the Fenwick's for their new home.

815 Grove owned by Richard Robinson has also received a grant for a new home. 815 Grove has been declared a repetitive loss during Ike and Harvey. The house will be torn down and a new lifted home will be constructed in its place.

413 Pine is almost complete. I hope to issue a CO Tuesday May 19. Congrats to Nancy Schwartz on her new home.

Okie's Yardhouse remodel and addition is currently under plan review with my office and the Fire Marshal. I hope to have those approved before the end of the month.

The new Portofino subdivision is back on track after a halt during the Covid-19 crisis. The subdivision preliminary plat was approved by Planning and Zoning committee before Covid-19 came to town. I spoke to the engineer leading the construction and design on May 8, 2020, and she is pushing to have the plans done very soon. I hope to have the permit and 100% construction set in my hands by next month for approval.

I am currently getting for bids for a paving contractor to repair potholes and other damaged areas around our city. For example, the Northeast corner of Elm Rd and Clear Lake Rd. I hope to have those prices for the City Administrator by next week.

I am also looking into getting bids on a third-party paving inspector to oversee road construction. The paving contractors in recent jobs have not done a great job they were paid for. Having a independent third party inspector would insure that we get a great product for the time and money. The Road and Drainage committee agreed.

Code Enforcement:

I have had four cases since our last CC meeting. All four cases were resolved.

Two cases were overgrown waterfront leases. They were promptly mowed.

One case was a junked vehicle. The vehicle was lacking registration. The registration is current now.

One case is a fence installed not according to our ordinance (height restriction). The owners have requested a variance.



Kemah Fire Department

"Dedicated To Serve And Protect"

Fire Chief's Report April 2020

Calls for Service: 20

Fire Calls: 10

First Responder: 10

Average Response Time: 03:15 (*response time improvement reflects volunteer and/ or part-time crew being present at station for 90 percentile of the month*)

- COVID-19 (DR-4485) disaster response ongoing and continues to evolve.
 - Department continues to closely follow updates and guidelines from CDC (*Center for Disease Control*) and TDSHS (*Texas Department of State Health Services*).
- Calls for Service have began to increase compared to the months of April and March (as of May 18th calls for service at 15), this is still with 75% reduction in First Response calls Kemah FD had been responding to.
- Access to website [www.kemahfire.com] has been established with corrections to information listed on website.
 - Will now be a significant tool used for recruitment. Entered 3-month contract at \$195 monthly, once full recruitment plan is put in place and executed will drop contract down to \$85 monthly (once more frequent edits are no longer necessary)
 - Linked to department's social media platform
- Recruitment Strategy
- Training Prop build was beginning during month of April, nearing completion (*increase spending at Home Depot*)
- Webb's Uniform account established- each member will have individual access to order specific uniform needs on a "annual allowance" basis.

P.O. Box 962, Kemah, TX 77565

Phone:(281) 538-5727 Fax:(281)538-8221

**Proudly serving Clear Lake Shores, Kemah, and the Lazy Bend communities for
over 50 years!**



Kemah Fire Department

"Dedicated To Serve And Protect"

- Mobile Modular 12 ft. by 44 ft. portable office building for bunkroom and office quarters for Galveston County EMS services. Initial set up cost \$2,400 (hurricane anchoring & delivering) with rental cost at \$614 monthly.
 - (temporary solution until permanent building solutions are achievable) (housing, captain's office, supply storage)
- Department's S.C.B.A (self contained breathing apparatuses/ air packs) have reached critical age and have surpassed their life span. Currently department is out of compliance due to air cylinders passing the 15 year mark, parts and repair to aging air packs no longer available.
- Board approval being sought for permission to sell Engine 2 (2007 Peirce) and Rescue 1 (F-550). *Rescue 1 can not be sold unless station cascade system installed.*
 - As well as other units in department fleet for upgrade (2013 Tahoe, 2013 Tahoe, 2006 F-150, 2002 F-350)
- Air Cascade system- \$53,511.00
- Compliance Officer position approval

P.O. Box 962, Kemah, TX 77565

Phone:(281) 538-5727 Fax:(281)538-8221

Proudly serving Clear Lake Shores, Kemah, and the Lazy Bend communities for over 50 years!

Incident Date between 2020-04-13

and 2020-05-13

County	Medical Trauma	District	Incident Date	Incident Number	Primary Impression	Injury Primary	Injury Detail	At Patient Time	Depart Scene Time	At Destination Time	Patient Contact Time	Scene Time	Trauma Calls
				Count 58									
Galveston				County Total 58									
		Clear Lake Shores		Count 1									
			4/13/2020	C20-0173				3:35:00 PM	3:52:00 PM		1.00	18.00	
		Kemah		Count 3									
			4/13/2020	K20-0170									
			4/24/2020	K20-0187	No Complaints or Injury/Illness Noted			8:23:00 PM			1.00		
			4/25/2020	K20-0190									
Medical													
		Clear Lake Shores		Count 8									
			4/15/2020	COVID19-002	COVID-19 - Exposure to confirmed patient			10:00:00 AM	10:30:00 AM		5.00	35.00	Medical
			4/15/2020	COVID19-001	COVID-19 - Exposure to confirmed patient			10:00:00 AM	10:30:00 AM		5.00	35.00	Medical
			4/15/2020	C20-0175	Pain (Non-Traumatic)			6:33:00 PM	6:59:00 PM	7:19:00 PM	2.00	28.00	Medical
			4/20/2020	C20-0180	Diabetic Hypoglycemia			9:31:00 AM	9:59:00 AM		1.00	29.00	Medical
			4/21/2020	C20-0182	No Complaints or Injury/Illness Noted			9:43:00 AM	9:57:00 AM		1.00	15.00	Medical
			4/27/2020	C20-0199	Obvious Death			11:27:00 AM			2.00		Medical
			5/8/2020	C20-0216	Hypertension			10:26:00 PM			1.00		Medical
			5/12/2020	C20-0225	Altered Mental Status			4:36:30 PM	4:54:00 PM	5:22:00 PM	0.50	18.00	Medical
		Kemah		Count 28									
			4/13/2020	K20-0171	Pain (Non-Traumatic)			7:28:00 AM	7:52:00 AM	8:14:00 AM	2.00	26.00	Medical
			4/13/2020	K20-0172	Confusion/Delirium			9:28:10 AM	9:45:00 AM	10:01:00 AM	0.17	17.00	Medical
			4/14/2020	K20-0174	No Complaints or Injury/Illness Noted								Medical
			4/18/2020	K20-0177	Obvious Death			11:29:00 AM			1.00		Medical
			4/19/2020	k20-0179	Dizziness			6:06:00 PM	6:15:00 PM	6:32:00 PM	1.00	10.00	Medical
			4/21/2020	K20-0181	No Complaints or Injury/Illness Noted								Medical
			4/24/2020	K20-0185	Shortness of breath			3:02:10 AM	3:29:00 AM	3:46:00 AM	0.17	27.00	Medical
			4/24/2020	K20-0186	Generalized Weakness			9:25:00 AM	9:46:00 AM	10:10:00 AM	2.00	23.00	Medical
			4/24/2020	K20-0189	Alcohol use			12:06:00 AM	12:21:00 AM	12:35:00 AM	1.00	16.00	Medical
			4/26/2020	K20-0193	Altered Mental Status			1:20:15 AM	1:56:00 AM	2:14:00 AM	0.25	36.00	Medical
			4/26/2020	K20-0195	Pain (Non-Traumatic)			8:30:00 AM	9:08:00 AM	9:28:00 AM	3.00	41.00	Medical
			4/27/2020	K20-0197	Hyperventilation			12:57:00 AM			1.00		Medical
			4/27/2020	K20-0200	Injury of Head	Falls	Fall on same level	12:00:00 PM			1.00		Medical
			4/28/2020	K20-0203	Dehydration			2:03:00 PM			0.00		Medical
			4/29/2020	K20-0204	No Complaints or Injury/Illness Noted			7:07:00 AM			1.00		Medical
			4/29/2020	K20-0210	No Complaints or Injury/Illness Noted								Medical
			4/29/2020	K20-0206	Diarrhea			1:58:30 PM	2:32:00 PM	2:53:00 PM	0.50	34.00	Medical

		5/2/2020	K20-0208	Shortness of breath			3:58:00 AM	4:24:00 AM	4:44:00 AM	1.00	27.00	Medical
		5/2/2020	K20-0209	Anxiety reaction/Emotional upset			12:36:00 PM	1:06:00 PM	1:23:00 PM	1.00	31.00	Medical
		5/4/2020	K20-0211	Behavioral/psychiatric episode			9:09:00 AM			0.00		Medical
		5/4/2020	K20-0212	Obvious Death			12:42:00 PM			1.00		Medical
		5/7/2020	K20-0213	Chest Pain / Discomfort			8:36:00 AM	8:53:00 AM	9:10:00 AM	1.00	18.00	Medical
		5/7/2020	K20-0214	Generalized Weakness			10:16:00 AM	10:34:00 AM	10:53:00 AM	1.00	19.00	Medical
		5/8/2020	K20-0215	Syncope / Fainting			3:19:00 PM	3:42:00 PM	4:01:00 PM	2.00	25.00	Medical
		5/9/2020	K20-0219	Altered Mental Status			2:27:00 PM	2:56:00 PM	3:11:00 PM	1.00	30.00	Medical
		5/10/2020	K20-0220	No Complaints or Injury/Illness Noted			2:15:00 PM			0.00		Medical
		5/10/2020	K20-0221	Altered Mental Status			6:24:00 PM	6:49:00 PM	7:07:00 PM	1.00	26.00	Medical
		5/11/2020	K20-0223	Malaise			6:49:00 PM			2.00		Medical
	Medical & Trauma											
	Clear Lake Shores											
			Count 2									
		4/21/2020	C20-0183	Injury of Head	Falls	Fall on same level	11:10:00 PM	11:36:00 PM	11:51:00 PM	1.00	27.00	Trauma
		4/26/2020	C20-0194	Injury	Falls	Fall on same level	6:25:20 AM	6:55:00 AM	7:11:00 AM	0.33	30.00	Trauma
	Kemah											
			Count 2									
		4/29/2020	K20-0205	Obvious Death	Firearms	Firearm Injury (Self inflicted)	11:52:10 AM			0.17		Trauma
		5/11/2020	K20-0222	Back Pain	Falls	Fall, Unspecified	5:18:00 PM			0.00		Trauma
	Trauma											
	Clear Lake Shores											
			Count 1									
		5/9/2020	C20-0217	Injury of Wrist, Hand, or Fingers	Sharp Objects	Foreign body or object piercing skin (e.g. nail, lid of can, metal piece, wood piece, etc.)	1:40:00 AM	1:52:00 AM	2:05:00 AM	2.00	14.00	Trauma
	Kemah											
			Count 13									
		4/17/2020	K20-0176	Injury of Elbow	Motorized Vehicle Accident	Motorcycle traffic accident injures occupant	2:14:10 PM	2:34:00 PM	2:50:00 PM	0.17	20.00	Trauma
		4/22/2020	K20-0184	Extremity Pain	Assault	Assault by other means	7:07:00 PM	7:23:00 PM	7:44:00 PM	1.00	17.00	Trauma
		4/24/2020	K20-1088	Injury	Assault	Assault with bodily force	8:54:00 PM			1.00		Trauma
		4/25/2020	K20-0191	Injury	Motorized Vehicle Accident	Auto traffic accident injures occupant	1:18:00 PM			1.00		Trauma
		4/25/2020	K20-0192	Injury	Sharp Objects	Foreign body or object piercing skin (e.g. nail, lid of can, metal piece, wood piece, etc.)	4:17:00 PM	4:25:00 PM	4:40:00 PM	0.00	8.00	Trauma
		4/26/2020	K20-0196	Injury	Sharp Objects	Cut/Laceration	8:07:00 PM			0.00		Trauma
		4/27/2020	K20-0198	Injury of Forearm	Sharp Objects	Cut/Laceration	9:47:30 AM			0.48		Trauma
		4/28/2020	K20-0202	No Complaints or Injury/Illness Noted			12:51:00 PM			1.00		Trauma

			4/28/2020	K20-0202	Extremity Pain	Motorized Vehicle Accident	Other vehicle accident injures occupant	12:51:00 PM			1.00		Trauma
			4/30/2020	K20-0207	Injury of Head	Falls	Fall, Unspecified	6:03:00 PM			0.00		Trauma
			5/9/2020	K20-0218	Injury of Shoulder or Upper Arm	Motorized Vehicle Accident	Auto traffic accident injures occupant	7:44:00 AM			1.00		Trauma
			5/12/2020	K20-0224	Injury	Falls	Fall on same level	12:14:00 AM	12:35:00 AM	12:47:00 AM	2.00	23.00	Trauma
			5/12/2020	K20-0226	Injury	Motorized Vehicle Accident	Auto traffic accident injures occupant	8:06:00 PM	8:25:00 PM	8:39:00 PM	1.00	21.00	Trauma

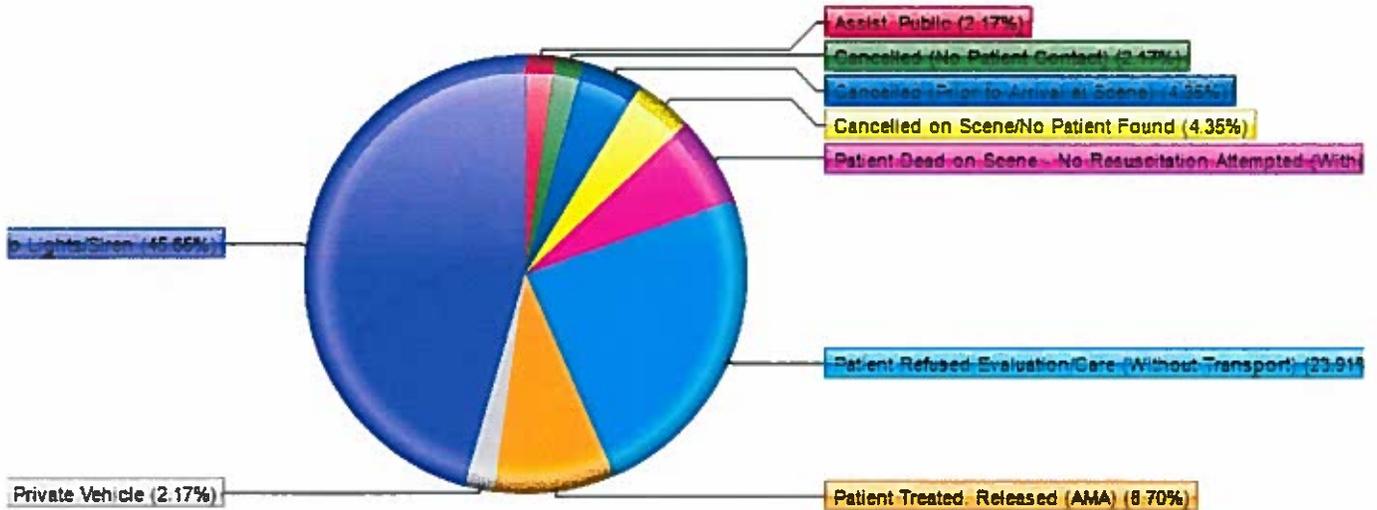
Kemah Disposition Type Breakdown

Date: Thursday, May 14, 2020
Time: 8:23:27 AM

Dispatched Time between 2020-04-13 and 2020-05-13

Disposition Breakdown

Disposition	Total
Assist, Public	1
Cancelled (No Patient Contact)	1
Cancelled (Prior to Arrival at Scene)	2
Cancelled on Scene/No Patient Found	2
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)	3
Patient Refused Evaluation/Care (Without Transport)	11
Patient Treated, Released (AMA)	4
Patient Treated, Transported by Private Vehicle	1
Transported No Lights/Siren	21
	46



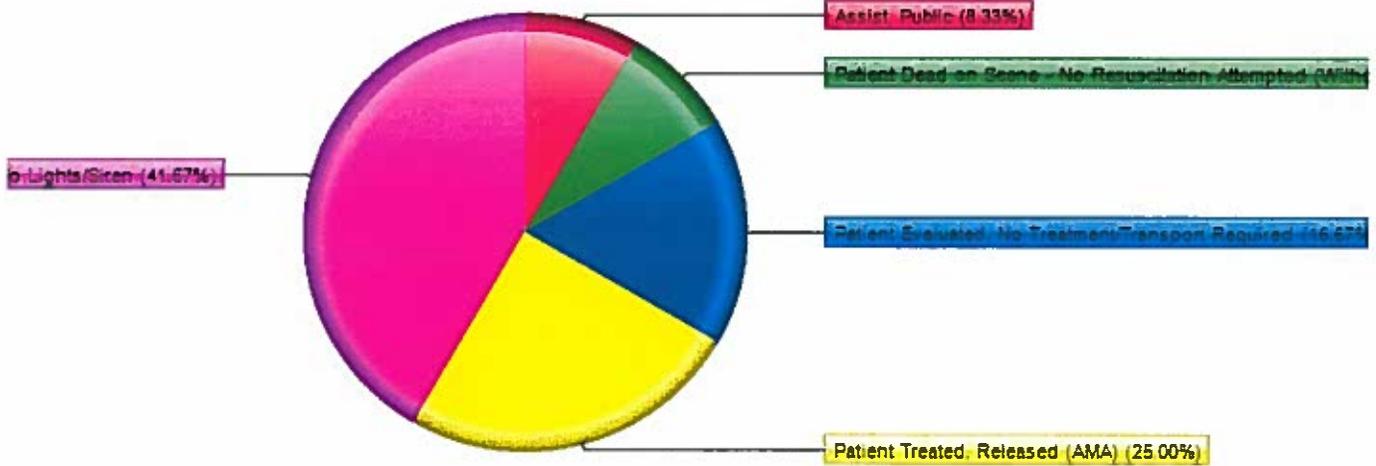
Clear Lake Shores Disposition Type Breakdown

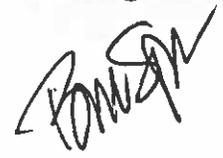
Date: Thursday, May 14, 2020
Time: 8:25:18 AM

Dispatched Time between 2020-04-13 and 2020-05-13

Disposition Breakdown

Disposition	Total
Assist, Public	1
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)	1
Patient Evaluated, No Treatment/Transport Required	2
Patient Treated, Released (AMA)	3
Transported No Lights/Siren	5
	12





City Administrator Report

May 6 - 19, 2020

There may be some overlap in this report with other reports. April 2020 Fire Chief's Report attached.

Ten weeks into the Coronavirus (COVID-19) pandemic. The City has resumed operations on a daily level and city hall is now open. We continue our efforts at hygiene and sanitation. Tonight's meeting is the first in-person in some time and we have cleaned the clubhouse, posted signage and set-up the room to encourage social distancing and not exceed 25% occupancy.

COVID-19 summary of Galveston County is as follows: 24,549 tested, 706 confirmed cases, 354 recovered, 31 dead. There are 240 active cases, 16 hospitalized, 224 are self-quarantined. CLS has had two confirmed cases and that remains unchanged. Statewide 723,013 tested, 48,693 confirmed, 19,065 active cases and 1347 deaths. Contact tracing continues in the hardest hit counties, Harris Co. leads the state in confirmed cases. Dr. Kaiser on today's call advised 22 new cases last week, and nine today. A spike was predicted some time ago. They expect confirmed cases to go up as well as they test all nursing home residents. Three of yesterday's nine were from a nursing home.

Statewide 1,801 cases were confirmed on Saturday. Testing is taking place in much higher numbers across the state.

Our Local Emergency Disaster Declaration is in effect until today. I would recommend, it be extended (agenda item) to June 16th, 2020. It can be affirmatively rescinded at any time. There still is uncertainty and we are now buying materials to implement protocols required by the court. We will continue to follow state and applicable county orders as well as CDC guidance.

GA-23 as signed by Gov. Abbott continues the stepped approach to opening Texas and he reminded us to, "be a good neighbor. be a Texan."

CITY ELECTIONS: Special Election already approved for November, this will be for city council positions. 1/4 of 1% Roads and Drainage election has been extended to September 30, 2020 after its original expiration date of June 30, 2020 was jeopardized by cancellation of the May 2020 election. We are awaiting Governor's Proclamation to allow it to coincide with Galveston's election. Clear Lake Shores and one other city were impacted by this, the other city has already gotten the proclamation and scheduled their election. The City Council Election could not be accommodated. We are seeking help from the Secretary of State Office.

Hurricane Preparedness and Response Plan has been completed and is being reviewed internally and the Continuity of Services Plan is in the same process. We have included pandemic with weather-related events to focus on should they reappear in the future. *** Hurricane Meeting will likely be virtual and utilize on-line videos done those who would normally be in attendance. The first named storm of the year Arthur has gone up the Eastern Atlantic coastline and then back to sea, edging N and S Carolina. ***

COURT PROCESS: We will meet with the Judge to discuss our plan and actions for court in June. There is guidance from the state for him to consider. We will have social distancing, a medical pre-screen prior to entering the building and sanitation protocols. Signage currently up reflects the effort as well.

Currently have accessed some acrylic sheet to make a sneeze guard at the judge and clerk and payment table. All in an effort to get back to business.

PERSONNEL: No changes.

ROADS/DRAINAGE: Upcoming 2020 R&D projects are to occur on Blue Point, and Narcissus from S. Shore to Ivy in two divisions. Each section is estimated separately with engineer input and total construction cost is estimated to be Engineering/Inspection, Geotech \$131K, Blue Point \$96K, \$348K S. Shore to Forest, \$319K Forest to Ivy. Repairs have been identified and sent to possible vendors for quotes. I have inquired about stop block painting and crack-sealing as additional add-ons. **I've received one estimate, meeting with another tomorrow, crack sealing is separate item.**

POOLS/PARKS: Estimate coming for a complete re-tile and plaster before it requires a rebuild. This is for planning purposes. New signage ordered, will be placed shortly after receipt. Pool open to 25% capacity, 8a-8p for exercise only, no furniture is available – all are expected to practice good hygiene and social distancing. 20-2021 memberships are active with their specific code.

DROR AVE: Cobb-Fendley has completed the metes and bounds and after review by HR Green and Galveston County adjustments were made. I'm awaiting their final review and approval and then we can move forward with Mr. Dror and an additional unnamed landowner. A tele-meeting was held last week at the 60% design level regarding project, awaiting additional confirmation of the ROW being sufficient for traffic signal. Traffic study is delayed. We are moving forward to prepare intersection for traffic control, may be a flasher initially but working toward a traffic signal that is linked to the other lights in the series. We don't anticipate issues with traffic count, but would like to conduct when school is in, again impacted by COVID-19 with the cancellation of the school year until fall. **No update other than I have a call in to Galveston Co. Engineering to confirm we are ready to present to Mr. Dror**

ECONOMIC DEVELOPMENT CORP (EDC): I have engaged an electrical engineer to design the parking lot power supply and subsequent drops. Cobb-Fendley is reviewing mechanicals to confirm windstorm compliance. This was done as a not to exceed \$5,000 by EDC. **no update** New trash cans have been received and will be deployed soon. Bike racks should arrive in a few weeks as they had some delay due to COVID. Jammin' on Jarboe is a go this weekend, social distancing applies, cart seating is preferred and recommended – come out and see the The Ezra Charles Band, Saturday, May 23, 7-10p. Jammin' schedule is subject to change as bands are rescheduled from original dates or have a conflict. Stay safe.

PLANNING/ZONING: N/A.

PLAZA TEN 06: Natural Gas installation at Okie's has been arranged and paid as of today should be installed within 6 weeks based on construction schedule. Cost was under \$2,000. Still awaiting utility installation.

CITY HALL: There is a MD Anderson blood drive in the name of resident Kari Kelley for Friday, June 5th, 2020 in the Clear Lake Shores Parking lot from 3p to 8p. You can sign up on-line at:

<https://tinyurl.com/clearlakeshores0620>

SAM (System of Awards Management) has been renewed – this the federal funding mechanism for grants through .gov.

Clear Lake Shores Clean Up was last weekend, and both roll-offs filled quickly. I've received numerous requests for another weekend as some folks were not able to dump. This will be looked at as the budget continues come into focus.

MAR20 Sales Tax (rec'd in May) was +16.14% over MAR19 and brings us to +5.79% over last year-to-date. Mixed beverage tax is down -19.01%. Impact on the Texas is -1.43% over last year.

June 2, 2020 Council Meeting we are planning a senior salute.

Fire Marshal has been active and site visits and annuals are resuming.

PUBLIC WORKS: Keeping up on sanitation of facilities and grounds, keeping a positive message on the marquee and making sure we keep things as normal as possible for as many as possible.

Other Items:

Memorandum of Agreement regarding City Owned Parking Lots has been reviewed and I will visit businesses at a more appropriate time to put in motion.

Will develop a memorandum of agreement for the currently unnamed city park space at Okie's, defining usage, any reserving ability, liability issues, points of contact, etc.

AGENDA ITEMS:

Numerous ordinances that were reviewed have been assembled and will brought forth for review and approval. This evening is the first batch and is self-explanatory.

To be handled at a later date:

Review and Discussion of Police Department General Orders and Policy Manual. These will be updated to reflect the appointment of Chief Keele. He is working on this currently and it will be presented to council for review/oversight. Specific questions can be answered by Chief.

City Council Committee Report – May 19, 2020
Roads and Drainage
Status as of 5/14/2020

On 4/30/2020 the Roads and Drainage Committee met to discuss the following items. A short-updated version of the preliminary meeting minutes along with additional comments is given below.

Approve minutes for meeting held on 03/11/2020

Thomas made a motion to accept the meeting minutes of 3/11/2020 as written and Alex seconded. The vote was unanimous to accept the meeting minutes as written.

Cobb Fendley (CF) proposal details:

Addition of overlay option

There was overall agreement that the addition of an overlay option be added to the CF proposal

Brent agreed to contact CF requesting the addition after the meeting minutes have been sent out.

Note – As of 5-14 - Brent contacted CF to discuss but was postponed till later

Brent said that, regardless of the final decision to do mid Narcissus, the realignment of the under-road culvert on south Ivy and Narcissus should be done in this project. This is deemed a safety issue.

R&D agreed that this should be done in the 2020 project.

Extra funding for inspection.

R&D agreed that this issue should be resolved with CF before approving the proposal.

R&D agreed that these issues should be addressed with CF. We need to resolve lump sum vs cost plus billing for inspection and the impact on the city staff to backstop inspection over-runs.

R&D recommended that hiring a contract inspector representing the city should be explored, and Brent agreed to look into it.

Regarding drainage on Blue Point.

The intention is to not add or modify the existing drainage. In addition, driveway disruption, particularly on the east side, will be kept to a minimum.

R&D accepted the assumptions outlined above.

Postpone center segment of Narcissus based on funding shortfall.

Richard noted that the current R&D budget holds about \$1,000,000 and tax revenue funding may be limited for this year after the COVID19 impact. Alex

and Brent added that, based on what appears to be robust shopping at the big box stores, there may not be as big of a negative impact as feared.

R&D agreed that funding the CF engineering proposal would be best to do now. Discussions still need to be held with CF to arrive at a final amount before we can recommend to Council for funding.

2017 Project outstanding items:

R&D agreed that the 2017 Multiple Street and Drainage Project is ready to close out.

Brent noted that he has written a letter to the city files recommending that Excel Paving Company, LLC not be used again.

Miscellaneous items for discussion:

Potholes, drains, etc.

Brent is actively seeking three contractors to get a quote to fix the potholes, drains, etc.

Note – As of 5-14 - Brent is in contact with one potential contractor for the work.

Crack sealing

See Item 1 above. This is on Brent's task list.

Stop-Line painting

See Item 1 above. This is on Brent's task list.

Reflective buttons to identify fire hydrant locations

Richard said he would check to see if any others are needed.

Note – Richard forwarded an updated list on 5/8/2020 with 36 missing buttons.

Ditch vs. Culvert for new construction

Kevin reviewed new construction guidelines and culvert sizing criteria for driveways.

Recruitment of new members to Roads and Drainage Committee

Richard recommended that Tony Peterson be invited to join the R&D Committee. Tony said he would like to join. The committee agreed.

Note – Tony forwarded a completed a Committee Request Form on 5/6/2020

Richard asked Brent if he would present Tony Peterson to the City Council meeting for approval. He agreed.

Alternative for ditch cleaning services other than Badger

Brent said he would review IMG Services located at 815 Clear Lake Road.