



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, June 16, 2020

6:30 p.m.

Clubhouse - 931 Cedar

Present: Mayor Kurt Otten, Councilwoman Amanda Fenwick, Councilwoman Christy Lyons, Councilwoman Angie Terrell, Councilwoman Jan Bailey, City Administrator Brent Spier, Building Official Kevin Harrell, City Secretary Christy Stroup

Absent: Councilman Mark Thompson – excused; Police Chief Tracy Keele and G.C.H. D. Amy Weber

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:32 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. REPORTS FROM COUNCIL:

Councilman Thompson: excused absence

Councilwoman Lyons: No report

Councilwoman Terrell: No report.

Councilwoman Bailey: No report

Councilwoman Fenwick: commented on the Peaceful Protest that was possibly going to come through Clear Lake Shores and commended the police department and Chief Keele for their actions on working with surrounding cities; stated that with everything going on in the world these days suggested to talk to someone if you have any questions with it all.

Mayor Otten: Fourth of July Golf Cart Parade will be Saturday, July 4th and the Mayor, Council and City Staff will be serving hot dogs to the residents after the parade.

4. STAFF REPORTS:

Chief Tracy Keele: absent.

Building Official Kevin Harrell: See report attached (attachment a)

Kemah Volunteer Fire Dept.: Chief Steckler reported stats and all updates with the Fire Department.

Galveston County Health District Amy Weber: absent (forwarded reports to Mayor Otten – attachment b)

City Administrator Brent Spier: report attached (attachment c)

5. COMMITTEE REPORTS: Parks and Pool, Roads and Drainage, Zoning Board of Adjustments; Planning and Zoning and Waterfront Compliance

Parks and Pool Committee: *Chris Richardson* spoke on a couple of issues at the pool; new trash cans have been placed at the pool; the company that was working on the bike racks with Johnny Boultinghouse has shut down due to COVID so waiting on status; two vacant seat on the parks and pool committee to be filled.

Roads and Drainage: Absent – No report

ZBOA: Patrick Michaelski stated that they have 4 variance requests that are to be address at their meeting on June 29, 2020

P & Z: Patrick Michaelski stated they have no report

WCC: absent – Councilwoman Fenwick asked about the issue with the Dock box. Mayor Otten said that council gave them 60 days to come back with recommendation. Councilwoman Fenwick also asked about rocks/structures on the waterfronts are being addressed and City Administrator Brent Spier said yes.

6. **CIVIC CLUB:** Teresa Otten stated Fourth of July parade will start at Jarbo Park at approximately 10:15.
7. **ECONOMIC DEVELOPMENT CORPORATION:** absent – City Administrator Brent Spier commented that they are working on projects concerning lighting and landscaping as well as an advertising campaign for local businesses.
8. **PUBLIC COMMENTS:**

Don Sprague – Grove Road: Wanted information on the Galveston County Mosquito Spraying
Lynda Michaelski – 26 East Shore: Requested that all derogatory actions and that she be exonerated from all negative issues concerning property at 1014 North Shore and that the city refund to her all monies that she has lost due to actions by city officials over the years in regards to not allowing her bottom level to qualify as living space.

9. **NEW BUSINESS:**

CONSENT AGENDA:

- a. **Check Register: 05/28/2020 thru 06/10/2020**
- b. **Council Meeting Minutes 06/02/2020 (regular meeting)**

Councilwoman Fenwick made motion to accept consent agenda item a
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

Councilwoman Fenwick made motion to accept agenda item b with the correction of 10. a. – remove Councilwoman Jan Bailey from the list of "yes" votes on that item.
Councilwoman Lyons second the motion

MOTION PASSED UNANIMOUS

10. **COUNCIL BUSINESS - Discussion and possible action may be taken on the following items:**

- a. **RESOLUTION 2020-05: A RESOLUTION OF THE CITY OF CLEAR LAKE SHORES, TEXAS, PROVIDING THAT A SPECIAL ELECTION BE HELD ON JULY 14, 2020 FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY A PROPOSITION TO RE-AUTHORIZE A ONE-FOURTH OF ONE PERCENT (1/4%) SALES AND USE TAX PURSUANT TO TEXAS TAX CODE , SECTION 327.007 TO CONTINUE TO PROVIDE REVENUE FOR THE MAINTENANCE AND REPAIR OF MUNICIPAL STREETS.**

Councilwoman Terrell made motion to accept Resolution 2020-05
Councilwoman Bailey second the motion

Councilwoman Fenwick asked CA Brent Spier if a write up could be placed on the city's social media adding a little bit more information to the residents so that they better understand what is being voted on.

MOTION PASSED UNANIMOUS

- b. **ORDINANCE 2020-07: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLEAR LAKE SHORES, TEXAS TO ADOPT GENERAL MINISTERIAL CHANGES TO THE CODE OF ORDINANCES BY AMENDING SUBSECTION (F)(5) OF SECTION 2-25, OF ARTICLE II, CITY COUNCIL OF CHAPTER 2, ADMINISTRATION TO CORRECT A CITATION; AMENDING SECTION 2-178, DUTIES OF RECORDS MANAGER OF ARTICLE VI, CITY RECORDS, OF CHAPTER 2, ADMINISTRATION TO MIRROR STATE LAW; AMENDING SECTION 10-33, PUBLIC NUISANCE, OF ARTICLE II, DOGS AND CATS, VICIOUS ANIMALS, RABID ANIMALS, LIVESTOCK OF CHAPTER 10, ANIMALS TO INCLUDE A REASONABLE PERSON STANDARD; AMENDING SECTION 18-1, PURPOSE, OF CHAPTER 18, BUSINESSES AND BUSINESS REGULATIONS TO INCLUDE THE C4**

MMU AND TOWN CENTER OVERLAY DISTRICTS; AMENDING SECTION 18-80, REGISTRATION STATEMENT, OF ARTICLE III, PEDDLERS, SOLICITORS AND ITINERANT VENDORS, OF CHAPTER 18, BUSINESSES AND BUSINESS REGULATIONS TO REMOVE THE SOCIAL SECURITY NUMBER REQUIREMENT; AMENDING SECTION 46-22, POSTING OF BOND, OF ARTICLE II, POLICE DEPARTMENT, OF CHAPTER 46, LAW ENFORCEMENT TO UPDATE TO THE TEXAS COMMISSION ON LAW ENFORCEMENT; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$200 FOR ANY VIOLATION OF THIS ORDINANCE, WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.
(should be Ord. 2020-08 – changed on original Ordinance)

Councilwoman Fenwick made motion to accept Ordinance 2020-07
Councilwoman Lyons second the motion

MOTION PASSED UNANIMOUS

- c. ORDINANCE 2020-08: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLEAR LAKE SHORES, TEXAS TO ADOPT GENERAL CHANGES TO THE CODE OF ORDINANCES BY AMENDING CHAPTER 66. STREETS, SIDEWALKS AND OTHER PUBLIC PLACE – ARTICLE VII. WATER RECREATION AND BOATING REGULATIONS – SEC. 66-213. DEFINITIONS; SEC. 66-215. EQUIPMENT AND DOCUMENTATION REQUIRED FOR VESSEL OPERATION; SEC. 66-216. BOATING REGULATIONS; SEC. 66-276.; ARTICLE IX. PUBLIC RIGHTS-OF-WAY AND USE BY PROVIDERS OF TELECOMMUNICATIONS; SEC. 66-276. DEFINITIONS. (should be Ord. 2020-09 – changed on original Ordinance)

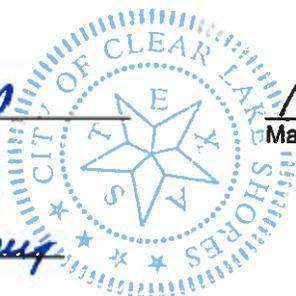
Councilwoman Fenwick made the motion to approve Ord. 2020-08
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

11. ADJOURNMENT:

Mayor Otten adjourned the meeting at 7:25 p.m.

Date Approved: 7-7-20



Kurt J. Otten
Mayor Kurt Otten

Attest:

Christy Stroup
Christy Stroup
City Secretary



CITY OF CLEAR LAKE SHORES

1006 South Shore Drive
 Clear Lake Shores, Texas 77565
 Office: 281-334-2799 Fax: 281-334-2866

Building Official Report

June 2nd- June 16th, 2020

Building Department:

16 new permits were issued since our last meeting. Thirteen of the permits were minor construction.

Aspens' Bar and Grill is finished with the construction on the new palapa.

815 Grove: The house has been torn down and a new lifted home is being constructed in its place.

819 Cedar: A new home permit was issued and will be constructed at 819 Cedar Rd.

210 E. Shore: The existing home will be demolished at 210 E. Shore Dr.

Okie's Yardhouse Currently the contractor is making changes and responding to redlines from my office and the fire marshal.

The City Administrator has asked that I acquire bids from painting contractors to repaint City Hall and the Civic building. I have met with three contractors over the past week and I am waiting for prices.

Code Enforcement:

I have had 6 code enforcement cases since our last CC meeting. The homeowners are working to resolve the cases or have complied with the ordinances.

One case is building without a permit has gone to citation. The homeowner paid the fine and obtained a building permit.

One case is right of way debris. The debris has been removed. The homeowner has complied.

One case was a junked vehicle. The homeowner has registered the vehicle. The vehicle has complied.

Two cases of open storage. The homeowners are currently working on removing the items.



Kemah Fire Department

"Dedicated To Serve And Protect"

Fire Chief's Report May 2020

Calls for Service: 29

Fire Calls: 14

First Responder: 15

Average Turn-out Time: 01:38

Average Response Time: 04:21

- COVID-19 (DR-4485) disaster response ongoing and continues to evolve.
 - Department continues to closely follow updates and guidelines from CDC (*Center for Disease Control*) and TDSHS (*Texas Department of State Health Services*).
- Department Activated Hurricane Storm Prep that ultimately diverted from our Region.
- Rescue Boat (inflatable) fully placed in service, trainings conducted.
- Training Prop build was completed near the end of last month. Vertical Ventilation & Self Rescue Evolutions have been conducted.
- Recruitment Strategy: With the new prop and ability to train members with certified instructors, new recruits will see quicker turnout time for responding. The goal for all recruits is to get them "truck ready" as quickly and safely as feasible.
- Training Summary: Met with the Dept Training Coordinator, Chris Broussard, and have established the proper training methodologies and performed a gap assessment to determine what trainings are needed and required by all members. This was then risk ranked to determine what was the absolute must haves. This criteria is also being used on new recruits to ensure they have the awareness needed on an active fire ground.
- Subscription Service to Online Style Platform: with training facilities being down or limited due to the COVID-19 response by most training complexes, the command staff has discussed the use of online fire training. It was determined that the course material may be better suited taught in this environment. However, skills and mastery performance would be evaluated by our staff. This can be done utilizing the training prop.

P.O. Box 962, Kemah, TX 77565

Phone:(281) 538-5727 Fax:(281)538-8221

Proudly serving Clear Lake Shores, Kemah, and the Lazy Bend communities for over 50 years!



Kemah Fire Department

"Dedicated To Serve And Protect"

- Currently evaluating online training plans, with the limited availability of Fire Academies and the need to respond to our new recruits, the as needed approach makes sense and allow them to self-pace.

- Recruitment: Two new applicants have turned in their applications to become volunteers.

- SCBAs have been ordered and should be in service July 2020

- Watch Office Renovations have been completed.

- Air Compressor has been ordered and should be in service before the end of June 2020 (Demo work has completed and waiting install.

- Board approval being sought for permission to sell Engine 2 (2007 Peirce) and Rescue 1 (F-550)
 - As well as other units in department fleet for upgrade (2013 Tahoe, 2013 Tahoe, 2006 F-150, 2002 F-350)

- Compliance Officer position approval

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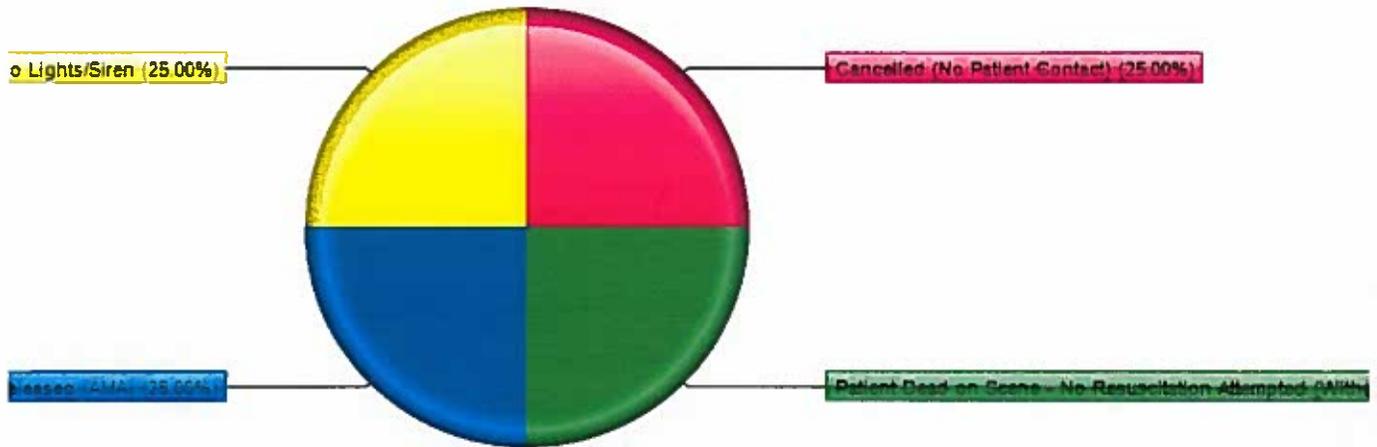
**Proudly serving Clear Lake Shores, Kemah, and the Lazy Bend communities for
over 50 years!**

Clear Lake Shores Disposition Type Breakdown Date: Monday, June 15, 2020
Time: 9:59:53 AM

Dispatched Time 2020-05-13 **and** 2020-06-13 **between**

Disposition Breakdown

Disposition	Total
Cancelled (No Patient Contact)	1
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)	1
Patient Treated, Released (AMA)	1
Transported No Lights/Siren	1
	4



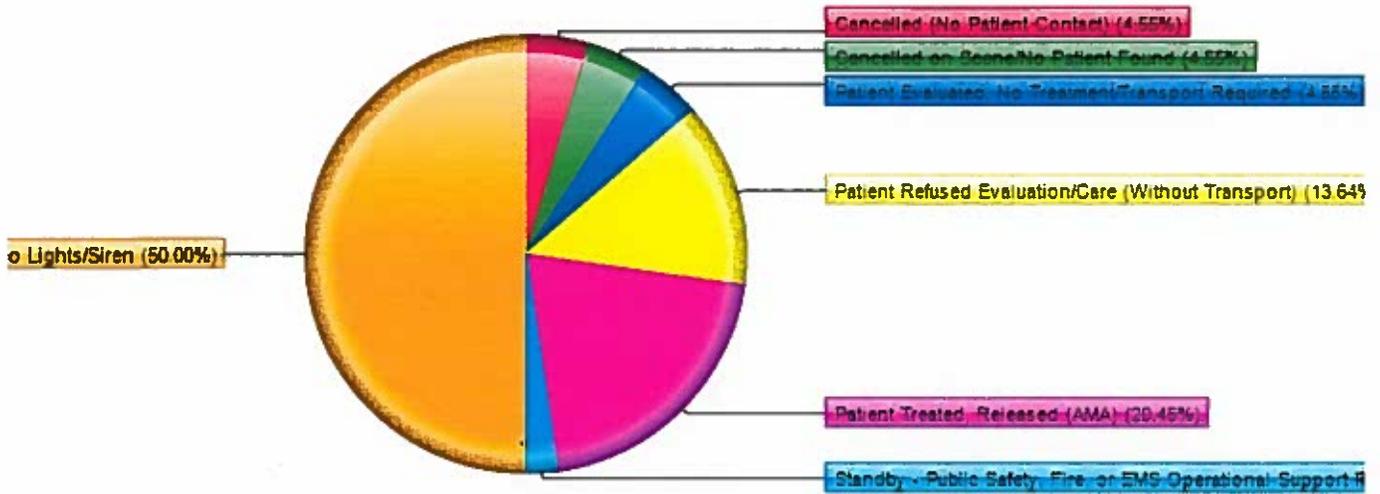
Kemah Disposition Type Breakdown

Date: Monday, June 15, 2020
Time: 9:58:56 AM

Dispatched Time between 2020-05-13 and 2020-06-13

Disposition Breakdown

Disposition	Total
Cancelled (No Patient Contact)	2
Cancelled on Scene/No Patient Found	2
Patient Evaluated, No Treatment/Transport Required	2
Patient Refused Evaluation/Care (Without Transport)	6
Patient Treated, Released (AMA)	9
Standby - Public Safety, Fire, or EMS Operational Support Provided	1
Transported No Lights/Siren	22
	44



Revenue and Expenses Actual versus Budget with Variance Annual
Galveston County Health District
Galveston Area Ambulance Authority
For 4/30/2020

Annual Budget	PTD Actual 4/30/2020	PTD Budget 4/30/2020			YTD Actual 4/30/2020	YTD Budget 4/30/2020	Variance
Revenue							
0.00	830.60	0.00	830.60	Grant Revenue	830.60	0.00	830.60
3,152.00	5,565.02	282.00	5,303.02	Patient Fees	8,146.28	1,838.00	6,308.28
31,988.00	3,891.71	2,664.00	1,227.71	Private Insurance	24,453.42	18,648.00	5,805.42
89,061.00	3,682.33	7,422.00	(3,739.67)	Medicare	16,972.45	51,952.00	(34,979.55)
28,366.00	0.00	2,447.00	(2,447.00)	Medicaid	3,950.33	17,130.00	(13,179.67)
0.00	0.00	0.00	0.00	Local Grants & Foundations	129.11	0.00	129.11
116,578.00	9,714.66	9,715.00	(0.34)	County Revenue	68,002.66	68,003.00	(0.34)
0.00	29.58	0.00	29.58	Miscellaneous Revenue	181.39	0.00	181.39
0.00	106.50	0.00	106.50	GAAA Contracts	601.35	0.00	601.35
165,000.00	13,750.00	13,750.00	0.00	City of Kemah	147,870.68	98,250.00	51,620.68
35,000.00	2,916.66	2,917.00	(0.34)	City of Clear Lake Shores	20,416.66	20,417.00	(0.34)
470,123.00	40,487.06	39,177.00	1,310.06	Total Revenue	291,754.93	274,238.00	17,516.93
Expenses							
333,133.00	23,520.03	27,761.00	4,240.97	Hourly Pay	161,033.63	194,328.00	33,294.37
0.00	0.00	0.00	0.00	Supplemental	1,230.93	0.00	(1,230.93)
18,278.00	9,237.05	1,523.00	(7,714.05)	Overtime	67,566.77	10,662.00	(56,904.77)
0.00	922.86	0.00	(922.86)	Part-Time Hourly Pay	12,078.81	0.00	(12,078.81)
0.00	0.00	0.00	0.00	Comp Pay	0.56	0.00	(0.56)
5,096.00	489.79	424.00	(65.79)	FICA Expense	3,436.47	2,972.00	(464.47)
784.00	859.17	66.00	(793.17)	SUTA	915.82	457.00	(458.82)
910.00	80.43	76.00	(4.43)	Life Insurance Expense	561.45	531.00	(30.45)
843.00	54.99	71.00	(16.01)	Long Term Disab Coverage	381.15	492.00	110.85
30,700.00	1,468.54	2,558.00	1,089.46	Employer Paid Health Insurance	10,362.66	17,908.00	7,545.34
11,528.00	1,123.95	961.00	(162.85)	Worker's Compensation Insurance	8,330.47	6,724.00	(1,606.47)
5,226.00	395.12	436.00	40.88	Employer Sponsored Healthcare	2,044.30	3,049.00	1,004.70
7,749.00	760.97	646.00	(114.97)	Pension / Retirement	5,339.78	4,520.00	(819.78)
0.00	126.13	0.00	(126.13)	Medical Director Contract	787.63	0.00	(787.63)
0.00	14.99	0.00	(14.99)	Misc. Contract Services	299.99	0.00	(299.99)
0.00	555.80	0.00	(555.80)	GAAA Billing Contract Service	3,872.65	0.00	(3,872.65)
141.00	1.49	12.00	10.51	Office Supplies	7,091.68	82.00	(7,009.68)
10,072.00	1,030.88	839.00	(191.88)	Operating Supplies	6,839.30	5,875.00	(964.30)
3,168.00	284.85	264.00	(20.85)	Pharmaceutical Supplies	418.19	1,847.00	1,428.81
0.00	0.00	0.00	0.00	Printing Supplies	0.49	0.00	(0.49)
300.00	0.00	25.00	25.00	Uniform Supplies	24.71	175.00	150.29
0.00	2.42	0.00	(2.42)	Postage	29.78	0.00	(29.78)
1,740.00	78.85	145.00	66.15	Telecommunications	474.32	1,015.00	540.68
0.00	0.48	0.00	(0.48)	Travel, Local	16.50	0.00	(16.50)
0.00	0.00	0.00	0.00	Training, Out of Town	91.27	0.00	(91.27)
0.00	17.14	0.00	(17.14)	Rentals	116.06	0.00	(116.06)
0.00	85.14	0.00	(85.14)	Leases	518.17	0.00	(518.17)
5,850.00	40.42	496.00	455.58	Maint/Repair, Equip	40.42	3,471.00	3,430.58
1,000.00	5.97	83.00	77.03	Maint/Repair, Auto	406.11	583.00	176.89
8,136.00	687.33	678.00	(9.33)	Fuel	2,137.52	4,746.00	2,608.48
395.00	2.66	32.00	29.34	Maint/Repair, Auto Preventative	50.80	230.00	179.20

**Revenue and Expenses Actual versus Budget with Variance Annual
Galveston County Health District
Galveston Area Ambulance Authority
For 4/30/2020**

Annual Budget	PTD Actual 4/30/2020	PTD Budget 4/30/2020			YTD Actual 4/30/2020	YTD Budget 4/30/2020	Variance
2,200.00	9.06	183.00	173.94	Insurance, Auto/Truck	55.12	1,283.00	1,227.88
0.00	13.41	0.00	(13.41)	Insurance, General Liability	82.95	0.00	(82.95)
0.00	51.44	0.00	(51.44)	Insurance, Bldg. / Contents	62.06	0.00	(62.06)
0.00	0.00	0.00	0.00	Operating Equipment	44,515.27	0.00	(44,515.27)
0.00	4.52	0.00	(4.52)	Newspaper Ads/Advertising	54.98	0.00	(54.98)
0.00	114.83	0.00	(114.83)	IT Software, Licenses, Intangibles	684.64	0.00	(684.64)
180.00	0.00	15.00	15.00	Prof Fees/License/Inspections	288.53	105.00	(183.53)
0.00	0.90	0.00	(0.90)	Professional Services	185.32	0.00	(185.32)
85.00	0.00	7.00	7.00	Med/Hazard Waste Disposal	0.00	50.00	50.00
32.00	21.80	3.00	(18.80)	Service Charge - Credit Cards	90.34	19.00	(71.34)
84.00	0.00	8.00	8.00	Collection Agency Fees	0.00	55.00	55.00
22,367.00	1,866.00	1,865.00	(1.00)	Administrative Fee	13,062.00	13,059.00	(3.00)
<u>470,123.00</u>	<u>43,939.21</u>	<u>39,177.00</u>	<u>(4,762.21)</u>	Total Expenses	<u>355,659.60</u>	<u>274,238.00</u>	<u>(81,421.60)</u>
<u>0.00</u>	<u>(3,452.15)</u>	<u>0.00</u>	<u>(3,452.15)</u>	Change In Net Assets	<u>(63,904.67)</u>	<u>0.00</u>	<u>(63,904.67)</u>

Incident Date between 2020-05-13

and 2020-06-13

County	Medical Trauma	District	Incident Date	Incident Number	Primary Impression	Injury Primary	Injury Detail	At Patient Time	Depart Scene Time	At Destination Time	Patient Contact Time	Scene Time	Trauma Calls
				Count 48									
Galveston													
				County Total 47									
		Clear Lake Shores		Count 1									
			5/21/2020	C20-0234									
		Kemah		Count 5									
			5/28/2020	K20-200243									
			6/3/2020	K20-0248									
			6/5/2020	K20-0252									
			6/6/2020	K20-0254									
			6/11/2020	K20-0269				9:11:00 AM			2:00		
	Medical												
		Clear Lake Shores		Count 3									
			5/21/2020	C20-0235	Behavioral/psychiatric episode			7:07:00 PM	7:15:00 PM	7:33:00 PM	1:00	9:00	Medical
			5/25/2020	CL20-0240	Obvious Death			11:15:00 AM	11:30:00 AM		7:00	22:00	Medical
			6/9/2020	C20-0266	Diabetic Hypoglycemia			12:37:00 PM	12:52:00 PM		2:00	17:00	Medical
		Kemah		Count 23									
			5/15/2020	K20-0229	Vomiting			10:08:00 AM	10:24:00 AM	10:38:00 AM	5:00	21:00	Medical
			5/16/2020	K20-0231	Seizures			11:48:00 PM	12:04:00 AM	12:15:00 AM	1:00	17:00	Medical
			5/18/2020	K20-0232	Altered Mental Status			5:18:00 PM	5:48:00 PM	6:10:00 PM	1:00	31:00	Medical
			5/21/2020	K20-0233	Shortness of breath			12:09:00 PM	12:25:00 PM	12:45:00 PM	1:00	17:00	Medical
			5/21/2020	K20-0236	No Complaints or Injury/Illness Noted			10:10:01 PM			4.83		Medical
			5/23/2020	K20-0237	No Complaints or Injury/Illness Noted			12:53:00 PM			1:00		Medical
			5/23/2020	K20-0237	No Complaints or Injury/Illness Noted			12:58:00 PM			6:00		Medical
			5/24/2020	K20-0238	Injury of Face	Assault	Assault with bodily force	2:17:00 AM	2:54:00 AM		1:00	38:00	Medical
			5/29/2020	K20-0244	Altered Mental Status			1:48:00 PM	2:03:00 PM	2:26:00 PM	3:00	18:00	Medical
			5/29/2020	K20-0245	Seizures			3:11:00 PM	3:26:00 PM	3:48:00 PM	2:00	17:00	Medical
			6/1/2020	K20-0246	Alcohol use			12:16:20 AM	12:34:00 AM	12:50:00 AM	0.33	18:00	Medical
			6/2/2020	K20-0247	Alcohol use			9:05:00 PM	10:00:00 PM	10:19:00 PM	2:00	57:00	Medical
			6/3/2020	K20-0249	Poisoning / Drug Ingestion			11:34:00 PM	11:48:00 PM	12:04:00 AM	1:00	15:00	Medical
			6/4/2020	K20-0251	No Complaints or Injury/Illness Noted			4:03:00 PM			2:00		Medical
			6/5/2020	K20-0253	Dehydration			6:28:00 PM			1:00		Medical
			6/6/2020	K20-0255	No Complaints or Injury/Illness Noted			1:42:00 PM	1:55:00 PM	2:22:00 PM	1:00	14:00	Medical
			6/7/2020	K20-0258	Altered Mental Status			5:18:00 AM	5:49:00 AM	6:13:00 AM	2:00	33:00	Medical
			6/7/2020	K20-0259	Abdominal Pain			8:00:00 AM	8:10:00 AM	8:26:00 AM	1:00	11:00	Medical
			6/7/2020	K20-0260	Syncope / Fainting			7:31:00 PM			1:00		Medical
			6/8/2020	K20-0261	Chronic Obstructive Pulmonary Disease (COPD)			2:48:00 AM	3:06:00 AM	3:26:00 AM	1:00	19:00	Medical
			6/8/2020	K20-0263	Heat Exhaustion			4:42:00 PM			3:00		Medical
			6/10/2020	K20-0268	Extremity Pain	Motorized Vehicle Accident	Auto traffic accident injures occupant	7:54:00 PM			1:00		Medical
			6/12/2020	K20-0270	Esophageal obstruction			6:53:00 PM			0:00		Medical
	Medical												

Trauma												
Kemah												
			Count 3									
		5/14/2020	K20-0228	Dehydration				2:48:00 PM	3:04:00 PM			2.00 18.00 Trauma
		5/25/2020	K20-0241	Syncope / Fainting	Falls	Fall, Unspecified		12:28:10 PM	12:47:00 PM	1:05:00 PM		0.17 19.00 Trauma
		6/4/2020	K20-0250	Confusion/Delirium	Falls	Fall on same level		2:32:20 PM	2:49:00 PM	3:09:00 PM		0.33 17.00 Trauma
Trauma												
Kemah												
			Count 12									
		5/16/2020	K20-0230	Extremity Pain	Motorized Vehicle Accident	Auto traffic accident injures occupant		3:36:00 PM	3:55:00 PM	4:10:00 PM		1.00 20.00 Trauma
		5/23/2020	K20-0237	Injury of Head	Motorized Vehicle Accident	Auto traffic accident injures occupant		12:53:00 PM				1.00 Trauma
		5/24/2020	K20-00239	Anxiety reaction/Emotional upset	Motorized Vehicle Accident	Auto traffic accident injures occupant		10:34:30 PM	11:02:00 PM	11:20:00 PM		0.50 28.00 Trauma
		5/24/2020	K20-0239	Injury	Motorized Vehicle Accident	Auto traffic accident injures occupant		10:34:20 PM	11:02:00 PM	11:20:00 PM		0.33 28.00 Trauma
		5/24/2020	K20-00239	Abdominal Pain	Motorized Vehicle Accident	Auto traffic accident injures occupant		10:34:30 PM	11:02:00 PM	11:20:00 PM		0.50 28.00 Trauma
		6/6/2020	K20-0256	Laceration/Abrasion/Hematoma (minor surface trauma)	Assault	Assault by other means		4:31:00 PM	4:46:00 PM	5:01:00 PM		1.00 16.00 Trauma
		6/6/2020	K20-0257	Hemorrhage	Struck by Object	Bumped/struck by another person - accidental		8:47:00 PM	9:07:00 PM			1.00 21.00 Trauma
		6/8/2020	K20-0264	Injury	Falls	Fall on same level		7:16:00 PM				1.00 Trauma
		6/8/2020	K20-0265	Injury	Motorized Vehicle Accident	Auto traffic accident injures occupant		9:47:00 PM	10:05:00 PM	10:27:00 PM		0.00 18.00 Trauma
		6/10/2020	K20-0267	Extremity Pain	Sharp Objects	Knife /sword /dagger contact		4:37:30 AM	4:50:00 AM			0.50 13.00 Trauma
		6/10/2020	K20-0268	Extremity Pain	Motorized Vehicle Accident	Auto traffic accident injures occupant		7:54:00 PM				1.00 Trauma
		6/12/2020	K20-0271	Injury of Head	Falls	Fall, Unspecified		7:50:00 PM				0.00 Trauma
Harris												
			County Total 1									
Medical												
Kemah												
			Count 1									
		6/8/2020	K20-0262	Heat Exhaustion				2:09:00 PM	2:23:00 PM	2:36:00 PM		1.00 15.00 Medical

City Administrator Report

June 3 – June 16, 2020

Fire Department Update: N/A

Fourteen weeks into the Coronavirus (COVID-19) pandemic. The City has resumed operations on a daily level and city hall is functioning. We continue our efforts toward hygiene and sanitation. Tonight's meeting is again set-up with social distancing in mind and with sanitation as a priority.

COVID-19 summary of Galveston County is as follows: 37,942 tested, 1312 confirmed cases, 557 recovered, 40 dead. There are 715 active cases, 27 hospitalized, 688 are self-quarantined. CLS cases remain at 6, with 4 recovered. Statewide 1,499,015 tested, 89,108 confirmed, 59,089 recovered cases and 1983 deaths. Contact tracing continues in the hardest hit counties, Harris Co. leads the state in confirmed cases. I was unable to participate in today's COVID call due to an off-site/all-day meeting.

Based on approval of the extension of the Disaster Declaration from the Emergency Meeting: Our Local Emergency Disaster Declaration is effect until July 21th, 2020. It can be affirmatively rescinded at any time. There still is uncertainty and we are now buying materials to implement protocols required by the court. We will continue to follow state and applicable county orders as well as CDC guidance.

CITY ELECTIONS: Special Election already approved for November, this will be for city council positions. ¼ of 1% Roads and Drainage election has been extended to September 30, 2020 after it's original expiration date of June 30, 2020 was jeopardized by cancellation of the May 2020 election. We are awaiting Governor's Proclamation to allow it to coincide with Galveston's election, we need official approval before June 5, and that appears not be forthcoming. The City will initiate and run its own election for the purpose of continuing our R&D Sales Tax. Special election has been confirmed for July 14, 2020 by signed Governor Proclamation.

Today, Chief Keele, AC Donaldson and Capt. Gist attended a table top exercise at Kemah City Hall. This was a good opportunity to meet other stakeholders and work toward a combined response. Although the day was long from 8a – 4p and our specific workload easily handled, it did provide insight to items we can improve upon prior to a real-life situation. I will be on the planning team for the full-scale exercise but do not think we can adequately do the exercise and maintain our level of service to the community. The Full Scale is July 15, 2020.

COURT PROCESS: We have an approved plan to move forward with municipal court tomorrow. Limited seating and social distancing along with staggered court times will level load the docket. The facility will be cleaned pre-post, attendees screened, face coverings suggested and available should anyone forget, hand sanitizer available, plastic 'sneeze' panels for judge and clerk in addition to other measures.

PERSONNEL: No changes.

ROADS/DRAINAGE: Next meeting is June 23, 2020 at 6p in the Clubhouse. 2020 R&D projects are to occur on Blue Point, and Narcissus from S. Shore to Ivy in two divisions. Each section is estimated separately with engineer input and total construction cost is estimated to be Engineering/Inspection, Geotech \$131K, Blue Point \$96K, \$348K S. Shore to Forest, \$319K Forest to Ivy. Repairs have been identified and three quotes have been received. Following an excavation at CLR and Elm we will assign the work to the most responsive bidder. This is a under \$25,000 and was budgeted.



POOLS/PARKS: Estimate coming for a complete re-tile and plaster before it requires a rebuild. Pool open to 50% capacity with limited seasonal life guard hours, posted near gate. The primary purpose of the lifeguards is safety of swimmers. 8a-8p, no furniture is available – persons may bring their own but they must take it when they leave (no storage on-site) all are expected to practice good hygiene and social distancing. Electrician will check pool lights and related circuit.

DROR AVE: Cobb-Fendley has completed the metes and bounds and after review by HR Green and Galveston County adjustments were made. I'm awaiting their final review and approval and then we can move forward with Mr. Dror and an additional unnamed landowner. A tele-meeting was held last week at the 60% design level regarding project, awaiting additional confirmation of the ROW being sufficient for traffic signal. Traffic study is delayed. We are moving forward to prepare intersection for traffic control, may be a flasher initially but working toward a traffic signal that is linked to the other lights in the series. We don't anticipate issues with traffic count, but would like to conduct when school is in, again impacted by COVID-19 with the cancellation of the school year until fall. **The ROW drawings have been presented to Mr. Dror for approval/dedication and anticipated voluntary annexation **

ECONOMIC DEVELOPMENT CORP (EDC): will be running ads to draw customers to businesses receiving grant funds during the business retention grant.

PLANNING/ZONING: N/A.

PLAZA TEN 06: Natural Gas installation at Okie's has been arranged no firm schedule (COVID delayed). Cost was under \$2,000. Still awaiting utility installation.

CITY HALL: Receiving quotes for maintenance to the city hall and clubhouse as we plan for FY21 budget.

Fire Marshal has been active and site visits and annuals are resuming. Shirts have been ordered and ID cards are being processed, should be in this week.

June 26 and 27, is the Annual Elk's Club Blessing of the Fleet. Some details are still unknown at this time but they intend to have the event on a modified schedule in light of COVID-19.

July 4th there will be an appreciation of citizens hot dog cookout at City Hall, more information forthcoming and all are encouraged to attend.

PUBLIC WORKS: Keeping up on sanitation of facilities and grounds, keeping a positive message on the marquee and making sure we keep things as normal as possible for as many as possible.

Other Items:

Memorandum of Agreement regarding City Owned Parking Lots has been reviewed and I will visit businesses at a more appropriate time to put in motion.

Will develop a the currently unnamed city park space at Okie's, defining usage, any reserving ability, liability issues, points of contact, etc.

Will be working on memorandum of agreement for use of city facilities by Civic Club and Yacht Club. This is in conjunction with the mayor.

AGENDA ITEMS:

To be handled at a later date: Police Department General Orders and Policy Manual.