



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, July 2, 2019

6:30 p.m.

Clubhouse - 931 Cedar

Present: Mayor Kurt Otten, Councilwoman Christy Lyons, Councilwoman Jan Bailey, Councilman Mark Thompson, Councilwoman Angie Terrell, City Administrator Brent Spier, Chief Kenneth Cook, City Secretary Christy Stroup, Building Official Kevin Harrell, City Attorney Loren Smith

Absent: Councilwoman Fenwick and Fire Chief Brent Hahn

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. REPORTS FROM COUNCIL:

Councilman Thompson – No report.

Councilwoman Lyons– Thanked all involved in the Freedom Fest

Councilwoman Bailey – Thanked all involved in the Freedom Fest

Councilwoman Terrell – Boat Ramp Special Committee had a meeting and should have recommendations to Council at the next meeting.

Councilman Thompson – No report

Mayor Otten – Meeting on 6/24/19 with TXDOT – they will increase signage on Hwy 146; TXDOT to get with contractor on golf cart path under bridge; TXDOT possibly extending Grove Road to Third Street; blinking lights possibly being installed at fire station; Boat channel closings – 2 weeks' notice prior to closings; Council meeting videos are still being worked on getting them up and going on YouTube; 19 Tindel sunken boat is being handles; Thank you to all that volunteered for Freedom over CLS; fireworks are prohibited in Clear Lake Shores.

4. STAFF REPORTS:

City Administrator Brent Spier: Report attached

Chief Cook: Report attached

Building Official Kevin Harrell: Stats from last meeting: contractor at 611 Pine had been shut down due trash/debris in neighbors yards and the contractor at 222 Narcissus has been warned of debris but not shut down as of yet; 19 Tindel had some illegal work done by pouring concrete without a permit and had been instructed to remove it and pour it properly with a permit; 311 Narcissus – received 3 bids from demolition contractors; McDonalds is a possibility next to Chick-Fil-A.

Fire Chief Brent Hahn: Absent

5. PUBLIC COMMENTS: None

6. NEW BUSINESS:

CONSENT AGENDA:

- a. **Check Register 06/13/19 thru 06/26/19**
- b. **WF Transfer F-149C: David Cox to Clint and Vicki Shelton**
- c. **WF Transfer A-005B: WF Galv. Properties to David and Dianna Cox**

Councilwoman Lyons made motion to accept consent agenda
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

7. COUNCIL BUSINESS – Discussion and Possible Action may be taken on the following items:

- a. **Discussion Only: Adoption of the 2015 International Energy, Building, Fire and Life Safety Codes with updated Municipal Code changes highlighted for Division, Chapter and Section.**

City Administrator Brent Spier stated that these changes are merely cleaning up the ordinances that we already follow but need to be updated in the code book.

Report of changes attached

- b. **Discussion Only: Updating Municipal Code ordinances relating to new FEMA FIRM Map dated August 15, 2019. Updated municipal code changes highlighted for Division, Chapter and Section.**

City Administrator Brent Spier stated that the new map is effective August 15, 2019 and the city needs to amend the ordinances affected by this new FEMA FIRM map.

Report of changes attached

- c. **EXECUTIVE SESSION: Pursuant to the Texas Government Code Section 551.071 of the Open Meetings Act, City Council will meet in closed executive session to consult with its attorney regarding a matter that the attorney's duty requires to be discussed in closed session.**

Recess to Executive Session: 7:09 pm

Reconvene into Regular Council meeting: 7:55 pm

- d. **Action from EXECUTIVE SESSION: Pursuant to the Texas Government Code Section 551.071 of the Open Meetings Act, City Council will meet in closed executive session to consult with its attorney regarding a matter that the attorney's duty requires to be discussed in closed session.**

No Action

8. ADJOURNMENT:

Mayor Otten adjourned the meeting at 7:55 p.m.

7/16/2019
Date Approved
Kurt J. Otten
Mayor Kurt Otten

Attest:
Christy Stroup
Christy Stroup, City Secretary



CLEAR LAKE SHORES POLICE DEPARTMENT

**1006 South Shore Dr.
Clear Lake Shores, TX 77565**

**Kenneth G. Cook
Chief of Police**

July 02, 2019

Subject: Report for Council Meeting

Misc. Info:

Electronic Ticket Writer update:

Superion is still trying to figure out the printing issue problems with our electronic ticket writers. After recently fixing the printing issue causing the left side portion of our citation being cut off, now a portion of the right side of the citation is cut off when printing. But, a couple hours ago Superion sent us an email advising they've corrected the printing adjustments and made sure there is enough clearance on both sides of the citation now. Sgt. Behler and our 3coast IT personnel will schedule a date/time to re-test the printing of a citation as soon as possible. I will advise everyone about the electronic ticket writer progress at our next council meeting.

TREK E-bike update:

Our new TREK Police E-bikes arrived yesterday, with the emergency equipment lights & siren installed. The bikes are at the graphics shop getting Clear Lake Shores Police lettering/stickers installed now. I'll show-off our new Police e-bikes to everyone at our next council meeting.

Sunken Boat at 19 Tindle update:

The sunken boat located behind 19 Tindle was finally raised earlier today. Several citations were already issued, and the responsible person paid all those fines to the city today. He intends to have that boat removed from the city by early next week, & understands that a new citation will be issued to him every day until the boat is completely gone.

4th of July Traffic Control:

Barricades & signs will be placed in the 'usual spots' for Island Traffic Control on July 4th. Deep Hole and Shell Bottom Parks will be blocked off for golf carts and pedestrians only. Vehicles with boat trailers may still park at the boat ramp. The following streets will be one-way only beginning around 4:30pm:
Hawthorn – one way only westbound
Rosewood – one way only southbound
East Shore – one way only northbound from Shell Bottom Park to Rosewood

CLSPD Report to Council on July 2nd, 2019 - (continued)

STATS: For the month of **June 2019**, the Police Department conducted:

Traffic Contacts: **475**

Driving While Intoxicated: **7**

Narcotic Related: **10**

Recovered Stolen Vehicle: **1**

Theft: **2**

Total Arrests: **51**

Bar Checks: **13**

Residential Checks while on Vacation Watch: **157**

Business Checks: **2,645**

"That's all I have for tonight".

Chief K.G. Cook

City Administrator Report

June 19 – July 2, 2019

There may be some overlap in this report with other reports.

ROADS/DRAINAGE:

POOLS/PARKS: Have provided additional materials to the lifeguards with approval of management company. We continue to address issues at pool, please be patient. Installed one Free Little Library at Deep Hole Park, received a complaint on placement, may relocate later. Pool phone is functional, lifeguards made aware.

ECONOMIC DEVELOPMENT CORP (EDC): Another Jammin' on Jarboe to take place this weekend. Plenty to listen to. Construction has started on CLR Parking Lot and they anticipate having the lot drivable, though not complete, for this weekend. Drainage structures and piping have been installed but not connected to outfall.

PLANNING/ZONING: Meeting next Tuesday at 6:30p in Clubhouse. Should review and discuss changes to FIRM Maps and adoption of building codes referenced in ordinances.

WATERFRONT COMPLIANCE: None.

PLAZA TEN 06: None.

CITY HALL:

Prior to the effective date of effect August 15, 2019, we will be making changes to our ordinances to support FEMA FIRM map changes to BFE. We have identified changes to our current ordinances that will need to be approved. Changes to the ordinances have been identified and they will be presented for approval well before the adoption date. This will also affect some development standards and the Building Official is working with current permit holders on this and advising builders of the upcoming changes.

PUBLIC WORKS: Flags put out for July 4th weekend. Parking lot between Skippers and Okie's has been attended to, filling holes and grading surface. Public restrooms at Jarboe Park exterior painted. Restroom in City Hall painted inside. Continuing installation of refurbished street lamps. New power supplies ordered for Nautical style street lights closer to 2094. Traffic light that is 'out' and faded signage at Clear Lake Road and Marina Bay/2094 have been reported to TXDoT.

Other Items:

I authorized our IT Vendor Uprite to conduct a 'phishing' campaign. An email was sent out to all users of our email, 21 in total. (7) 33% opened the email, (4) 19% clicked a link in the email and 0% submitted data. This was a test to see if users could possibly infect our server/system. We will continue with educational opportunities for employees that are web-based.

We are closing out Clear Lake Shores DR-1791 account. These are items related to Hurricane Ike. These were against obligated amounts and actual sum of Federal payments. Offsetting credits for debits, the net result is an overpayment of \$51,660.26. This will need to be repaid. I don't believe that this is a surprise, as it was identified previously. We will do additional research on our end to confirm the

amount. Email is attached. FEMA will have a representative on-site July 16, 2019 at 9am for a previously scheduled visit – they may be able to assist as well.

I have also included Galveston Central Appraisal District showing the proposed 2020 CAD Budget. Information only.

We will start the process of budgeting for next fiscal year very soon. It appears we may realize a 5-6% decrease in anticipated sales tax revenue, however there is still time for things to level out prior to fiscal year end. I have already spoken to department heads to start the process.

I completed two-days training on HURREVAC, a web-based software that consolidates many lines of information from NWS, NOAA, other agencies and allows for predicting key events during the development and landfall of a tropical storm. The biggest thing to remember is if it becomes necessary to evacuate, voluntarily or mandatory, you should be able to do just that - evacuate. Hopefully, it will not be necessary.

Ron Cox Consulting will be interviewing individually the mayor, city council members and economic development corporation members regarding visioning and updated strategic plan adoption on July 19 and 22. We have set the day session for July 26, 10a-4p at the clubhouse.

Police E-Bikes have been received and updated. Total cost was just shy of \$8,800. I have notified TML of the new items and they are being added to our equipment schedule. You should see bike patrols very soon. It should lend itself to community policing initiatives.

Upcoming meetings next week, Monday 6pm Parks and Pools, City Hall. Tuesday 1pm Road and Drainage, City Hall. Tuesday, 6:30p P & Z, 7pm EDC, Clubhouse.

AGENDA ITEMS: *discussion only *** Materials in packet**

Adoption of 2015 International Energy, Building, Fire and Life Safety Codes with updated Municipal Code changes highlighted for Division, Chapter and Section.

In some code we reference outdated versions of the accepted code. This would correct that issue and allow legal grounds for other acceptable codes, we already communicate with developers/builders. P & Z should also review and weigh in on those proposed code changes at their meeting scheduled f

Updating Municipal Code ordinances relating to new FEMA FIRM Map dated August 15, 2019. Updated Municipal Code changes highlighted for Division, Chapter and Section.

This changes our BFE Base Flood Elevations around the city. As a partner with FEMA and in order to allow residents/owners to participate in flood insurance and other Federal programs, this will need to be adopted. The maps have been under development for approximately 10 years and have concluded all necessary reviews. It will be effective mid-August this year, our intent is to allow you to review, discuss and then adopt at next meeting. Some existing homes will likely be impacted with higher rates being under BFE. This will also trigger changes to our building/development code to meet these new standards with our freeboard requirement and maximum height (possibly).