



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, July 6, 2021

6:30 p.m.

931 Cedar, CLS, TX 77565

Present: Mayor Kurt Otten, Councilman Steve Wirtes, Councilman Rick Fisher, Councilwoman Monica Ledet, Councilman Alex Scanlon, Councilman Randy Chronister, City Administrator Brent Spier, Police Chief Keele, Building Official Kevin Harrell, G.C.H.D. Amy Weber, City Secretary Christy Stroup

Absent: CLS/Kemah Fire Chief Suniga

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. PUBLIC HEARING:

Mayor Otten opened Public Hearing at 6:32 pm:

Possible revocation of the following waterfront leases for noncompliance:

A-012A: Gregory and Jancie Musler	Fill
A-012B: Michael Schultz	Pier

No Comments

Mayor Otten closed public hearing at 6:53 pm

4. REPORTS FROM COUNCIL:

Councilman Steve Wirtes: No report

Councilman Rick Fisher: Fourth of July festivities were good and thanked all involved

Councilwoman Monica Ledet: No report

Councilman Alex Scanlon: No report

Councilman Randy Chronister: Attended the 87th Legislative Update meeting big discussion on Coastal Spine funding; League City will be getting a Driver's License office; Roads and Drainage met on the ordinance changes.,

Mayor Kurt Otten: Thank you to Civic Club for the Independence Day festivities and also to the Clear Lake Shores Yacht Club for the special drinks.

5. STAFF REPORTS:

Chief T. Keele: Stats for June 2021

Building Official Kevin Harrell: See report attached (attachment a)

CLS/Kemah Volunteer Fire Dept. Chief Suniga: Absent

Galveston County Health District Amy Weber: See report attached (attachment b)

City Administrator Brent Spier: See report attached (attachment c)

6. PUBLIC COMMENTS:

Lynda Michaelski – 1019 N. Shore: Read a letter from previous Mayor, Vern Johnson.

Patrick Michaelski – would like ordinances to be enforced

7. OLD BUSINESS: Discussion and possible action may be taken on the following items:

a. Roads and Drainage ordinances

Councilman Alex Scanlon stated that the ordinances were being reviewed and would be brought back to City Council when ready.

8. CONSENT AGENDA:

- a. Check Register: 06/10/21 thru 06/30/21
- b. City Council /Roads and Drainage Wksp. Min. 06/10/21
- c. City Council Meeting 06/15/21 (Regular)
- d. City Council Budget Wksp. Min. 06/18/21
- e. WF Transfer B-051A: Scroggins to Torr
- f. WF Transfer E-124C: Totah to Zarosky
- g. WF Transfer F-142: Mazoch to Cole

CONSENT AGENDA PASSED

9. COUNCIL BUSINESS: Discussion and possible action may be taken on the following items:

- a. **ORDINANCE 2021-06: AN ORDINANCE ADOPTING AMENDMENT NO. 2 TO THE APPROVED BUDGET OF THE CITY OF CLEAR LAKE SHORES, TEXAS FOR THE FY20, INCREASING THE AMOUNTS IN EXPENDITURE ACCOUNTS OF THE GENERAL FUND DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER DETAILS RELATING THERETO.**

Councilman Alex Scanlon made motion to accept Ordinance 2021-06
Councilman Randy Chronister second the motion

MOTION PASSED UNANIMOUS

- b. **ACTION FROM PUBLIC HEARING: Possible revocation of the following waterfront leases for noncompliance:**

A-012A: Gregory and Janice Musler Fill
A-012B: Michael Schultz Pier

NO ACTION TAKEN

- c. **Discussion and possible action regarding AFLAC insurance proposal.**

NO ACTION TAKEN

- d. **EXECUTIVE SESSION: Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person; Possible modification of Lee purchase property agreement.**

**RECESS TO EXECUTIVE SESSION 7:00 PM
RECONVENE FROM EXECUTIVE SESSION 7:32 PM**

- e. **Action from EXECUTIVE SESSION: Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person; Possible modification of Lee purchase property agreement.**

Councilman Randy Chronister made motion to approve modifications to Lee purchase property agreement.

Councilwoman Monica Ledet second the motion

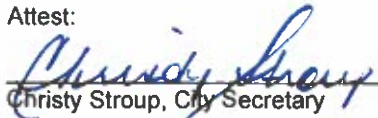
MOTION PASSED UNANIMOUS

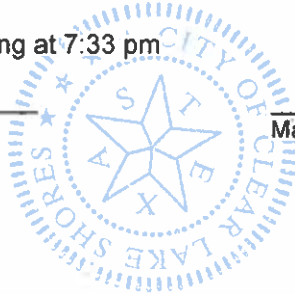
12. ADJOURNMENT:

Mayor Otten adjourned the meeting at 7:33 pm

Date Approved: 8-3-21

Attest:


Christy Stroup, City Secretary




Mayor Kurt Otten



CITY OF CLEAR LAKE SHORES

1006 South Shore Drive
 Clear Lake Shores, Texas 77565
 Office: 281-334-2799 Fax: 281-334-2866

Building Official Report June 16th, 2021 - July 6th, 2021

Building Department:

Twenty-nine new permits were issued since our last meeting. All of the permits are minor construction.

Current Residential Construction: I currently have five new homes being constructed in various states of construction. 819 Cedar, 622 Pine, 518 Pine, 1220 Ivy, 923 Dogwood St.

Current Residential Permit Review: I am currently reviewing a new house at 227 West. Shore Dr. and 130 Rosewood Rd.

Unsafe Structure at 419 Oak Rd.: The demolition has been slow going because of rain. The homeowner has been providing me progress reports. The permit that was issued was for the removal of the 2nd floor, 3rd floor, and the debris to be hauled off within 90 days. The 3rd floor of the main house is down. The most of 2nd floor of the main house is down. The outbuilding in the rear has been demolished. I have witnessed more debris removed over the past week, some debris remains. A rollout was delivered and has been filled seven times and replaced. 108 days has passed. A structural engineer has been hired as of 06/17/2021. I have not received a structural engineer's report to date.

New Commercial Construction:

Galveston Bay Brewing Company: Updated Drawings have been submitted. I and the Fire marshal are reviewing the revised construction drawings.

Code Enforcement & Waterfront Leases:

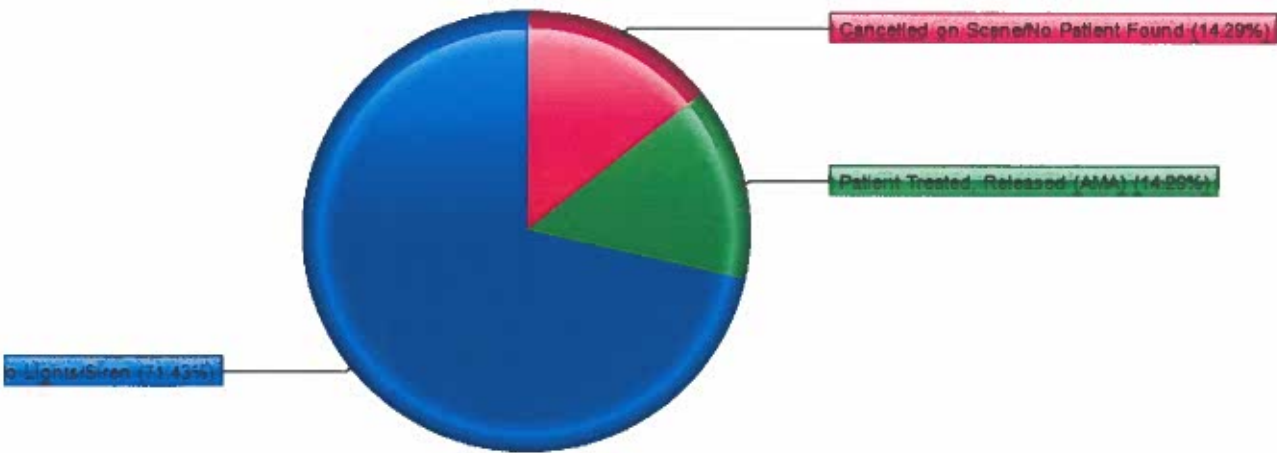
I have 10 code enforcement & zero waterfront cases. The ten cases are STR permits and High grass and weeds.

Clear Lake Shores Disposition Type Breakdown Date: Wednesday, June 30, 2021
Time: 3:49:01 PM

Dispatched Time between 2021-06-01 **and** 2021-07-01

Disposition Breakdown

Disposition	Total
Cancelled on Scene/No Patient Found	1
Patient Treated, Released (AMA)	1
Transported No Lights/Siren	5
	7



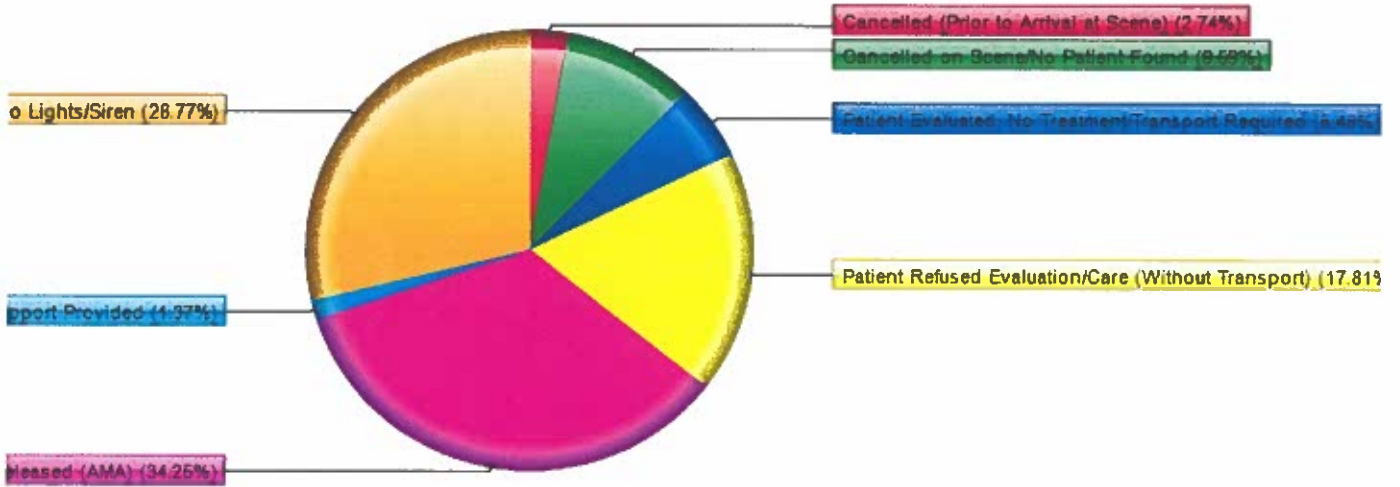
Kemah Disposition Type Breakdown

Date: Wednesday, June 30, 2021
Time: 3:50:09 PM

Dispatched Time between 2021-06-01 and 2021-07-01

Disposition Breakdown

Disposition	Total
Cancelled (Prior to Arrival at Scene)	2
Cancelled on Scene/No Patient Found	7
Patient Evaluated, No Treatment/Transport Required	4
Patient Refused Evaluation/Care (Without Transport)	13
Patient Treated, Released (AMA)	25
Standby - Public Safety, Fire, or EMS Operational Support Provided	1
Transported No Lights/Siren	21
	73



Incident Date between 2021-06-01

and 2021-07-01

County	Medical Trauma	District	Incident Date	Incident Number	Primary Impression	Injury Primary	Injury Detail	At Patient Time	Depart Scene Time	At Destination Time	Patient Contact Time	Scene Time	Trauma Calls
				Count 80									
Anderson													
				County Total 1									
	Medical	Kemah		Count 1									
			6/21/2021	K21-0414	Laceration/Abrasion/Hematoma (minor surface trauma)	Struck by Object	Contact with blunt object	10:29:00 PM	10:57:00 PM		1.00	29.00	Medical
Galveston													
				County Total 78									
		Clear Lake Shores		Count 1									
			6/16/2021	C21-0401									
		Kemah		Count 9									
			6/1/2021	K21-0354									
			6/8/2021	k21-0369									
			6/12/2021	K21-0380									
			6/12/2021	K21-0381									
			6/13/2021	K21-0386									
			6/13/2021	K21-0389									
			6/13/2021	K21-0394									
			6/24/2021	K21-0417									
			6/24/2021	K21-0419									
	Medical	Clear Lake Shores		Count 5									
			6/12/2021	C21-0382	Pain (Non-Traumatic)			5:49:30 PM	6:15:00 PM		0.50	26.00	Medical
			6/12/2021	C21-0383	Seizures			6:28:00 PM	6:57:00 PM	7:13:00 PM	5.00	34.00	Medical
			6/14/2021	C21-0395	Pain (Non-Traumatic)			1:17:00 PM	1:42:00 PM	2:08:00 PM	1.00	26.00	Medical
			6/19/2021	C21-0411	Syncope / Fainting			10:06:00 PM	10:17:00 PM	10:32:00 PM	2.00	13.00	Medical
			6/29/2021	C21-0431	Syncope / Fainting	Falls	Fall on same level	11:55:00 PM	12:09:00 AM	12:20:00 AM	1.00	15.00	Medical
		Kemah		Count 48									
			6/1/2021	K21-0352	Dizziness			8:47:00 AM	8:57:00 AM	9:13:00 AM	1.00	11.00	Medical
			6/1/2021	k21-0353	Dizziness			3:22:00 PM			1.00		Medical
			6/2/2021	K21-0356	Syncope / Fainting			6:50:00 PM	7:08:00 PM	7:24:00 PM	1.00	19.00	Medical
			6/3/2021	K21-0357	No Complaints or Injury/Illness Noted			11:57:07 AM			0.12		Medical
			6/4/2021	K21-0358	Respiratory Distress of Newborn			3:45:30 AM			0.50		Medical
			6/4/2021	K21-0359	Pain (Non-Traumatic)			7:58:00 AM	8:12:00 AM	8:29:00 AM	1.00	15.00	Medical
			6/5/2021	K21-0360	No Complaints or Injury/Illness Noted			5:31:00 PM			0.00		Medical
			6/5/2021	K21-0361	No Complaints or Injury/Illness Noted			9:12:00 PM			0.00		Medical
			6/6/2021	K21-0362	Malaise			5:03:00 PM	5:19:00 PM	5:35:00 PM	2.00	18.00	Medical
			6/7/2021	K21-0363	Malaise			1:02:00 AM	1:19:00 AM		3.00	20.00	Medical
			6/7/2021	K21-0364	Laceration/Abrasion/Hematoma (minor surface trauma)	Falls	Fall on same level	1:58:00 AM	2:17:00 AM		1.00	20.00	Medical
			6/7/2021	k21-0366	Nausea			4:27:00 AM	4:44:00 AM	5:03:00 AM	2.00	19.00	Medical
			6/8/2021	k21-0368	Anxiety reaction/Emotional upset			11:40:20 AM	11:50:00 AM		0.33	10.00	Medical

		6/26/2021	K21-0427	Injury of Face	Assault	Assault with bodily force	11:40:00 PM	12:00:00 AM		1.00	21.00	Trauma
Trauma												
Clear Lake Shores												
Count 1												
		6/10/2021	C21-0377	Injury	Falls	Fall on stairs and steps	10:34:00 PM	10:46:00 PM	11:03:00 PM	1.00	13.00	Trauma
Kemah												
Count 11												
		6/2/2021	K21-0355	Injury of Forearm	Intentional Self Harm	Intentional self-harm with sharp object	5:36:00 AM	5:53:00 AM	6:10:00 AM	1.00	18.00	Trauma
		6/7/2021	K21-0366	Injury	Falls	Fall on stairs and steps	1:35:00 PM	1:57:00 PM	2:30:00 PM	1.00	23.00	Trauma
		6/13/2021	K21-0392	Cough			8:54:00 PM			1.00		Trauma
		6/13/2021	K21-0393	Injury of Lower Leg	Struck by Object	Struck by other objects	9:38:00 PM	9:45:00 PM	10:06:00 PM	1.00	8.00	Trauma
		6/16/2021	K21-0403	Injury of Head	Struck by Object	Struck by falling object	12:08:30 PM	12:36:00 PM		0.50	28.00	Trauma
		6/20/2021	k21-0412	Pain (Non-Traumatic)	Burns	Hot drinks, food, fats and cooking oils contact	3:38:00 PM			2.00		Trauma
		6/20/2021	k21-0412	Extremity Pain	Burns	Hot drinks, food, fats and cooking oils contact	3:45:00 PM			9.00		Trauma
		6/20/2021	k21-0412	Extremity Pain	Burns	Hot drinks, food, fats and cooking oils contact	3:50:00 PM			14.00		Trauma
		6/20/2021	k21-0412	Extremity Pain	Burns	Hot drinks, food, fats and cooking oils contact	4:00:00 PM			24.00		Trauma
		6/20/2021	k21-0412	Burn	Burns	Hot drinks, food, fats and cooking oils contact	4:10:00 PM			34.00		Trauma
		6/26/2021	K21-0424	Injury	Assault	Assault with bodily force	1:48:30 AM			0.50		Trauma
Harris												
County Total 1												
Medical												
Kemah												
Count 1												
		6/15/2021	K21-0397	Vomiting			2:38:15 AM			0.25		Medical

Revenue and Expenses Actual versus Budget with Variance Annual Galveston County Health District Galveston Area Ambulance Authority For 5/31/2021

03 60 40 Kemah 911 Service

Annual Budget	PTD Actual 5/31/2021	PTD Budget 5/31/2021	Variance	Revenue	YTD Actual 5/31/2021	YTD Budget 5/31/2021	Variance
20,425.00	7,172.41	1,702.00	5,470.41	Patient Fees	21,322.85	13,617.00	7,705.85
61,311.00	4,269.22	5,109.00	(839.78)	Private Insurance	27,135.95	40,874.00	(13,738.05)
42,554.00	3,805.85	3,547.00	258.85	Medicare	31,259.04	28,370.00	2,889.04
9,905.00	1,241.14	826.00	415.14	Medicaid	6,209.67	6,603.00	(393.33)
0.00	0.00	0.00	0.00	Local Grants & Foundations	259.43	0.00	259.43
116,576.00	9,714.67	9,714.00	0.67	County Revenue	77,717.34	77,717.00	0.34
0.00	0.00	0.00	0.00	Miscellaneous Revenue	330.14	0.00	330.14
0.00	102.56	0.00	102.56	GAAA Contracts	3,100.85	0.00	3,100.85
165,000.00	13,750.00	13,750.00	0.00	City of Kemah	110,000.00	110,000.00	0.00
35,000.00	2,916.67	2,916.00	0.67	City of Clear Lake Shores	23,333.34	23,333.00	0.34
450,771.00	42,972.52	37,564.00	5,408.52	Total Revenue	300,668.61	300,514.00	154.61
293,784.00	26,232.06	24,482.00	(1,750.06)	Expenses	210,068.39	195,856.00	(14,212.39)
22,267.00	70.54	1,856.00	1,785.46	Hourly Pay	4,924.11	14,845.00	9,920.89
14,409.00	1,115.76	1,201.00	85.24	Overtime	7,113.06	9,606.00	2,492.94
0.00	0.00	0.00	0.00	Part-Time Hourly Pay	2.62	0.00	(2.62)
4,792.00	479.54	400.00	(79.54)	FICA Expense	3,954.38	3,195.00	(759.38)
739.00	17.85	62.00	44.15	SUTA	968.04	493.00	(475.04)
768.00	105.15	64.00	(41.15)	Life Insurance Expense	729.27	512.00	(217.27)
705.00	73.71	59.00	(14.71)	Long Term Disab Coverage	507.12	470.00	(37.12)
24,416.00	2,189.68	2,034.00	(155.68)	Employer Paid Health Insurance	14,197.05	16,277.00	2,079.95
10,608.00	1,004.24	884.00	(120.24)	Worker's Compensation Insurance	8,993.49	7,072.00	(1,921.49)
0.00	1.49	0.00	(1.49)	Cobra Expense	6.55	0.00	(6.55)
4,144.00	309.77	346.00	36.23	Employer Sponsored Healthcare	2,656.74	2,763.00	106.26
7,427.00	791.93	619.00	(172.93)	Pension / Retirement	6,436.66	4,951.00	(1,485.66)
1,438.00	129.62	120.00	(9.62)	Medical Director Contract	927.70	959.00	31.30
495.00	38.32	41.00	2.68	Misc. Contract Services	252.07	330.00	77.93
6,508.00	647.28	543.00	(104.28)	GAAA Billing Contract Service	4,608.66	4,339.00	(269.66)
715.00	27.62	46.00	18.38	Office Supplies	90.45	531.00	440.55
12,636.00	266.43	847.00	580.57	Operating Supplies	6,827.21	9,244.00	2,416.79
1,300.00	27.46	109.00	81.54	Pharmaceutical Supplies	2,573.72	867.00	(1,706.72)
1.00	0.00	0.00	0.00	Printing Supplies	0.72	1.00	0.28
598.00	0.00	50.00	50.00	Uniform Supplies	1,270.70	399.00	(871.70)
53.00	2.79	4.00	1.21	Postage	31.46	35.00	3.54
1,176.00	78.45	98.00	19.55	Telecommunications	559.06	784.00	224.94
32.00	0.00	2.00	2.00	Travel, Local	0.72	21.00	20.28
67.00	3.10	6.00	2.90	Training, Local	13.53	45.00	31.47
311.00	0.00	25.00	25.00	Training, Out of Town	0.00	207.00	207.00
219.00	22.79	18.00	(4.79)	Rentals	146.46	146.00	(0.46)
972.00	87.50	81.00	(6.50)	Leases	626.21	648.00	21.79
4,045.00	227.98	337.00	109.02	Maint/Repair, Equip	927.92	2,697.00	1,769.08
1,000.00	19.98	83.00	63.02	Maint/Repair, Auto	122.27	667.00	544.73
5,798.00	571.33	483.00	(88.33)	Fuel	2,019.21	3,865.00	1,845.79
395.00	2.73	33.00	30.27	Maint/Repair, Auto Preventative	8.76	263.00	254.24

**Revenue and Expenses Actual versus Budget with Variance Annual
Galveston County Health District
Galveston Area Ambulance Authority
For 5/31/2021**

03 60 40 Kemah 911 Service

Annual Budget	PTD Actual 5/31/2021	PTD Budget 5/31/2021	Variance	YTD Actual 5/31/2021	YTD Budget 5/31/2021	Variance
2,799.00	9.81	233.00	223.19	70.23	1,866.00	1,795.77
161.00	12.81	13.00	0.19	91.68	107.00	15.32
623.00	30.19	52.00	21.81	367.84	415.00	47.16
70.00	9.72	6.00	(3.72)	63.19	47.00	(16.19)
28.00	0.00	2.00	2.00	0.00	19.00	19.00
1,304.00	146.87	108.00	(38.87)	978.23	869.00	(109.23)
177.00	0.00	15.00	15.00	6.49	118.00	111.51
215.00	5.12	18.00	12.88	188.40	143.00	(45.40)
84.00	0.00	7.00	7.00	0.00	56.00	56.00
161.00	28.01	13.00	(15.01)	146.83	107.00	(39.83)
1,866.00	9.00	156.00	147.00	336.27	1,245.00	908.73
21,465.00	1,789.00	1,789.00	0.00	14,312.00	14,310.00	(2.00)
450,771.00	36,585.63	37,345.00	759.37	298,125.47	301,390.00	3,264.53
0.00	6,386.89	219.00	6,167.89	2,543.14	(876.00)	3,419.14

City Administrator Report

June 16 – July 6, 2021

COURT PROCESS: Municipal Court will be virtual July 21, 2021.

PARKS: TPWD engineered design plans are in process. Site survey is complete. Design on two L piers is being done and parking design should be forwarded as early as end of this week for review.

Sunset/Lowell Brown Fishing Pier – Some demolition has taken place and materials are on-order.

DANIEL DROR AVE: Galveston Co. Engineering advises these upcoming milestones. A non-mandatory pre-bid meeting will be held: July 27th at 11:00 am, in the Purchasing conference room or via video/tele conference. Bid Opening August 12th at 2:15 pm. Award contract on Commissioners Court on: August 23rd. Finally, legal reviews the final contract and we go back to court to execute the construction contract and that same week they should schedule a preconstruction meeting.

ECONOMIC DEVELOPMENT CORP (EDC): Applications period is open to fill one spot. Interested parties should complete on-line application and submit to city secretary.

SH146: Channel closures expected as they remove obstructions and place necessary girders. Channel open for Texas Youth Race Week 7-8 through 7-11.

PLAZA TEN 06: Reviewing options to address potholes in both lots.

CITY HALL: Addressing decals on front doors to direct visitors more clearly. Anticipate installation of video monitor to run a city slideshow with elected officials, city amenities, parks and events as focus.

PUBLIC WORKS: Has addressed some ditches that required some profiling. Any large trees outside our abilities will be outsourced by competitive bid. RFQ is out for removal and replacement of palms in two unit clusters.

ROADS/DRAINAGE: Road maintenance priorities identified and marked through out the city. Will be having these repairs quoted and completed in a timely matter. \$50,000, already budgeted for and approved. Will supplement with crack filling on identified roads if possible.

OTHER ITEMS:

Weather: Continue to watch for weather developments.

Independence Day festivities were realized by the civic club with the golf cart parade and the membership drive/cookout. A brief bit of rain cleared in time to get the EDC's Jammin' on Jarboe completed in the evening. No problems were reported. Flags were displayed and we anticipate taking them down after drying to prevent mildew. Flags along waterfront also added to the importance of the holiday.

Working to repair the southbound radar sign on CLR. Appears to have been a bad solar controller circuit board. Replaced under warranty.

Recent software upgrade to permanent installed camera system (city system) has been completed.

Bid packet is available on city website for waterfront lease auction. Deadline for bids is 10A July 7, 2021 in City Secretary office. Bids will be opened and tabulated July 8, 2021 @11A, City Hall Conference Room. C82-A is 20', C82-B is 32.5". Min bid on A \$1000, B \$1100, with both requiring work to be brought into compliance by winning bidder. See city website.

Cyber Security training was completed and verified to state. Thank you for your assistance.

Excess equipment has been listed on Municibid – Street Sweeper (not yet sold), Roller (\$200 has been sold and removed), Kubota Tractor (sold to be paid/picked up on Thursday this week). Will continue to utilize this provider.

Budget workshop this next Friday, July 16 at 1PM in clubhouse.

AGENDA ITEMS:

9. a. ORDINANCE 2021-06: AN ORDINANCE ADOPTING AMENDMENT NO. 2 TO THE APPROVED BUDGET OF THE CITY OF CLEAR LAKE SHORES, TEXAS FOR THE FY20, INCREASING THE AMOUNTS IN EXPENDITURE ACCOUNTS OF THE GENERAL FUND DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER DETAILS RELATING THERETO.

***This completes the audit for FY20 and makes the adjustment to the general fund for unexpected expenditures. Recommend approval. ***

9.b. ACTION FROM PUBLIC HEARING: *** No action is needed due to affected leases being brought into compliance.***

9.c. Discussion and possible action regarding AFLAC insurance proposal. *** No action is needed as these benefits are already in place and this only identifies new lines of coverage and new sales representative. Similar coverage is also available through guardian insurance and is also in place. ***

10. EXECUTIVE SESSION:

Pursuant to Texas Government Code Section 551.072 the City Council of the Clear Lake Shores, a governmental body, may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Possible modification to Lee Purchase Property Agreement.