



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, July 21, 2020

6:30 p.m.

Teleconference – Zoom

Present: Mayor Kurt Otten, Councilwoman Amanda Fenwick, Councilwoman Christy Lyons, Councilwoman Angie Terrell, Councilwoman Jan Bailey, City Administrator Brent Spier, Building Official Kevin Harrell, City Secretary Christy Stroup

Absent: KVFD – Chief Steckler; GCHD – Amy Weber

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:34 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. REPORTS FROM COUNCIL:

Councilman Thompson: no report

Councilwoman Lyons: no report

Councilwoman Terrell: Thanked Councilwoman Fenwick for involvement in CCISD to put in place what the school district will do for the students stating back to school.

Councilwoman Bailey: Attended the KVFD meeting – they are still training and keeping up to date on all protocol; will be building a dormitory facility in the future to house the firefighters and first responders; thank you for the new trash cans.

Councilwoman Fenwick: Thanked all who came out to vote

Mayor Otten: Thanked those who came out to vote; boast fire over the weekend that Kemah assisted with; new trash cans are out.

4. STAFF REPORTS:

Chief Tracy Keele: Police department is still following safety protocol for COVID; Community support is very much appreciated

Building Official Kevin Harrell: See report attached (attachment a)

Kemah Volunteer Fire Dept.: Chief Steckler absent

Galveston County Health District Amy Weber: absent (forwarded reports to Mayor Otten – attachment b)

City Administrator Brent Spier: report attached (attachment c)

5. COMMITTEE REPORTS: Parks and Pool, Roads and Drainage, Zoning Board of Adjustments; Planning and Zoning and Waterfront Compliance

Parks and Pool Committee: *Councilwoman Terrell* stated they have had no meeting but are communicating with Brent on any projects.

Roads and Drainage: Richard Sowrey present and went over report (attachment d)

ZBOA: Richard Sowrey reported that they had a meeting and addressed 4 variance requests – granted 1 and denied 3

P & Z: No report

WCC: No report

6. **CIVIC CLUB:** Teresa Otten stated Island Wide Garage Sale is postponed – possibly bring back in the fall; Barktoberfest cancelled; Annual BBQ Cook-off still planned; will plan a back to school party when return date is confirmed.
7. **ECONOMIC DEVELOPMENT CORPORATION:** Charles Scoville reported that they will be honoring Ronnie Richards at the next EDC meeting; 4 full page color adds in newspaper for grant recipients; Bike racks will be here hopefully this week.

8. **PUBLIC COMMENTS:**

No comments

9. **NEW BUSINESS:**

CONSENT AGENDA:

- a. **Check Register: 07/02/2020 thru 07/15/2020**
- b. **Council Meeting Minutes 07/07/2020 (regular meeting)**

Councilwoman Fenwick made motion to accept consent agenda item a
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

10. **COUNCIL BUSINESS - Discussion and possible action may be taken on the following items:**

a. **Discussion only: FY21 Budget planning update.**

Little discussion on the budget itself. City Council requested a workshop to go over the proposed budget by line item.

Councilwoman Fenwick asked Brent Spier about where the city stands right now on Sales Tax income. He stated that we are up from last year and a ballpark projection of \$1.75 million for this fiscal year.

Councilwoman Fenwick inquired about the "Server" on his report and the cost to replace it. Brent Spier stated that he received a quote from Uprite Services and the replacement would be approximately \$15,000 plus labor.

Budget Workshop scheduled for next meeting.

b. **Declaration of Disaster Revision No. 8 extending date to August 18, 2020 @ 12:00 am.**

Councilwoman Fenwick made motion to approve Declaration of Disaster Revision 8
Councilwoman Bailey second the motion

MOTION PASSED UNANIMOUS

- c. **RESOLUTION 2020-06: A RESOLUTION CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE SPECIAL ELECTION HELD ON JULY 14, 2020, FOR THE PURPOSE OF THE REAUTHORIZATION OF THE LOCAL SALES AND USE TAX IN THE CITY OF CLEAR LAKE SHORES, TEXAS, AT THE RATE OF ONE-FOURTH OF ONE PERCENT TO CONTINUE PROVIDING REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS FOR THE CITY OF CLEAR LAKE SHORES, TEXAS.**

Councilwoman Terrell made the motion to approve Resolution 2020-06
Councilwoman Lyons second the motion

MOTION PASSED UNANIMOUS

- d. **ORDINANCE 2020-13: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLEAR LAKE SHORES, TEXAS TO ADOPT GENERAL CHANGES TO THE CODE OF ORDINANCES BY AMENDING CHAPTER 18 – ARTICLE III – DIVISION 2 – SECTION 18-80: REGISTRATION STATEMENT – SUBSECTION (4) AND (9); SUBSECTION 58-4: DEFINITIONS OF SECTION 58, SEXUALLY ORIENTED BUSINESSES; AMENDING SECTION 58-9. S.O.B. APPLICATION REQUIREMENTS SUBSECTION (b)(4); AMENDING SECTION 58-17. SERVICE PROVIDER RECORDS REQUIREMENTS; PROHIBITED SERVICE PROVIDERS, SUBSECTION (a)(3); CHAPTER 18.**

Councilwoman Fenwick made motion to accept Ordinance 2020-13
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

- e. **ORDINANCE 2020-14: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLEAR LAKE SHORES, TEXAS TO ADOPT GENERAL CHANGES TO THE CODE OF ORDINANCES BY AMENDING CHAPTER 78 – ARTICLE V – STATE LAW REFERENCE AND CHAPTER 78 – ARTICLE VI – SECTION 78-166 – DEFINITIONS.**

Councilwoman Fenwick made motion to approve Ordinance 2020-14
Councilwoman Terrell second the motion

MOTION PASSED UNANIMOUS

- f. **Temporary policies for COVID-19.**

Discussion concerning face coverings being worn in City Hall. Brent Spier would like this placed into effect as a policy approved by City Council so he has enforcement on the issue and the ability to address disciplinary action.

Councilwoman Bailey made the motion to discuss temporary policy
Councilwoman Terrell second the motion

Discussion:

Conversation by several councilmembers and Mayor concerning why the City Council is needing to enforce this through policy if it is mandated by Gov. Abbott? Brent stated that he would like a policy in place for the employees to follow.

Mayor and City Council stated that if we make our public that enter the building to wear a face covering then the employees should have to adhere by the same rule.

Councilwoman Bailey amended motion to make a temporary policy concerning COVID with rules in place and come back to City Council by next council meeting
Councilwoman Terrell second the motion

Discussion concerning immediate enforcement of the employees wearing face coverings.

Councilwoman Fenwick also brought up creating a "Communicable Disease Policy".

Councilwoman Bailey amended her motion to establish a temporary policy effective immediately regarding Governor Abbott's Ruling GA-29.
Councilwoman Terrell second the motion

Councilwoman Bailey agreed with Councilwoman Fenwick's suggestion of creating an overall policy.

Councilwoman Bailey amended motion effective immediately that the City of Clear Lake Shores impose Governor Abbott's mandate No. 29 and for Brent to create a Communicable Disease Policy for the City of Clear Lake Shores to bring back to City Council by Friday for an emergency meeting. Councilwoman Lyons second the motion

MOTION PASSED UNANIMOUS

- g. **EXECUTIVE SESSION:** Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Recessed to Executive Session 7:52 pm
Reconvened from Executive Session 9:13 pm

- h. **Action from EXECUTIVE SESSION:** Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Councilwoman Terrell made motion for the City of Clear Lake Shores to do a drainage and engineering study of the body of water surrounded by East Shores, North Shore, Rosewood and Laurel Road as well as the surrounding properties.

Councilwoman Fenwick second the motion

MOTION PASSED UNANIMOUS

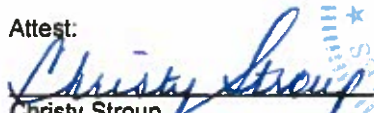
11. ADJOURNMENT:

Mayor Otten adjourned the meeting at 9:15 p.m.

Date Approved: 8/4/20


Mayor Kurt Otten

Attest:


Christy Stroup
City Secretary



CITY OF CLEAR LAKE SHORES

1006 South Shore Drive
Clear Lake Shores, Texas 77565
Office: 281-334-2799 Fax: 281-334-2866

Building Official Report

July 8th- July 21th, 2020

Building Department:

Twenty-one new permits were issued since our last meeting. All twenty-one of the permits were minor construction.

620 Marina Bay is remodeling a lease space for a new hair salon. The construction is ongoing

815 Grove: I completed the plumbing, electrical, and mechanical rough-in inspections. The insulation was installed and inspected. Interior sheetrock installation has begun.

819 Cedar: Exterior framing has begun and soon the mechanical, plumbing, and electrical rough-in will begin soon.

Okie's Yardhouse: The permit was issued Monday 20, 2020. I contacted Centerpoint on when the new gas line would be installed. Centerpoint would expedite the work as soon as possible.

903 Juniper: I am currently reviewing a new remodel at 903 Juniper. I hope to have that approved by next week

Code Enforcement:

I have had 2 code enforcement cases since our last CC meeting. The homeowners are working to resolve the cases or have complied with the ordinances.

One case is high grass and weeds. The homeowner is working to comply and will have his yard mowed in the next few days.

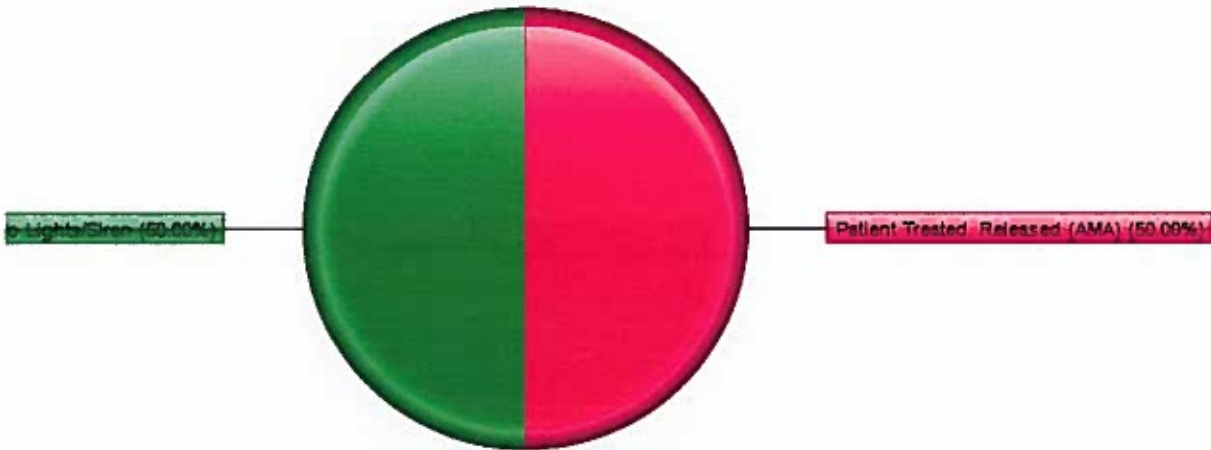
One case is an animal nuisance. Reports of a rooster crowing at different hours of the day. Chickens, and other animals are loose in the yard. I discussed the problem with a resident and letters were sent to the homeowner both certified and regular mail. The owner has two days to comply according to City Ordinance.

Clear Lake Shores Disposition Type Breakdown Date: Friday, July 17, 2020
Time: 9:14:39 AM

Dispatched Time 2020-06-13 **and** 2020-07-13
between

Disposition Breakdown

Disposition	Total
Patient Treated, Released (AMA)	1
Transported No Lights/Siren	1
	2



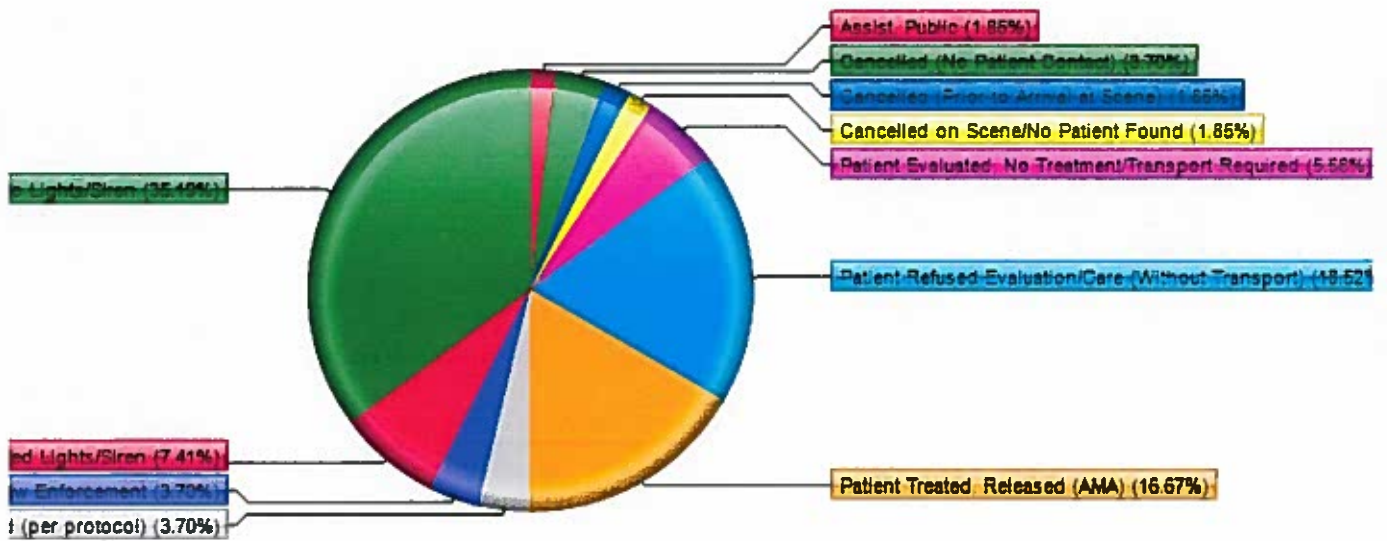
Kemah Disposition Type Breakdown

Date: Friday, July 17, 2020
Time: 9:17:17 AM

Dispatched Time between 2020-06-13 and 2020-07-13

Disposition Breakdown

Disposition	Total
Assist, Public	1
Cancelled (No Patient Contact)	2
Cancelled (Prior to Arrival at Scene)	1
Cancelled on Scene/No Patient Found	1
Patient Evaluated, No Treatment/Transport Required	3
Patient Refused Evaluation/Care (Without Transport)	10
Patient Treated, Released (AMA)	9
Patient Treated, Released (per protocol)	2
Patient Treated, Transported by Law Enforcement	2
Transported Lights/Siren	4
Transported No Lights/Siren	19
Total	54



Incident Date between 2020-06-13

and 2020-07-13

County	Medical Trauma	District	Incident Date	Incident Number	Primary Impression	Injury Primary	Injury Detail	At Patient Time	Depart Scene Time	At Destination Time	Patient Contact Time	Scene Time	Trauma Calls
				Count 56									
Galveston													
				County Total 56									
		Kemah											
				Count 5									
			6/24/2020	K20-0293									
			6/26/2020	K20-0295	No Complaints or Injury/Illness Noted			1:29:00 PM			2.00		
			6/28/2020	K20-0299									
			7/3/2020	K20-0308									
			7/5/2020	K20-0312									
		Medical											
		Kemah											
				Count 35									
			6/14/2020	K20-0274	Pain (Non-Traumatic)			2:17:10 AM	2:20:00 AM	2:32:00 AM	0.17	3.00	Medical
			6/14/2020	K20-0275	Fatigue			1:30:00 PM	1:52:00 PM	2:12:00 PM	1.00	23.00	Medical
			6/16/2020	K20-0027	No Complaints or Injury/Illness Noted			3:01:00 PM			0.00		Medical
			6/17/2020	K20-0278	Syncope / Fainting			4:42:00 PM	4:57:00 PM	5:12:00 PM	1.00	16.00	Medical
			6/19/2020	K20-0279	Asthma			4:43:00 PM			5.00		Medical
			6/20/2020	K20-0280	No Complaints or Injury/Illness Noted			1:08:00 AM			1.00		Medical
			6/20/2020	K20-0281	Diabetic Hypoglycemia			12:10:00 PM	12:38:00 PM	12:59:00 PM	1.00	29.00	Medical
			6/20/2020	K20-0282	Dizziness			3:01:00 PM	3:31:00 PM		2.00	32.00	Medical
			6/20/2020	K20-0283	Shortness of breath			7:57:00 PM	8:23:00 PM		0.00	26.00	Medical
			6/21/2020	K20-0284	Behavioral/psychiatric episode			2:03:00 AM			0.00		Medical
			6/21/2020	K20-0286	Acute Respiratory Distress (Dyspnea)			12:57:00 PM	1:30:00 PM	1:48:00 PM	1.00	34.00	Medical
			6/21/2020	K20-0288	No Complaints or Injury/Illness Noted			9:35:00 PM	9:42:00 PM		1.00	8.00	Medical
			6/24/2020	K20-0292	Extremity Pain			12:00:00 PM			1.00		Medical
			6/27/2020	K20-0297	Visual Disturbance			11:15:00 AM	11:37:00 AM	11:56:00 AM	1.00	23.00	Medical
			6/27/2020	K20-0298	Altered Mental Status			3:16:00 PM			1.00		Medical
			6/29/2020	K20-0300	Dehydration			4:29:00 PM			1.00		Medical
			6/30/2020	K20-1528	Cough			6:24:00 AM			2.00		Medical
			7/1/2020	K20-0302	Malaise			3:06:30 PM			0.50		Medical
			7/2/2020	K20-0303	Dizziness			1:25:00 PM			1.00		Medical
			7/2/2020	K20-0304	Abdominal Pain			2:45:30 PM	2:54:00 PM	3:12:00 PM	0.50	9.00	Medical
			7/2/2020	K20-0305	Diarrhea			7:02:00 PM			3.00		Medical
			7/3/2020	k20-0306	Fatigue			6:15:00 AM	6:35:00 AM	7:01:00 AM	2.00	22.00	Medical
			7/3/2020	K20-0307	Syncope / Fainting			5:50:00 PM	6:17:00 PM	6:37:00 PM	2.00	29.00	Medical
			7/4/2020	K20-0310	Dehydration			6:01:00 PM			3.00		Medical
			7/5/2020	K20-0313	Syncope / Fainting			4:42:00 PM	4:56:00 PM	5:10:00 PM	1.00	15.00	Medical
			7/5/2020	K20-0314	Behavioral/psychiatric episode			10:18:00 PM	10:42:00 PM	10:59:00 PM	2.00	26.00	Medical
			7/6/2020	K20-0315	Abdominal Pain			6:47:00 AM	6:59:00 AM	7:15:00 AM	1.00	13.00	Medical
			7/6/2020	K20-0316	Fatigue			3:18:00 PM			1.00		Medical

			7/6/2020	K20-0317	Cardiac arrest			4:33:00 PM	4:49:10 PM	4:58:00 PM	1.00	17.17	Medical
			7/6/2020	K20-0318	Fatigue			6:30:00 PM	6:38:00 PM	6:54:00 PM	1.00	9.00	Medical
			7/7/2020	K20-0319	Altered Mental Status			8:09:00 AM			1.00		Medical
			7/7/2020	K20-0320	Seizures			10:42:00 AM	11:01:00 AM	11:20:00 AM	2.00	21.00	Medical
			7/8/2020	K20-0322	No Complaints or Injury/Illness Noted			8:37:00 AM			0.00		Medical
			7/8/2020	K20-0323	Altered Mental Status			3:05:00 PM	3:17:00 PM	3:28:00 PM	1.00	13.00	Medical
			7/11/2020	K20-0325	Cough			2:40:00 AM			2.00		Medical
Medical & Trauma													
Kemah													
				Count 3									
			6/13/2020	K20-0272	Injury of Abdomen	Sharp Objects	Foreign body or object piercing skin (e.g. nail, lid of can, metal piece, wood piece, etc.)	1:57:00 AM			2.00		Trauma
			6/23/2020	K20-0291	Altered Mental Status	Falls	Fall on same level	12:20:00 PM	12:45:00 PM	1:00:00 PM	3.00	28.00	Trauma
			7/5/2020	K20-0311	Altered Mental Status	Falls	Fall on same level	8:52:00 AM	9:10:00 AM	9:28:00 AM	1.00	19.00	Trauma
Trauma													
Clear Lake Shores													
				Count 2									
			7/1/2020	C20-0301	Injury of Hip	Falls	Fall on same level	12:54:00 PM	1:05:00 PM	1:27:00 PM	3.00	14.00	Trauma
			7/3/2020	C20-0309	Injury	Falls	Fall on stairs and steps	10:42:30 PM	11:05:00 PM		0.50	23.00	Trauma
Kemah													
				Count 11									
			6/16/2020	K20-0277	No Complaints or Injury/Illness Noted			11:08:00 PM			2.00		Trauma
			6/16/2020	K20-0277	No Complaints or Injury/Illness Noted	Assault	Assault by other means	11:07:00 PM			1.00		Trauma
			6/21/2020	K20-0285	No Complaints or Injury/Illness Noted			5:10:00 AM			0.00		Trauma
			6/21/2020	K20-0285	Injury of Thigh (Upper Leg)	Motorized Vehicle Accident	Auto traffic accident injures occupant	5:11:00 AM	5:38:00 AM	5:54:00 AM	1.00	28.00	Trauma
			6/21/2020	K20-0287	Back Pain			5:19:00 PM	5:45:00 PM		1.00	27.00	Trauma
			6/23/2020	K20-0290	Chest Pain, Other (Non-Cardiac)	Motorized Vehicle Accident	Auto traffic accident injures occupant	5:43:00 AM	5:57:00 AM	6:10:00 AM	1.00	15.00	Trauma
			6/25/2020	K20-0294	Chest Pain, Other (Non-Cardiac)	Motorized Vehicle Accident	Auto traffic accident injures occupant	3:45:00 AM			1.00		Trauma
			6/26/2020	K20-0296	Injury	Motorized Vehicle Accident	Auto traffic accident injures occupant	2:33:10 PM	2:57:00 PM	3:17:00 PM	0.17	24.00	Trauma
			6/26/2020	K20-0296	Injury	Motorized Vehicle Accident	Auto traffic accident injures occupant	2:33:15 PM	2:57:00 PM	3:17:00 PM	0.25	24.00	Trauma
			7/7/2020	K20-0321	Injury of Hip	Non-Motorized Vehicle Accident	Skateboard accident	5:50:30 PM	6:00:00 PM		0.50	10.00	Trauma
			7/9/2020	K20-0324	Extremity Pain	Physical Exertion	Other accident	8:34:00 PM	8:44:00 PM	9:04:00 PM	1.00	11.00	Trauma

City Administrator Report

July 8 – 21, 2020

Fire Department Update: N/A

Eighteen weeks into the Coronavirus (COVID-19) pandemic. The City has resumed operations on a daily level and city hall is functioning. We continue our efforts toward hygiene and sanitation. Facemasks have been distributed with the city logo for use on or off-site. Discussions tonight regarding council approval of Infectious Disease Policy or direction.

COVID-19 summary of Galveston County is as follows: 96,487 tests given, 7,479 confirmed cases, 2,433 recovered, 60 dead. There are 4,980 active cases, 69 hospitalized, 4,911 are self-quarantined. CLS cases at 18, with 10 recovered. Statewide 3,331,844 tests, 341,739 confirmed, 186,529 recovered cases and 4,151 deaths. Contact tracing continues in the hardest hit counties, Harris Co. leads the state in confirmed cases at 57,095, Galveston County is #9.

Based on approval of the extension of the Disaster Declaration from the Emergency Meeting: Our Local Emergency Disaster Declaration is effect until July 21th, 2020. It can be affirmatively rescinded at any time. There still is uncertainty and we are now buying materials to implement protocols required by the court. We will continue to follow state and applicable county orders as well as CDC guidance. GA-29 is in effect – it's biggest item is use of face coverings in public places, businesses, etc. and limits on group sizing.

CITY ELECTIONS: Election to re-authorize ¼% sales tax for Road Maintenance was passed, 98:1.

Weather is heating up in the Tropics. We had some rain today, expect rains later this week and anticipate the formation (currently at 80%) of a depression/tropical storm that is south of Cuba. Prepare your family, gather essentials and important documents and plan your plan. Be prepared to take action if necessary.

COURT PROCESS: New Prosecutor Quintanilla worked court last week. Court safety protocols still in place and processing worked well. Still a little light on attendees but that should change.

PERSONNEL: N/A

ROADS/DRAINAGE: Summary was sent you via email earlier.

POOLS/PARKS: Been talking with Pool Management Company regarding some issues, nothing notable.

DROR AVE: Conveyance documents have been forwarded to Mr. Dror for acceptance to procure road right of way.

ECONOMIC DEVELOPMENT CORP (EDC): will be running ads to draw customers to businesses receiving grant funds during the business retention grant. This continues, check the Galveston News. Ronnie Richards will be honored at the next in-person EDC meeting for his years of service to the Clear Lake Shores community.

PLANNING/ZONING: N/A.

PLAZA TEN 06: Natural Gas installation at Okie's has been arranged no firm schedule (COVID delayed). Cost was under \$2,000. Still awaiting utility installation. ****Update from Centerpoint they will expedite this installation****

CITY HALL: Lighting updated in conference and have contracted for an additional door and landing to access the rear of building at the employee entrance.

Fire Marshal has been active and site visits and annuals are resuming. Shirts have been received and ID cards have been distributed to fire marshal staff.

Jammin' on Jarboe was postponed to later in the year if possible due to group size and enhanced PPE requirements. Civic Club Garage Sale has been postponed, it will be reevaluated in the year.

PUBLIC WORKS: Keeping up on sanitation of facilities and grounds, keeping a positive message on the marquee and making sure we keep things as normal as possible for as many as possible. New refuse receptacles are placed. Concrete bases are being installed for some.

Other Items:

Memorandum of Agreement regarding City Owned Parking Lots has been reviewed and I will visit businesses at a more appropriate time to put in motion.

Will develop a the currently unnamed city park space at Okie's, defining usage, any reserving ability, liability issues, points of contact, etc. This has been forwarded to city legal for review.

Will be working on memorandum of agreement for use of city facilities by Civic Club and Yacht Club. This is in conjunction with the mayor.

AGENDA ITEMS:

Agenda Items referring to ordinance updates. These have been reviewed by Municode and city legal. Some represent changes in code that is obsolete or outdated and updates to newer reference codes

Proposed Budget will be next City Council Meeting, August 4, 2020.

Ord. 2020-13 Removes the use of social security card as ID. Identifies and modifies changes in code that are used as reference.

Ord. 2020-14 Modifies ordinances that reference state laws.

City Council Committee Report – July 21, 2020
Roads and Drainage

On 6/23/2020 the Roads and Drainage Committee met to discuss the following items. A short-updated version of the preliminary meeting minutes along with additional comments is given below.

***1 Discussion regarding the CF Proposal for Engineering and Surveying Services**

CF modified proposal included road engineering for above options but without inspection for \$94.2k with inspection later for \$34.6k. CF noted that once the engineering is started, there would not be much impact on the final drawings if we later modified the surface, the extent of base repair or the amount of drainage. R&D approved this approach.

***2 Discussion regarding the Cobb Fendley (CF) estimate package handed out at the meeting.**

After long debate, R&D favored the Option 2 (concrete surface and base replacement w/o drainage) design for Blue Point at \$226k while the lower cost Option 1 (asphalt overlay w/ moderate drainage) was favored for Narcissus South/Narcissus Middle for \$87k and \$112k respectively. The need for full drainage will be assessed at the 30% review. Total estimated cost for these options is \$425k.

Budget discussion

R&D discussed the overall drainage plan/scheme for the island long term, and how the proposed project engineering is integrated into the long-term goal/plan.

***3** R Sowrey suggested that R&D schedule a future meeting or workshop to develop these criteria and making recommendations for updating our ordinances. R&D agreed.

2017 Project outstanding items:

This project has been closed out per last meeting minutes.

Miscellaneous items for discussion:

Potholes, drains, etc.

B Spier reviewed the status of pothole repair work and has found a contractor that can fill potholes for about \$8000. Details will be finalized soon.

***4** The collapse at Elm Road will be explored once the city maintenance crew is at full strength. They will dig down and determine the cause of the slump. At that point, the city will decide the best course of action to make repairs. This work should be completed before the worst part of hurricane season sets in.

The drain covers for Oak and Juniper called the “Angel’s Birdbaths” were discussed. A Scanlon suggested that he can get covers made of steel at a reasonable cost. BS asked AS to provide an estimate to get this done.

Crack sealing

BS has interviewed several contractors to do the sealing. The costs vary from \$2.34 to \$3.35 per foot. He recommended that the city get a quote for a section of road surface and go from there. R&D recommended that BS proceed with getting started by getting quotes for road sealing.

Stop-Line painting

BS noted there are two methods of applying the lines. One involves a tape type and the second is more like a paint. He recommended the paint method and will proceed with that approach.

Reflective buttons to identify fire hydrant locations

BS repeated that the ball is now in the Water Districts hands but that WCID is not responding due to COVID 19.

*3 Ditch vs. Culvert for new construction

See above for initiative to review the overall drainage plan for the island long term.

*5 Recruitment of new members to Roads and Drainage Committee

RS noted that Jeff Terrell was interested in joining R&D. There will not be an opening till the ordinance is changed to allow a liaison and a full membership. Now that the meeting minutes of the last meeting have been approved, this change can be started.

BS will begin the process to present the change to council.

Alternative for ditch cleaning services other than Badger

BS recommended that we stay with Badger or similar company at this time.

*6 Latest update on going forward with CF proposal

Hold off on recommendation to Council to accept proposal

Explore other contractors to bid on resurfacing Narcissus and Blue Point

Get feedback feasibility of resurfacing without replacing base.

*7 Calculations show

If we use option 2 – to do all roads this way would take 59 years with \$350k funding

If we use option 1 – 21.5 years

\$131k appears excessive when compared to option 1.

We must find another way to maintain roads within our current budget.

*8 Currently we are looking for contractors to give estimates.