

**ROADS AND DRAINAGE MEETING MINUTES
SEPTEMBER 15, 2022 @ 4:00pm**

Members R&D

Richard Sowrey
Alex Scanlon
Thomas Haaland
Tony Peterson (Absent)
Tanya Rogers

City of CLS

Brent Spier, City Administrator

City Council Liaison

Randy Chronister (Absent)

Guests

Phillip Buck & Theresa Viola-Buck
Ronnie Richards

The Roads and Drainage meeting was called to order at 4:13 on 9/15/2022

1. Discussion on 2022 road maintenance for Narcissus

- RFQ's will be written by R&D to help Brent move forward on getting alternative engineering companies for road and ditch maintenance.
 - * TH to prepare an RFQ for Narcissus FDR and ditch maintenance.
 1. AS offered to send out example of cross-sections of road details for go-bys.
 - * Missing outfall data identifying the ditch flow lines on Narcissus was contracted to High Tide for \$8200 on 8/31/2022.
 - * RS to write RFQ covering cross-culvert details on Narcissus and Ivy.

2. Check Valves on Outflow Culverts

- TP will create an RFQ for contractors to install new check valves.

3. Blue Point Road

- The project is complete, and the lessons learned were highlighted.
 - * Early frequent communication was effective. It should be continued.
 - * Visiting the residents and leaving a fact sheet handed out by R&D also was a success.
 - * A water sprinkler leak at 215 may be future concern. Keep watch.
 - * Puddle (depression) formed at 214 that needs to be assessed.
 - * Harmson did a good job and should be considered for future work.
 - * Brent to forward K Farrow's notes and invoice.
 - * Brent to f/u with Harmson on sprinkler leak depression and puddle.
 - * Communication on road construction status is important for R&D.

4. Next projects after Narcissus.

- Clear Lake Road approaches on both sides of the bridge.
 - * The approaches consist of road work to smooth the bump entering and leaving the CLR bridge.
 - * TR to prepare an RFQ covering details to accomplish this task.
- Bridge Refurbishment Study.
 - * The refurbishment study will review the steps necessary to preserve and upgrade the existing bridge.
 - * This will be done by an engineering company qualified to make these assessments and a report will be provided giving estimated costs.

- * AS to prepare an RFQ covering the details.
 - CLR Bridge Approach East Sidewalk as part of the North Bridge Approach.
 - * Discussion of sidewalk on the east side of the approach to extend from Jarboe Bayou to the sidewalk circle on Birch.
 1. A grass strip would abut the road and sidewalk.
 2. Curbs to be considered to deter golf carts.
 3. The sidewalk and approach from the bridge to South Shore/Birch would be concrete.
 4. The bayou side of the sidewalk would have an abutment
 5. AS estimated the abutment size to be 7x2.5x4-5 ft.
 - * Sidewalk lighting and a crossing light at top of bridge were discussed.
 - * Alex noted that detailed engineering and geotech would be needed.
 - * Tanya to prepare an RFQ for the bridge approach and sidewalk.
 - Deep Hole on 304 Oak
 - * This project has been on the R&D agenda for a number of years.
 - * The residents of 304 Oak attended the R&D meeting. (PB&TVB)
 1. They explained the concerns of the deep hole and the retention of water between their two driveways.
 - * Alex suggested R&D do an elevation survey by High Tide to determine if there are other issues blocking stormwater flow.
 - * R&D recommended the study to cover Oak from Ivy to North Shore, Juniper from Pine to W outfall and from Pine on Ivy to the W outfall.
 - * Richard to prepare an RFQ covering the elimination of the deep hole at 304 Oak.
 - “Angel Baths” on 1026 Ivy & Oak
 - * The name “Angel Baths” describe two makeshift uncovered stormwater inlets in the Oak ROW.
 - * They present a tripping and fall hazard and should be either covered with a grate or replaced with Type A inlets.
 - * Further discussion is needed before preparing an RFQ.
 - Hawthorne drainage concerns
 - * Elevation data should be collected to help assess the fix.
 - * Add this to the next R&D agenda.
- 5. Discussion about funding of routine maintenance**
- RS and TH asked how to best report maintenance needs to the city.
 - R&D agreed to restart the island surveillance program.
 - * Results to be presented quarterly and passed to the city for action.

6. The R&D meeting was adjourned at 5:33 pm.