

**ROADS AND DRAINAGE MEETING MINUTES  
THURSDAY, DECEMBER 29, 2022 @ 1:30 pm**

**R&D Members**

Alex Scanlon (Co-Chair)  
Thomas Haaland (Co-Chair)  
Richard Sowrey (Secretary)  
Tony Peterson (Member)  
Vacant (Member Needed)

**Council / City of CLS**

Randy Chronister (Council Liaison)  
Building Official (Not represented)  
City Administrator – Brand Gary

**Guests**

Ronnie Richards  
David Jones  
Phillip Buck

Mike Ponds  
Bob Rolf

**The Roads and Drainage meeting was called to order at 1:30 PM on 12/29/2022**

**Status of RFPs Rundown of the various RFP's**

Ditch maintenance and north-south culverts for Narcissus Road. Need to highlight the about 8 culverts to adjust.

R&D previously recommended that this would be a top priority.

FDR for Narcissus Road.

R&D previously recommended that this would be a top priority.

Cross-culvert on Narcissus and Ivy RFP is approved.

This RFP is currently in process and will be ready by next meeting.

Do we address general clean-up?

R&D recommended that this would be a part of the Narcissus Road project.

Clear Lake bridge evaluation, repair and maintenance RFP.

R&D recommended that this will be delayed till the grant details are confirmed.

R&D reaffirmed that this is a high priority item.

Clear Lake Road bridge approaches (both sides).

R&D recommended that this will be delayed till the grant details are confirmed.

R&D reaffirmed that this is a high priority item.

Sidewalk for east side of Clear Lake Road from bridge to Birch Road and from bridge to Aspen Road.

R&D recommended that this will be delayed till the grant details are confirmed.

R&D reaffirmed that this is a high priority item.

Check valves on outflow culverts, modified for outflow at Ivy and West/North Shore.

TP passed a preliminary copy of the RFP to AS for further completion and will be ready by next meeting.

304 Oak, now to include house # 218.

AS confirmed that the RFP is ready and that the scope of work is only to focus on the culvert work at #304.

Work on the ditches and culverts downstream will be deferred till Oak Rd is scheduled for refurbishment.

1026 Oak is approved.

The RFP is ready, and work will be carried out by the city.

This is a safety concern and the CA agreed that this will be addressed soon as possible.

New – RFP for resetting culverts on East Narcissus between Ivy and Juniper. This is at the circular drive at house # 303 and area near house # 225. This is a cost-benefit analysis.

RS agreed to generate a preliminary RFP for AS to edit as necessary.

The completed RFP will be ready by the next meeting.

New – RFP for resetting culverts on West Narcissus between Ivy and Juniper. Problem area is at house # 226 and # 222. This is a cost-benefit analysis.

RS agreed to generate a preliminary RFP for AS to edit as necessary.

The completed RFP will be ready by the next meeting.

RFP/RFQ/PER (Preliminary Engineering Review) Templates

CA offered to provide R&D templates for these documents for future documents.

R&D enthusiastically appreciated the offer.

#### **Various carry over**

Alternative engineering companies.

CA agreed to review engineering companies to act as the city engineer resource.

High Tide to update flow lines in CAD when a project is done, or culvert is installed or modified.

CA agreed to direct High Tide to update elevations at the end of the Narcissus project.

CA to manage the projects.

The CA agreed to manage the projects through an engineering contractor.

Building official to be called in to correct drainage inlets on the new construction at # 830 and # 834 Birch.

R&D recommended that the CA and/or BO contact the contractor at the above locations regarding the SWPP silt fences at the storm water inlets.

Pedestrian Bridge

The pedestrian bridge funding details were discussed by R&D with RR and MP representing EDC.

Conclusion was to await the confirmation of grant details and meet again when the funding method is clearer.

TP voiced his opposition to the pedestrian bridge due to the likelihood of partygoers parking on the north side and walking to the restaurants and bars.

Resident Input to R&D

David Jones at #727 voiced his concern over flooding along south Pine Rd. He also represented his neighbor, Chuck Hellwidge at #1010 South Shore Drive.

RS asked R&D members to prioritize the Pavement and Drainage List for next meeting.

The meeting was adjourned at 3:15 PM.